



La Paz County Board of Supervisors

1108 Joshua Avenue
Parker, Arizona 85344

(928) 669-6115 TDD (928) 669-8400 Fax (928) 669-9709

www.co.la-paz.az.us

D. L. Wilson	- District 1	Ron Drake	- County Administrator
Duce Minor	- District 2	Diane Green	- Clerk of the Board
Holly Irwin	- District 3		

**AGENDA
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, August 19, 2019, 10:00 a.m.
1108 Joshua Avenue
Parker, Arizona**

1. Call to Order.
2. Pledge of Allegiance/Invocation.
3. Presentation: "Sandy Dodge Employee Excellence Award".
4. Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
5. County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K).

The following items listed under the CONSENT AGENDA will be considered as a group and acted on by one motion with no separate discussion of said items, unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

CONSENT AGENDA (Discussion and possible action on the following items):

6. a) Approval of Minutes of the Monday, August 5, 2019, 10:00 a.m., Regular Meeting—
Clerk of the Board.

CONSENT AGENDA (continued)

- b) Approval of the La Paz County payroll, from July 21, 2019, through August 3, 2019; as presented, in the amount of \$396,354.08, plus employee related expenses (ERE) of \$125,799.06; totaling \$522,153.14, including handwritten warrants - *Finance*.
- c) Approval of the La Paz County payables, as presented, for FY2019/2020, in the amount of \$653,582.09, including handwritten warrants – *Finance*.
- d) Approve to appoint the position of Courtroom Clerk/Assistant Jury Commissioner at the Superior Court Clerk’s office, a vacant and budgeted position – *Superior Court Clerk (Replacement)*.
- e) Approve to appoint the position of Cartographer I for the Assessor’s Office, a vacant and budgeted position - *Assessor (Promotion)*.
- f) Approve to appoint the position of Narcotic Task Force Detective, a vacant and budgeted position – *Sheriff (Replacement/Promotion)*.
- g) Approve Arizona Criminal Justice Commission (ACJC) Drug, Gang and Violent Crime Control Program Grant for FY 2019/2020, allocating 25% matching funds in the amount of \$5,236 from the General Fund, retroactive to July 1, 2019 to June 30, 2020 – *Probation*.
- h) Approve Letter of Engagement with Jones, Skelton & Hochuli, PLC, relating to EEOC Charge No. 540-2019-01169 – *Board of Supervisors*.
- i) Approve to certify, pursuant to A.R.S. §41-2421(B), that the total revenues collected in FY18-19 by the courts exceed the amount collected in FY97-98; and distribute the funds deposited in the 5% Fill the Gap fund – *Treasurer*.
- j) Approve Tax Deeded Property bid offer for APN: 306-46-002, authorizing the Chairman and the Clerk of the Board to issue the deed – *Clerk of the Board*.
- k) ***Sitting in as the Jail District Board of Directors:***
 - 1) Approve Jail District payroll, from July 21, 2019, through August 3, 2019, as presented, in the amount of \$52,621.89, plus employer related expenses (ERE) at \$10,409.65, totaling \$63,031.84 – *Finance*.
 - 2) Approve Jail District payables as presented, for FY2019/2020, in the amount of \$62,790.48, including handwritten warrants – *Finance*.

REGULAR AGENDA (Discussion and possible action on the following items):

PUBLIC HEARING:

- 7. Arizona Department of Revenue application for Bingo License submitted by Lisa Tucker, located at 53874 E. Highway 60, Salome, AZ – *Clerk of the Board*.
- 8. Discussion and possible action for recommendation to the Arizona Department of Revenue application for Bingo License submitted by Lisa Tucker, located at 53874 E. Highway 60, Salome, AZ- *Clerk of the Board*.
- 9. Approve FY2019/2020 Tax Levies – *Finance*.

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Monday, August 19, 2019, 10:00 a.m. Regular Meeting

10. Discussion and possible action regarding the selection of Agenda Management Software; authorizing entering into a service agreement with the selected vendor - *Clerk of the Board*.
11. Approve Intergovernmental Agreement to add the Quartzsite Police Department to the La Paz County Task Force – *County Attorney*.
12. Discussion and possible action regarding update on status of Memorandum of Understanding between La Paz County, Town of Parker and Animal Relief Fund (ARF) regarding operation of Animal Shelter – *Board of Supervisors*.
13. Discussion and possible action regarding update on status regarding Employee Evaluations pursuant to Personnel Policies and Procedures Handbook 1.42 (A) and (B); and 1.43 (A) – *Board of Supervisors*.
14. Discussion and possible action regarding instruction regarding any/all salary increases contemplated/proposed by staff – *Board of Supervisors*.
15. Discussion and possible action to approve/deny road/highway projects to be done by Public Works during FY2019/2020 – *Board of Supervisors*.
16. Discussion and possible action to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3)(4)&(7) for the following purposes:
 - a) discussion or consultation for legal advice in order to consider its position and instruct its attorneys regarding the public body’s position regarding pending or contemplated litigation, Case No. CV2019-006977, Kelly Sarber v. La Paz County
 - b) for consultation for legal advice and discussion of the public body’s position regarding an agreement with the Bureau of Land Management related to the Land Conveyance

All persons present at an Executive Session are hereby reminded that A.R.S. §38-431.03 imposes strict confidentiality requirements on discussions that occur in Executive Session. Generally, such discussions cannot be revealed to non-board members, unless necessary to carry out the purpose of the statutory provision that specifically permits an Executive Session. The Open Meeting Law provides for a fine of up to \$500 for violating this confidentiality requirement and requires that this admonition be given.

Convene into Executive Session
Reconvene to Open Meeting

17. Discussion and possible action regarding item #16(a) to authorize the attorney and/or staff to take action as instructed in the executive session – *Board of Supervisors*.
18. Discussion and possible action regarding #16(b) relating to the proposed Contributed Funds Agreement and attached Appendix A – *Board of Supervisors*.

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19. Discussion and possible action to go into Executive Session pursuant to A.R.S. §38-431.03 (A)(1) for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salary, discipline, or resignation of the position of the County Administrator - Board of Supervisors

All persons present at an Executive Session are hereby reminded that A.R.S. §38-431.03 imposes strict confidentiality requirements on discussions that occur in Executive Session. Generally, such discussions cannot be revealed to non-board members, unless necessary to carry out the purpose of the statutory provision that specifically permits an Executive Session. The Open Meeting Law provides for a fine of up to \$500 for violating this confidentiality requirement and requires that this admonition be given.

***Convene into Executive Session
Reconvene to Open Meeting***

20. Discussion and possible action regarding relating to the continued employment, assignment, appointment, promotion, demotion, dismissal, salary, discipline, or resignation of the position of the County Administrator – *Board of Supervisors*.
21. Adjournment.

NOTICE IS HEREBY GIVEN TO THE BOARD OF SUPERVISORS AND THE GENERAL PUBLIC THAT THE MEETINGS MAY BE VIDEO RECORDED. THE BOARD MAY VOTE TO RECESS INTO AN EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF OBTAINING LEGAL ADVICE REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03(A)(3). THE BOARD WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BOARD OF SUPERVISORS OFFICE [(928) 669-6115] WITHIN TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING.
PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, **DIANE GREEN, CLERK OF THE BOARD**, [(928)669-6115 OR TDD:(928)669-8400] AT LEAST (72) HOURS PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.