

***MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, February 1, 2021, 10:00 a.m.
Regular Meeting***

Chairman Minor called the February 1, 2021, Regular Meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Duce Minor, Vice-Chairman Holly Irwin, Supervisor David Plunkett, Chief Deputy County Attorney Ryan Dooley, Finance Director Terry Krukemyer, Health Director Marion Shontz, Assessor Camacho, Sheriff William Ponce, Human Resources Director Mary Frantz, Recorder Richard Garcia, and Clerk of the Board Diane Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Pastor Julian Barbara of the Calvary Christian Fellowship.

Presentation: Sandy Dodge Employee Excellence Award for December 2020 and January 2021

Yvette Echandi-Mott, Employee of the Month Chairman, presented Darius Carraway, Property Appraiser I, and Cathy Vander Weyden, Legal Assistance to the County Attorney's office, with Sandy Dodge Employee Excellence Awards for the month of December 2020 and January 2021, respectively, along with \$25 gift certificates each from Walmart.

Presentation: 2020 Census Thank You Campaign by Tammy Parise, Partnership Specialist

Tammy Parise, Partnership Specialist, reported details of the 2020 Census Thank you Campaign at length, noting that 67% had self-responded to the census, 18.3% responded by the questionnaire, and the Census Bureau went door to door with the rest, describing methods used.

She stated the primary reason for her visit today was to thank the Board for including a Complete Count Committee for the La Paz County census process, and presented the Board with a Certificate of Appreciation.

Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

Linda Goldberg from Quartzsite, share a personal experience with the Health Department regarding her COVID experience and the help staff gave for her friend; the repeated calls that were made checking how she was doing; and the caring way she was treated.

Ken MacFarland reported that Arizona Western College will offer two trade school associate degrees locally on automotive technology and construction and are hiring staff to teach those classes. He encouraged the public to help spread the word around and the grant possibilities associated that would make it free education for students.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

Vice-Chairman Irwin gave an update on the Queen Creek 4th Priority water issue, noting that the Department of the Interior will be going through a formal process providing the ability for public comment. She stated that she would let the public know when she found out more information.

Chairman Duce stated that he was happy that a "spotlight" was shone on the County's Health Department. He stated that, contrary to Phoenix new reports, 1120 vaccine were given recently at a rate of 160 per hour. He added that the County could be proud of the work the Health Department was doing.

CONSENT AGENDA (*Discussion and possible action on the following items*):

- a. **Approve La Paz County Payroll, from January 13, 2021, through January 27, 2021, in the amount of \$442,135.55, plus employer related expenses (ERE), in the amount of \$135,472.57, for a total of \$577,608.12- Finance**

Approve La Paz County Payroll, from January 13, 2021, through January 27, 2021, in the amount of \$442,135.55, plus employer related expenses (ERE), in the amount of \$135,472.57, for a total of \$577,608.12.

- b. **Approve La Paz County Payables, as presented, for FY2020/2021, in the amount of \$626,428.64 - Finance**

Approve La Paz County Payables, as presented, for FY2020/2021, in the amount of \$626,428.64.

- c. **Approve to appoint Dru Waggoner to the Mohave/La Paz Workforce Development Area, filling unexpired term of Jacqueline Price - *Clerk of the Board***

Approve to appoint Dru Waggoner to the Mohave/La Paz Workforce Development Area, filling unexpired term of Jacqueline Price.

- d. **Approve a Salary Increase for the Salome Justice Court Clerk, a budgeted position - *JP5***

Approve salary increase for Alejandra Martinez, Salome Justice Court Clerk, effective February 1, 2021, at an annual salary of \$30,867.20 NE014, Step 3, a budgeted position.

- e. **Approve to appoint the position of Captain; a vacant and budgeted position - *Sheriff's Office***

Approve to appoint David Gray to the position of Captain, effective February 2, 2021, at an annual salary of \$87,068.80, L20/Step 6, with a six (6) month probation period; a vacant and budgeted position.

- f. **Approve to promote the position of Court Clerk to the position of Courtroom Clerk; a vacant and budgeted position. -*Salome Justice Court***

Approve to promote Court Clerk Jewel Rasberry-Elam to the position of Courtroom Clerk, effective February 1, 2021, at an annual salary of \$32,281.60, NE015/Step 3, with a six (6) month promotional probation; a vacant and budgeted position.

- g. **Approve Intradepartmental transfer of Tiffany Wyckoff from Sheriff's Office position of Detention Support Specialist to Office Admin - *Sheriff's Office***

Approve to transfer Detention Support Specialist Tiffany Wyckoff to the position of Office Administrator to the Sheriff's Office, effective retroactively to January 19, 2021, at an annual salary of \$33,446.40, NE065/Step 12, a vacant and budgeted position.

- h. **Intradepartmental transfer of Jessica Castaneda from Sheriff's Office position of Office Admin (formerly Secretary) to 911 Dispatcher - *Sheriff***

Approve to transfer Jessica Castaneda to the position of 911 Dispatcher, effective retro-actively to January 19, 2021, at an annual salary of \$39,062.40 (NE001, Step 1), a vacant and budgeted position.

- i. **Approve Arizona Department of Health Services Immunization Services Contract No. ADHS18-177682 Amendment No. 4 in the amount of \$25,000 to enhance the VFC/COVID 19 activities - *Health***

Approve Arizona Department of Health Services Immunization Services Contract No. ADHS18-177682 Amendment No. 4 in the amount of \$25,000 to enhance the VFC/COVID 19 activities.

- j. **Approve the La Paz County Sheriff's Office to apply to the Arizona Governor's Office of Highway safety reimbursement grant in the amount of \$27,733 for roadside drug impairment equipment provided by the passing of Prop 207 relating to recreational marijuana - *Sheriff***

Approve the La Paz County Sheriff's Office to apply to the Arizona Governor's Office of Highway safety reimbursement grant in the amount of \$27,733 for roadside drug impairment equipment provided by the passing of Prop 207 relating to recreational marijuana.

- k. **Approve extension of consultant contract with Judy Bender, dated March 1, 2021, to June 30, 2021, in the amount of \$100,000 - *Assessor***

This item was pulled for discussion.

- l. **Approve ownership transfer of La Paz County Sheriff's Office vehicle to La Paz County Emergency Management - *Sheriff***

Approve ownership transfer of La Paz County Sheriff's Office vehicle to La Paz County Emergency Management one (1) Ford F-150, VIN#1FTPW14V57KD05890, effective upon approval.

- m. **Approve purchase of Tax Deeded property, APN: 302-51-064B; authorizing the Chairman and Clerk of the Board to issue the deed - *Clerk of the Board***

Approve purchase of Tax Deeded property, APN: 302-51-064B; in the amount of \$16,757.24, plus \$30 recorder fee, received from Larry E. King and Erik A. King; authorizing the Chairman and Clerk of the Board to issue the deed.

- n. **Adopt Resolution No. 2021-04, authorizing the Human Resource Director to maintain MassMutual Policy and for Clerk of the Board to Sign the Certificate of Corporate Resolution - *County Attorney***

Adopt Resolution No. 2021-04, authorizing the Human Resource Director to maintain MassMutual Policy and for the Clerk of the Board to Sign the Certificate of Corporate Resolution.

p. ***Sitting in as the Jail District Board of Directors:***

- 1. Approve La Paz County Jail Payroll from January 13, 2021, through January 27, 2021, in the amount of \$60,742.76, plus employer related expenses (ERE), in the amount of \$11,682.22, for a total of \$72,424.98, including handwritten warrants - Finance**

Approve La Paz County Jail Payroll from January 13, 2021, through January 27, 2021, in the amount of \$60,742.76, plus employer related expenses (ERE), in the amount of \$11,682.22, for a total of \$72,424.98, including handwritten warrants.

- 2. Approve La Paz County Jail District payables, as presented, for FY2020/2021, in the amount of \$77,557.44, including handwritten warrants - Finance**

Approve La Paz County Jail District payables, as presented, for FY2020/2021, in the amount of \$77,557.44, including handwritten warrants.

VICE-CHAIRMAN IRWIN MOVED to approve Consent Agenda Items #8(a) through #8(o) with the exception of #8(k). Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Chairman Minor.

8(k) Approve extension of consultant contract with Judy Bender, dated March 1, 2021, to June 30, 2021, in the amount of \$100,000 - Assessor

Chairman Minor clarified that the consultant contract with Judy Bender had been previously approved by the Board; however, the extension of this contract requested at this time was for an additional amount of \$25,000 for a contract total of \$100,000.

Assessor Camacho explained the effects of COVID on staff, resulting in missed statutory deadlines and the like, and her office needed assistance with operations and training.

Discussion ensued regarding the Assessor's budget, noting that it was under-budget and the position of Chief Deputy Assessor was not filled, choosing the consultant's services in place of those funds.

Finance Director Krukemyer acknowledged that the contract was budgeted only through March and the Assessor was seeking to extend the contract through the end of June, the end of the fiscal year.

Assessor Camacho explained her plan for the upcoming fiscal year, which included the continued assistance from Judy Bender, who would also provide the necessary training needed in her office.

Vice-Chairman Irwin questioned what kind of training was going to be needed in the Assessor's office.

Discussion ensued regarding the type of training that would be expected, noting that the consultant contract would be funded out of contingency funds.

SUPERVISOR PLUNKETT MOVED to approve the extension of consultant contract with Judy Bender for an additional amount of \$25,000 for a total contract amount of \$100,000, effective March 1, 2021, to June 30, 2021. Motion seconded by Chairman Minor, passed by a vote of two to one, with Vice-Chairman Irwin voting nay.

REGULAR AGENDA (*Discussion and possible action on the following items*):

Discussion and possible action to approve proposal to install audiovisual equipment for the use by elections and various boards that meet in the Board Room; to be funded partially by grant funds, a budgeted item - Clerk of the Board

Finance Director Krukemyer stated that \$80,000 was budgeted for audiovisual equipment from All Covered in the Board Room and the County was fortunate to have a grant of over \$17,000 from the Elections Department due to the fact that Elections activities are conducted in the Board Room, for a net funding amount of \$63,000.

John Petersen, from All Covered, clarified, stating that their company was able to reduce the original figures of \$80,000 to \$67,000, saving the County money once again as other companies were quoting in excess of \$100,000.

Chairman Minor clarified further confirming that the grant funds from elections in the amount of \$17,000 would come off the \$63,000.

A brief discussion ensued describing the equipment that would be installed, and would include new speaker and camera/recording equipment.

Clerk of the Board Green added that the Board has contracted to acquire meeting recordings that would integrate into the agendas posted at the County website; and the installation of the cameras would provide the equipment to do that. She added that the agenda integration online would provide, not only the live-streaming of the meeting, but its recording and access to the documents presented at that meeting for each agenda item.

VICE-CHAIRMAN IRWIN MOVED to approve proposal (by All Covered) to install audiovisual equipment for the use by elections and various boards that meet in the Board Room; to be funded partially by grant funds, a budgeted item. Motion seconded by Chairman Minor, passed unanimously, including the vote by Supervisor Plunkett.

Approval to purchase four (4) used police vehicles from Emergency Vehicle Resources in Claremore, Oklahoma - Sheriff

Lieutenant Poindexter requested approval to purchase our (4) used police vehicles, explaining that two of the vehicles would be assigned to Task Force; and the County Attorney's office was "on board" for them to be paid out of RICO funds, in the amount of \$21,400; and two equipped patrol vehicles, in the amount of \$47,000, budgeted in the Sheriff's Office budget.

Discussion ensued briefly on the mileage of the vehicles.

SUPERVISOR PLUNKETT MOVED to approve as presented (purchase four (4) used police vehicles from Emergency Vehicle Resources in Claremore, Oklahoma to be paid for out of Rico Funds for the Task Force account 335-017-00200-8510 in the amount of \$21,400.00 and two Police Equipment equipped in the amount \$47,000.00 paid out of Sheriff's account 100-017-00200-8510 a budgeted item (shipping of vehicles included in prices). Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Chairman Minor.

Adjournment

Chairman Minor adjourned the meeting at 11:16 a.m.

APPROVED:

ATTEST:

Duce Minor, Chairman

Diane Green, Clerk of the Board

The following La Paz County Board demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: 11149198, ADOR, \$10,921.61; 11149199, AZLGEBT, \$212,140.37; 11149203, APS, \$1,614.25; 11149205, Az Counties Insurance Pool, \$72,026.02; 11149208, Bulletproof Systems, \$4,430.27; 11149209, Carmen Gonzalez-Ulloa, \$1,600.00; 11149210, Centerline Supply, \$3,441.71; 11149220, Davis Building Supply, \$1,546.27; 11149226, Frontier, \$3,919.97; 11149232, Jenna McDaniel, \$1,830.00; 11149235, JP Morgan One Card, \$10,838.39; 11149236, Kaitlyn Sarai Padilla, \$1,035.00; 11149239, Konica Minolta Business Solutions, \$15,538.08; 11149246, Lori L. Bachmann, \$1,037.50; 11149251, MIL Geospatial, \$3,055.75; 11149253, Nationwide Retirement Solutions, \$4,860.00; 11149256, Parker Funeral Home, \$1,290.00; 11149257, Parker Oil Products, \$2,383.61; 11149258, Parker Tree Service, \$6,000.00; 11149260, Quail Construction, \$4,321.15; 11149261, Redburn Tire Co., \$1,795.59; 11149266, Sandra L. Kohl, \$2,835.00; 11149267, ServPro, \$3,936.72; 11149268, Shamrock Foods, \$1,734.78; 11149271, SuddenLink, \$2,200.00; 11149272, TAMCO, \$2,736.71; 11149273, Tanya Larios, \$1,500.00; 11149275, Tennant Sales and Service Co., \$1,313.75; 11149277, Town of Quartzsite, \$1,182.25; 11149279, US Corrections, \$10,286.00; 11149281, West Payment Center, \$2,657.61; 11149282, White Sheet, \$1,789.10; 11149284, Ziegler, Karen, \$4,583.75; 11149285, Bouse Fire District, \$1,314.55; 11149286, Buckskin Fire Dept., \$21,432.72; 11149287, Ehrenberg Fire District, \$7,633.05; 11149288, McMullen Fire District, \$4,420.84; 11149289, Parker Fire District, \$6,403.77; 11149290, Quartzsite Fire Dept., \$13,796.33; 11149292, Bob Barker Co., \$1,219.75; 11149294, Fulton Distributing, \$1,648.09; 11149295, Horizon Health & Wellness, \$21,600.00; 11149303, T & C Seal Coating, \$34,429.08; 11149305, Western Arizona Humane Society, \$2,445.00; 11149307, Nationwide Tr NRS plan 57002001, \$2,657.79; 11149308, Public Safety Retirement, \$56,309.55; 11149309, Strategic Mgmt Group, \$6,575.70; 11149311, ADP, \$29,139.18; 11149312, All Covered, \$1,317.98; 11149319, Clarabel Martinez, \$1,237.50; 11149322, Desert Lawn Funeral Home, \$1,812.00; 11149325, Emerald Canyon-Petty Cash, \$3,749.71; 11149327, Frame, Michael Leland, \$14,799.68; 11149329, Gloria Eagle PA-C, \$1,062.50; 11149331, Growers Oil Co., \$1,568.29; 11149341, Outdoor Custom Sportswear, \$1,305.87; 11149351, SBA Structures, \$4,446.60; 11149359, Thomson Reuters-West, \$1,484.14; 11149361, Trinity Services Group, \$5,659.35; 11149367, Yuma County Financial Service, \$3,840.00; 11149369, Zumar Industries, \$5,791.77.