

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Monday, April 15, 2019, 10:00 a.m.  
Regular Meeting**

Chairman Minor called the April 15, 2019, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Minor, (Supervisor Irwin was taking vacation), Supervisor Wilson, County Administrator Drake, Deputy County Attorney Dooley, Finance Director Krukemyer, Assessor Camacho, Public Works Director Simmons, Human Resource Director Frantz, Shop Supervisor Braska, Community Development Director McCormick, Health Director Shontz, and Clerk of the Board Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Pastor Swarthout of the First Baptist Church.

Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

Health Director Shontz recognized her nursing staff in the department for their award for the 13<sup>th</sup> year accomplishing 100% participation in the immunization program. She further announced that one of her staff members recently completed her designation as a Registered Nurse.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

**CONSENT AGENDA** *(Discussion and possible action on the following items):*

**5(a) Approval of following Minutes: Thursday, March 14, 2019, 4:05 p.m. Special Meeting; Monday, March 18, 2019, 9:00 a.m. Special Meeting/Executive Session; Monday, March 18, 2019, 11:00 a. m., Special Meeting/Executive Session; Monday, April 1, 2019, 9:00 a.m., Special Meeting/Executive Session; Monday, April 1, 2019, 10:00 a.m., Regular Meeting; and Monday, April 1, 2019, 1:30 p.m. Special Meeting/Executive Sessions – Clerk of the Board**

Approve the following Minutes: Thursday, March 14, 2019, 4:05 p.m. Special Meeting; Monday, March 18, 2019, 9:00 a.m. Special Meeting/Executive Session; Monday, March 18, 2019, 11:00 a.m., Special Meeting/Executive Session; Monday, April 1, 2019, 9:00 a.m., Special Meeting/Executive Session; Monday, April 1, 2019, 10:00 a.m., Regular Meeting; and Monday, April 1, 2019, 1:30 p.m. Special Meeting/Executive Sessions.

**5(b) Approval of the La Paz County Payroll, from March 17, 2019, through March 30, 2019; gross salary \$391,116.52, employee related expenses (ERE) \$111,999.08, for a total of \$503,115.60 – Finance**

Approve the La Paz County Payroll, from March 17, 2019, through March 30, 2019; gross salary \$391,116.52, employee related expenses (ERE) \$111,999.08, for a total of \$503,115.60.

**5(c) Approval of the La Paz County Demands, FY2019 payables through May 31, 2019, in the amount of \$744,640.15– Finance**

Approve the La Paz County Demands, FY2019 payables through May 31, 2019, in the amount of \$744,640.15.

**5(d) Approve to appoint the Community Development Director as the county representative on the La Paz Economic Development Corporation’s Board of Directors – Board of Supervisors**

Approve to appoint Jeff McCormick, Community Development Director, as the county representative on the La Paz Economic Development Corporation’s Board of Directors.

**5(e) Approve Arizona Governor’s Office of Highway Safety (GOHS) grant contract No. 2019-CIOT-015, an overtime reimbursement grant in the amount of \$2,000, for enforcement activities in the Project Buckle Up Arizona Enforcement Campaign, from May 20, 2019 through June 2, 2019 – Sheriff**

Approve Arizona Governor’s Office of Highway Safety (GOHS) grant contract No. 2019-CIOT-015, an overtime reimbursement grant in the amount of \$2,000, for enforcement activities in the Project Buckle Up Arizona Enforcement Campaign, from May 20, 2019 through June 2, 2019.

**SUPERVISOR WILSON MOVED** to approve Consent Agenda Items #5(a) through #5(e). Motion seconded by Chairman Minor, passed unanimously.

*Chairman Minor recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:04 a.m.*

**CONSENT AGENDA** *(Discussion and possible action on the following items):*

**6(a) Approval of the Jail District Payroll, from March 17, 2019 through March 30, 2019; gross salary \$58,826.84, employee related expenses (ERE) at \$10,143.14, for a total of \$68,969.98 – Finance**

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Approve the Jail District Payroll, from March 17, 2019 through March 30, 2019; gross salary \$58,826.84, employee related expenses (ERE) at \$10,143.14, for a total of \$68,969.98.

**6(b) Approval of the La Paz County Jail District Demands, FY2019 payables through May 31, 2019, in the amount of \$101,676.47– Finance**

Approve the La Paz County Jail District Demands, FY2019 payables through May 31, 2019, in the amount of \$101,676.47.

**6(c) Approve to appoint the position of Medical Services Director for the Jail, a vacant and budgeted position (Replacement)**

Approve to appoint Lynn “Trinity” R Brannon to the position of Medical Services Director for the Jail, retroactive to March 25, 2019, at an annual salary of \$66,431.54 (E031/Step 11), a vacant and budgeted position, subject to a six-month probation period with an additional six-month period for the Sheriff’s Office.

**6(d) Approve to renew the Intergovernmental Agreement with Lake Havasu City for Jail services, effective July 1, 2019, for a period of two years or until terminated by the City of Lake Havasu City or La Paz County, as provided in the agreement**

Approve to renew the Intergovernmental Agreement with Lake Havasu City for Jail services, effective July 1, 2019, for a period of two years or until terminated by the City of Lake Havasu City or La Paz County, as provided in the agreement.

**SUPERVISOR WILSON MOVED** to approve the Jail District Consent Agenda Items #6(a) through #6(d). Motion seconded by Chairman Minor, passed unanimously.

*Chairman Minor recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:05 a.m.*

**REGULAR AGENDA (Discussion and possible action on the following items):**

**Adopt Resolution No. 2019-07, adopting the Fair Housing Policy – Finance**

Finance Director Krukemyer stated that the resolution being considered was part of the Community Development Block Grant (CDBG) requirement in compliance with the Federal Housing Policy.

Chairman Minor reiterated that the resolution had to be in place to qualify for CDBG grants and other grant opportunities and is required every year.

**SUPERVISOR WILSON MOVED** to adopt Resolution No. 2019-07, adopting the Fair Housing Policy. Motion seconded by Chairman Minor, passed unanimously.

**Authorize the Finance Department to adjust the General Ledger's positive and negative Grant funds' balances with transfers to/from the General Fund; and any future final grant overspend shall be deducted from the Department's General Fund budget; so that total costs are reflected in the Grant fund and all Grant funds are zero at the end of the grant – Finance**

Finance Director Krukemyer explained that there was not a mechanism to clean up the aged grant accounts and this action would do that. He stated that, after confirming there was no other activity to apply to the fund, any positive or negative amounts would be handled by the General Fund to zero them out.

Chairman Minor expressed appreciation for the direction the County was going and was glad to see these funds “fixed” in order that the funds had “real numbers”.

**SUPERVISOR WILSON MOVED** to authorize the Finance Department to adjust the General Ledger's positive and negative Grant funds' balances with transfers to/from the General Fund; and any future final grant overspend shall be deducted from the Department's General Fund budget; so that total costs are reflected in the Grant fund and all Grant funds are zero at the end of the grant. Motion seconded by Chairman Minor, passed unanimously.

**Approve to award the Riverside Drive Roadway Mill and Overlay Project, a budgeted item funded by the Highway User Revenue Funds (HURF) – Public Works**

Public Works Director Simmons requested approval to award the bid for the Riverside Drive Roadway Mill and Overlay Project in spite of the fact that the bid came in significantly over the budgeted amount.

He explained that he wanted to apply \$1 million from the current fiscal year and the remainder to be paid from the next fiscal year.

Finance Director Krukemyer explained the budgeted amounts and the cash flow “model” he hopes to complete in order to monitor the cash flow.

Chairman Minor stated that he appreciated Director Simmon's work on this project but was concerned that the engineer's estimates were so far off. He felt it would be best to continue the item to get a grasp on the numbers.

Discussion ensued on the scheduling of the work to be done, noting that there were activities in the County that would interfere with it, and a discussion needed to be had with the contractor as to its scheduling.

**CHAIRMAN MINOR MOVED** to continue the “award of the Riverside Drive Roadway Mill and Overlay Project, a budgeted item funded by the Highway User Revenue Funds (HURF) to the Monday, May 6, 2019, regular meeting. Motion seconded by Supervisor Wilson, passed unanimously.

**Adjournment**

Chairman Minor adjourned the meeting at 10:21 a.m.

APPROVED:

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Duce Minor, Chairman

ATTEST:

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Diane Green, Clerk of the Board

**The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors:** #11138915, AZ Counties Insurance Pool, \$50,684.85; #11138919, Dorn Policy Group, Inc., \$3,000; #11138920, Growers Oil Company, \$3,145.77; #11138922, JP Morgan One Card, \$27,030.77; #11138923, La Paz Solar, LLC, \$2,669.17; #11138927, Mebulbs Premium Quality Lighting, \$2,395.09; #11138930, Parker Auto & Marine, \$3,919.72; #11138931, Parker Motor Co., Inc., \$2,799.28; #11138933, Quill, \$3,431.99; #11138934, Redburn Tire Company, \$8,894.86; #11138935, Rosenfeld, Gust, PLC, \$7,959.40; #11138938, Todays News Herald, \$1,147.95; #11138941, Priyanka Miller, \$2,848.98; #11138945, Carolina Allen, \$1,792.40; #11138946, Amazon, \$2,579.62; #11138950, Atkins North America, Inc., \$1,480; #11138961, Cintas Fas Lockbox 636525, \$1,686.56; #11138962, Davis Building Supply, \$2,391.81; #11138966, Emerald Canyon-Petty Cash, \$3,005.76; #11138969, Fulton Distributing, \$4,372.66; #11138970, Glaxosmithkline Financial, Inc., \$1,531; #11138974, Hon. Robert Duber II, \$1,746.82; #11138978, Kenz & Leslie of Arizona, \$1,616.33; #11138988, Pavement Sealants & Supply, Inc., \$3,040.70; #11138991, Precision Striping, Inc., \$2,316; #11138992, Pride Outfitting, \$1,333.39; #11138993, Printing Plus, \$3,984.75; #11138999, Ruffner Law PLLC, \$13,960.58; #11139003, Simpson Norton Corp., \$4,407.57; #11139007, Sudden Link, \$2,798.25; #11139008, Titleist, \$3,744.79; #11139012, Trinity Services Group, Inc., \$18,875.30;

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#11139013, Verizon Wireless, \$5,185.81; #11139015, West Payment Center, \$1,619.20; #11139016, White Sheet Free Shopping, \$1,799.28; #11139020, Yuma County Financial Service, \$3,860; #11139058, Public Safety Retirement, \$732,746.81; #11139059, APS, \$11,681.22; #11139060, Atkins North America, Inc., \$1,253.57; #11139071, Willdan Engineering, \$3,546.05; #11139072, Strategic Management Group, \$7,526.81; #11139075, All Covered, \$15,199.25; #11139078, Apex Software, \$1,230; #11139083, Bob Barker Company, \$1,619.04; #11139089, Contract Pharmacy, \$2,956.56; #11139101, Havasu Customs, Inc., \$1,466.33; #11139102, Havasu Iron and Metal, \$3,680.29; #11139103, Havasu Regional Medical Center, \$23,836.20; #11139106, Horizon Health & Wellness, \$18,000; #11139107, Jack Pots Portables, Inc., \$1,363.32; #11139114, Konica Minolta Business Solutions, \$4,822.22; #11139117, La Paz County Treasurer, \$2,812.74; #11139118, La Paz Regional Hospital, \$2,364.33; #11139119, Marcus G. Faust, Professional Corp., \$7,500; #11139120, MCI, \$2,051.73; #11139122, Mikes Contracting, Inc., \$8,533.28; #11139134, Rocky Mountain Holdings, LLC, \$5,725.86; #11139138, Laurence Schiff, MD, \$4,175; #11139145, TDS Telecom, \$1,305.60; #11139152, Western States Petroleum, \$1,015.15; #11139187, Parker Oil Products, Inc., \$10,580.50; #11139193, Tri-State Reporting, \$1,387; #11139194, Vederman Law Office, PLLC, \$2,710; #11139196, Wacog, \$7,125; #11139247, AZ Assn. of County School Supt., \$3,600; #11139249, Bingham Equipment, \$1,061.10; #11139259, Enterprise Technology Servs., \$2,337; #11139286, Motorola Solutions, \$65,360.79; #11139292, Pima County Treasurer, \$2,300; #11139297, Precision Striping, Inc., \$20,297; #11139306, Senergy Petroleum, \$23,392.303; #11139314, Suncor Industries, Inc., \$2,044.86; #11139315, Sunedison c/o DG Solar Lease, LLC, \$4,512.61; #11139318, Thompson Reuters West, \$3,035.43.