

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Tuesday, January 16, 2018, 10:00 a.m.
Regular Meeting**

Chairman Wilson called the January 16, 2018, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Wilson, Supervisor Minor, Supervisor Irwin, Deputy County Attorney Buckelew, County Administrator Drake, Finance Director Krukemyer, Sheriff Risen, Community Development Administrator Yackley, Human Resource Director Frantz, Elections Director Scholl, School Superintendent Price, Treasurer Castro; and Deputy Clerk of the Board Green.

Chairman Wilson led the Pledge of Allegiance followed by the Invocation given by Pastor Julian Barbara of the Calvary Christian Fellowship.

Presentation: The Norona Effect by Nicole Norona

Supervisor Irwin introduced Nicole Norona, of the Norona Effect, whom she heard on a radio program and, thereafter, invited her to give a presentation at the Board's meeting to explain what the service organization offered for local communities.

Ms. Norona gave a history of the non-profit organization for families by relating her own experience with her child when her child needed a blood transfusion. She found out that the local hospital in Lake Havasu City did not have the ability to give blood or any other life-saving services to children in the community, or in any other local community, except to go to either Las Vegas or Phoenix.

This was how the Norona Effect came to life and spotlighted a need in the community for which the Lake Havasu Regional Hospital stepped up and provided a Level 3 emergency trauma center.

She explained the critical needs of children along the river area to be able to provide them emergency blood and other services for children within that "golden hour" of 60 minutes, the "window" of time needed to avoid additional critical injury. She learned that there were 11 children that had passed away, and an additional two dozen children that had issues as a result of medical needs that she speculated may have been avoided had these critical services been met with some immediacy instead of being transported two to three hours away to facilities providing medical services for children.

She described the organization's new goal; to provide families with children in hospital care away from home for extended periods of time with funds for fuel, lodging, and food. She added that the application for assistance is short and simple as it is for all families that apply and for as long as the funds are available. She added there are currently 32 children in their program.

She stated the organization now hopes to provide non-covered medical equipment for children with disabilities; and she showed the audience a picture of children that she described “brought a face” to the needs they are addressing.

She concluded by saying the organization also provides much needed assurance to families that need to know they are simply “not alone”; and it seeks grants and legislation to further assist young children with medical needs and their families.

Presentation: Mid-Year Budget Review by Finance Director Krukemyer

Finance Director Krukemyer gave a mid-year budget review examining the County’s financial condition.

He provided graphs indicating revenues and expenditures since 2013 and the changes in the pattern since the RIF in 2017, the new Fiscal Year, and the expenditures limitations that are affecting the County. He noted that the County has not had any expenditure limit changes since its creation, and since that time, the cost of all things have changed. He added that it was important for the County to have support from the community for the update of expenditure limitations, which hopefully will be voted on in the May 2018 election for a one-time change; and in the November 2018 election for a permanent change; all needed to update its operations with real numbers and avoid the statutory penalties that come with it, especially since 2013.

He gave a report on expended salaries for County personnel and noted that annual leave excesses are counted as a financial liability to the County, and needed to be rectified.

He explained that the County is currently running an average of \$65,000 in revenues over its expenditures, which was entirely different and very significant in running the County. He applauded Department Heads for keeping spending down as a whole, and budgets would be revised mid-year.

He discussed briefly Yakima bonds, saying that, as the bond is paid down, the balance is described as “cheaper money” and it would be to the County’s benefit to refinance at some point.

Supervisor Minor asked if the County maintained the average of \$65,000 a month in excess revenues, could it be used to build up to the \$85,000 per month that was part of “the Plan” to create a reserve when the financial crisis was dealt with in 2017.

Finance Director Krukemyer agreed that could be true, adding the Payment in Lieu of Taxes (PILT) money to it.

He cautioned the Department Heads however, that although they have a budget, it did not mean there would be the cash flow to spend it; especially if funds were needed for unexpected expenditures, thereby taking away any cash reserves.

Chairman Wilson asked the Director to explain the County's cash position.

Finance Director Krukemyer explained that the County has only had to dip into its credit line a couple of times; and they did not want to ever be in a position to incur a deficit of that amount at any time. He stated that the County has been consistently at \$1.5 million in its cash balance.

County Administrator Drake reported that the County's cash balance today was at \$1.2 million with a net cash balance of \$900,000. He added that, if the County could maintain that, along with PILT, it would go into July at \$3 million, and according to plan.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K).

County Administrator Drake stated a budget review will be starting next week with the Departments, starting work on the budget much earlier than the previous year.

Supervisor Irwin stated that Arizona State Parks is working with the local Off Highway Vehicles (OHV) groups such as the Arizona Desert Riders on what is called "Explore the Trails in La Paz County", providing "show me" rides that take groups out to see different points of interests and areas of the County they can become familiar with and spend their money. The first of these "rides" occurred on January 12th and 13th. They will join the Bouse Ghost Riders on February 16th and 17th, and finish up with the Arizona Desert Riders on March 16th and 17th. She stated that the program is expected to occur annually in hopes to keep winter visitors here longer and show them areas they have not seen before.

Chairman Wilson stated that he and County Administrator Drake had met with the Colorado River Indian Tribes on Friday; for a "good meeting" and left "with a few follow-up items".

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Drake presented for approval Consent Agenda Items #6(a) through #6(i).

6(a) Approval of Minutes

Approve the minutes of the Tuesday, January 2, 2018, 10:00 a.m. regular meeting; and Tuesday, January 2, 2018, 11:00 a.m. special meeting.

6(b) Approval of Payroll

Approve December 24, 2017, through January 6, 2018, gross payroll, as presented, in the amount of \$371,401.66, plus employer benefit contributions of \$124,538.82, for a total of \$495,910.48, including handwritten warrants.

6(c) Approval of Demands

Approve the demands already remitted, as presented, for FY2017/2018, in the amount of \$412,191.32, including handwritten warrants; and the demands, as presented, for FY2017/2018, in the amount of \$57,288.56, including handwritten warrants.

6(d) Approve certification of the 2018 Tax Roll pursuant to A.R.S. §42-15153 – Board of Supervisors/Assessor

Approve certification of the 2018 Tax Roll pursuant to A.R.S. §42-15153 as follows: Secondary Net Assessed, \$231,310,442; Primary Net Assessed, \$203,705,934.

6(e) Approve recommendation to the Arizona Department of Liquor Licenses & Control for Special Event License submitted by Elizabeth H. Wilson on behalf of the Soroptimist International of Parker, for their Blues and Brews fundraiser on Saturday, March 24, 2018, at the La Paz County Park, 7350 Riverside Drive, in Parker – Board of Supervisors

Recommend approval to the Arizona Department of Liquor Licenses & Control for Special Event License submitted by Elizabeth H. Wilson on behalf of the Soroptimist International of Parker, for their Blues and Brews fundraiser on Saturday, March 24, 2018, at the La Paz County Park, 7350 Riverside Drive, in Parker.

6(f) Approve recommendation to the Arizona Department of Liquor Licenses & Control for Special Event License submitted by Evonne M. O'Brien on behalf of the McMullen Valley Chamber of Commerce, for their Chili Cook-Off fundraiser on Saturday, February 17, 2018, at the Centennial Community Center, located a 69725 Centennial Road, in Wenden – Board of Supervisors

Recommend approval to the Arizona Department of Liquor Licenses & Control for Special Event License submitted by Evonne M. O'Brien on behalf of the McMullen Valley Chamber of Commerce, for their Chili Cook-Off fundraiser on Saturday, February 17, 2018, at the Centennial Community Center, located a 69725 Centennial Road, in Wenden.

6(g) Approve continuation of the Delegation Agreement with the Arizona Department of Health Services, No. AGR2018-027, effective July 1, 2018, through June 30, 2032; and authorize the Health Director to sign the agreement – Health Department

Approve continuation of the Delegation Agreement with the Arizona Department of Health Services, No. AGR2018-027, effective July 1, 2018, through June 30, 2032; and authorize the Health Director to sign the agreement.

6(h) Approve to appoint the position of Uncertified Deputy Sheriff, retroactive to January 15, 2018; a vacant budgeted position – Sheriff

Approve to appoint Weston Akalsi to the position of Uncertified Deputy Sheriff, retroactive to January 15, 2018, at an annual salary of \$39,780 (L15, Step 1), a vacant budgeted position, requiring successful completion of an Arizona P.O.S.T. Academy; a six-month County probation period; and an additional six-month probation for the Sheriff's office.

6(i) Approve to appoint members to the Budget and Finance Committee – Board of Supervisors

Approve to appoint Committee Members to the Budget and Finance Committee as follows: District #1: Lori Wedemeyer, Melissa Newton, Caryn Bonds, Claudia Seechoma, Don Denton; District #2: Robbie Kaufmann, Norm Simpson, Robin Schilling, Keith Douglas, and Terry Sexson; and District #3: Gene Ross, Maggie Ross, George Nault, Dennis Price, and Gary Saiter.

SUPERVISOR MINOR MOVED to approve Consent Agenda Items #6(a) through #6(i). Motion seconded by Supervisor Irwin, passed unanimously.

Chairman Wilson recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:50 a.m.

CONSENT AGENDA (Discussion and possible action on the following items):

County Administrator Drake presented for approval Jail District Consent Agenda Items #7(a) through #7(c).

7(a) Approval of Jail District Payroll

Approve December 24, 2017, through January 6, 2018, gross payroll, as presented, in the amount of \$50,742.46, plus employee benefit contributions of \$10,058, for a total of \$60,800.46, including handwritten warrants.

7(b) Approval of Jail District Demands

Approve the demands already remitted, as presented, for FY2017/2018, in the amount of \$43,579.12, including handwritten warrants; and demands in advance to pay, as presented, for FY2017/2018, in the amount of \$18,939.57, including handwritten warrants.

7(c) Approve to appoint the position of Administrative Detention Support Specialist, a vacant budgeted position

Approve to appoint Crystal Clark to the position of Administrative Detention Support Specialist, effective January 22, 2018, at an annual salary of \$24,525.70 (NE018, Step 1), a vacant budgeted position.

SUPERVISOR IRWIN MOVED to approve the Jail Consent Agenda Items #7(a) through #7(c). Motion seconded by Supervisor Minor, passed unanimously.

Chairman Wilson recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:51 a.m.

REGULAR AGENDA (*Discussion and possible action on the following items*):

Approve Intergovernmental Agreement with the Arizona Department of Transportation for the TraCS System software – Sheriff

Captain Bagby presented for approval an Intergovernmental Agreement with the Arizona Department of Transportation for TraCS System software that would provide a paperless ticket system. He explained that the Sheriff’s Department is currently “old school” in which tickets are mailed to the different courts. He stated that this system would forward citations wirelessly to the courts.

Discussion ensued regarding an amount of \$25,000 that the County would be responsible for; however, reimbursed back to the County upon specific instructions.

SUPERVISOR MINOR MOVED to approve an Intergovernmental Agreement with the Arizona Department of Transportation for the TraCS System software, and costs of up to \$25,000, to be reimbursed by the State. Motion seconded by Supervisor Irwin, passed unanimously.

Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

There were no comments.

Adjournment

Chairman Wilson adjourned the meeting at 10:56 a.m.

APPROVED:

/s/
D. L. Wilson, Chairman

ATTEST:

/s/
Diane Green, Deputy Clerk of the Board

The following La Paz County demands have been audited, approved and ordered paid by the La Paz County Board of Supervisors: #11131105, AHCCCS State Treasurer, \$17,675; #11131107, Amazon, \$1,893.20; #11131112, Bob Barker, \$3,157.93; #11131115, City of Yuma, \$18,850; #11131116, Claudia Luna, \$2,400; #11131123, Elected Officials Retirement, \$4,402.24; #11131126, Empire Southwest, \$2,337.17; #11131128, Fulton Distributing, \$3,747.03; #11131129, GovNet Comm Servs., \$1,123.50; #11131130, Growers Oil Co, \$8,262.65; #11131133, J & S Electric, \$2,161.34; #11131138, LR Anderson, LLC, \$3,180; #11131148, Phillip Lopez, \$3,000; #11131149, Pierre Mondoux, \$1,140; #11131150, Public Safety Retirement, \$11,652.57; #11131157, Staples Dept. 00-04056735, \$2,656.71; #11131159, TAMCO, \$8,896.82; #11131165, Tyler Technologies, \$22,839.15; #11131168, Wells Fargo Remittance Center, \$6,762.91; #11131172, AZLGEBT, \$183,955.02; #11131176, Ricoh USA, Inc., \$1,286.01; #11131178, SBA Structures, LLC, \$4,446.60; #11131179, Standard Insurance, \$10,205.30; #11131180, Thomson Reuters West, \$3,354.80; #11131187, Atkins North America, Inc., \$5,890; #1131189, Bingham Equipment, \$1,477.77; #11131195, Chief Corporation, \$1,656.36; #11131197, Colorado River Joint Venture, \$1,504.27; #11131201, Desert Mountain Corp., \$7,538.36; #11131223, Parker Oil Products, Inc., \$7,663.11; #11131228, Michael Radford, \$1,963.50; #11131234, State Bar of Arizona, \$3,590; #11131235, Strategic Management Group, \$12,500; #11131236, Sudden Link, \$5,873.98; #11131240, Trinity Servs Group, Inc., \$5,108.69; #11131243, Verizon Wireless, \$2,327.32; #11131279, Arizona Department of Revenue, \$9,989.08; #11131282, APS, \$24,015.50; #11131283, Michael Leland Frame, \$13,995; #Caroline Allen, \$1,950; #11131287, ADEQ, \$4,520; #11131289, Bankcard Center, \$2,425.70; #11131303, FX Tactical, \$3,238.37; #11131307, Steven C. Hirdes, \$1,255; #11131310, Marcus G. Faust, Prof. Corp., \$7,500; #11131316, Parker Motor Co., Inc., \$1,065.20; #11131320, PCM, \$1,403.70; #11131325, Ruffner Law PLLC, \$14,053.09; #11131329, SBA Structures, LLC, \$4,590.49; #11131336, Trinity Services Group, Inc., \$16,055.99; #11131341, Karen Ziegler, \$3,610.