

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Monday, April 16, 2018, 10:00 a.m.  
Regular meeting**

Chairman Wilson called the April 16, 2018, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Wilson, Supervisor Minor, Supervisor Irwin, County Administrator Drake, Sheriff Risen, Health Director Shontz, Assessor Camacho, Human Resource Director Frantz, Public Works Director Simmons, Finance Director Krukemyer; Community Development Administrator Yackley, County School Superintendent Price, Chief Deputy County Attorney Hobbs in lieu of Deputy County Attorney Buckelew; and Deputy Clerk of the Board Green.

The Pledge of Allegiance was led by Chairman Wilson followed by the Invocation given by Pastor Glenn Swarthout of the First Baptist Church.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

County Administrator Drake stated that the County had their "Employee Appreciation Dinner" at the Park last Thursday and all went well, expressing thanks to the "cooks, Dave and Terry".

He stated that this evening would occur another public "inform and educate" meeting regarding the expenditure limitation election at the Blue Water Resort & Casino at 6:00 p.m. He added that another meeting would occur at the Quartzsite Community Center tomorrow evening at 6:00 p.m.

Chairman Wilson stated that there would be three additional public meetings; on April 23<sup>rd</sup> at the Centennial Community Center at 4:00 p.m.; April 24<sup>th</sup> at the Roadrunner Floating Dock Bar & Restaurant at 6:00 p.m.; and April 25<sup>th</sup> at the Ehrenberg Improvement Association at 5:00 p.m.

Supervisor Irwin gave an update on the Travel Management Plan meetings, stating that the Lower Colorado River Travel Management comment period has been extended to May 15<sup>th</sup>.

**CONSENT AGENDA** (*Discussion and possible action on the following items*):

County Administrator Drake presented for approval Consent Agenda Items #4(a) through #4(j).

**4(a) Approval of Minutes**

Approve the minutes of the April 2, 2018, 11:00 a.m. worksession; Monday, April 2, 2018, 10:00 a.m. regular meeting; and Monday, March 19, 2018, 1:00 p.m. worksession.

**4(b) Approval of Payroll**

Approve March 18, 2018, through March 31, 2018, gross payroll, as presented, in the amount of \$358,672.05, plus employer benefit contributions of \$87,571.01, for a total of \$446,243.06, including handwritten warrants.

**4(c) Approval of Demands**

Approve the demands already remitted, as presented, for FY2017/2018, in the amount of \$568,144.21, including handwritten warrants; and approve in advance to pay the demands, as presented, for FY2017/2018, in the amount of \$93,268.72, including handwritten warrants; for a total of \$661,412.93 in expenditures.

**4(d) Approve to appoint the position of Administrative Assistant, a vacant budgeted position – Health (Replacement)**

Approve to appoint Kayleigh Schlecht as Administrative Assistant, effective April 17, 2018, at an annual salary of \$28,705.25 (NE004, Step 2), increasing to \$29,426.59 (NE004, Step 3) upon completion of a six-month probation period.

**4(e) Approve to appoint the position of Administration/Civil Secretary, a vacant budgeted position – Sheriff (Replacement)**

Approve to appoint Kelci Bryan to the position of Administration/Civil Secretary, effective April 16, 2018, at an annual salary of \$27,665.66 (NE065, Step 7), with a six-month County probation period and an additional six-month probation for the Sheriff's office.

**4(f) Approve to appoint the position of Deputy, a vacant budgeted position – Sheriff (Replacement)**

Approve to appoint Chandler Newton to the position of Deputy Sheriff, effective April 23, 2018, at an annual salary of \$43,047.26 (L07, Step 2); with a six-month County probation period and an additional six-month probation for the Sheriff's office.

**4(g) Approve Intergovernmental Agreement (IGA) Amendment No. 1 with the Arizona Department of Health Services, Contract No. ADHS 17-163347, Epidemiology and Laboratory Capacity – Zika; and authorize the Health Director to sign the IGA – Health**

Approve Intergovernmental Agreement (IGA) Amendment No. 1 with the Arizona Department of Health Services, Contract No. ADHS 17-163347, Epidemiology and Laboratory Capacity – Zika; and authorize the Health Director to sign the IGA.

**4(h) Approve Addendum to the Agreement to Provide Consulting Services from Abbey, Stubbs & Ford, LLC; extending services – Board of Supervisors**

Approve Addendum to the Agreement to Provide Consulting Services from Abbey, Stubbs & Ford, LLC; extending services through August 30, 2018.

**4(i) Approve to ratify contract with CivicPlus for a website media module – Board of Supervisors**

Approve to ratify contract with CivicPlus for a website media module at \$1,000 annually.

**4(j) Approve Arizona Governor’s Office Highway Safety (GOHS) grant, Contract #2018-C10T-015, from May 21, 2018 through June 3, 2018; providing overtime reimbursement for enforcement activities in the Project Buckle Up Arizona Enforcement Campaign – Sheriff**

Approve Arizona Governor’s Office Highway Safety (GOHS) grant, Contract #2018-C10T-015, from May 21, 2018 through June 3, 2018; providing overtime reimbursement, in the amount of \$2,000, for enforcement activities in the Project Buckle Up Arizona Enforcement Campaign.

**SUPERVISOR MINOR MOVED** to approve Consent Agenda Items #4(a) through #4(j). Motion seconded by Supervisor Irwin, passed unanimously.

*Chairman Wilson recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:05 a.m.*

**CONSENT AGENDA (Discussion and possible action on the following items):**

County Administrator Drake presented for approval Jail Consent Items #5(a) through #5(c).

**5(a) Approval of Jail District Payroll**

Approve March 18, 2018, through March 31, 2018, gross payroll, as presented, in the amount of \$47,563.09, plus employer benefit contributions of \$9,511.39, for a total of \$57,074.48, including handwritten warrants.

**5(b) Approval of Jail District Demands**

Approve the demands already remitted, as presented, for FY2017/2018, in the amount of \$29,899.06, including handwritten warrants; and approve in advance to pay the Jail District demands, as presented, for FY2017/2018, in the amount of \$8,994.55, including handwritten warrants; for a total of \$38,893.61 in expenditures.

**5(c) Approve to appoint the position of Detention Support Specialist, a vacant budgeted position (Replacement)**

Approve to appoint Gabrielle Hernandez as Detention Support Specialist, effective April 16, 2018, at an annual salary of \$24,525.70 (NE018, Step 1), with a six-month County probation period and an additional six-months' probation for the Sheriff's office.

**SUPERVISOR IRWIN MOVED** to approve Jail Consent Agenda Items #5(a) through #5(c). Motion seconded by Chairman Wilson, passed unanimously.

*Chairman Wilson recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:07 a.m.*

**REGULAR AGENDA (Discussion and possible action on the following items):**

**Approve to appoint Board representation on the Bill Williams River Corridor Steering Committee – Board of Supervisors**

Supervisor Minor stated that the County currently had no local voice with the Bill Williams River Corridor Steering Committee, made up of different governmental entities that formed to make recommendation to the Army Corp of Engineers on various projects.

He stated he had received an email from a member of this committee, reaching out to the County to become involved with them; therefore, he submitted this request to be appointed as the Board's representative.

**CHAIRMAN WILSON MOVED** to appoint Supervisor Minor to be the Board representative on the Bill Williams River Corridor Steering Committee. Motion seconded by Supervisor Irwin, passed unanimously.

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**Approve the Federal Lands Access Program Project, AZ FLAP 102(1) Farmers Bridge, Memorandum of Agreement (MOA), with the Arizona Department of Transportation (ADOT) and Central Federal Lands Highway Division – Finance**

Accounting Operations Manager McFarland stated that updates had been received regarding the agreement regarding the Farmers Bridge program, noting that Notice to Proceed date should read Spring 2020.

He explained the agreements that would be forthcoming would complete the arrangements, indicating that ADOT would be responsible for the construction with a match required by the County for the Federal grant that would be received for the project.

**SUPERVISOR IRWIN MOVED** to approve the Federal Lands Access Program Project, AZ FLAP 102(1) Farmers Bridge, Memorandum of Agreement (MOA), with the Arizona Department of Transportation (ADOT) and Central Federal Lands Highway Division, authorizing the Chairman to sign the agreement. Motion seconded by Supervisor Minor, passed unanimously.

Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

Ken McFarland, County employee, recognized Sharon Hillhouse, Library Coordinator and Facility Manager, and shared the information from the quarterly report received from her that goes to the State on the amount of activity that occurs at the libraries. He stated that it was impressive the activity she manages in the Bouse and Centennial Libraries along with many volunteers in both these libraries, although small.

**Adjournment**

Chairman Wilson adjourned the meeting at 10:18 a.m.

APPROVED:

ATTEST:

\_\_\_\_\_  
D. L. Wilson, Chairman

\_\_\_\_\_  
Diane Green, Deputy Clerk of the Board

**The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors:** #11132529, ADS-Adaptive Digital Systems, Inc., \$8,000; #11132532, APS, \$1,891.70; #11132541, Colorado River Joint Venture, \$1,475.55; #11132543, Creative Communications, \$12,182.66; #11132549, Elected Officials Retirement, \$2,201.12; #11132550, Emerald Canyon-Petty Cash, \$2,154.25; #11132551, Empire Southwest, \$3,918.94; #11132552, Endura LLC, \$5,007; #11132553, Everett's Towing, \$1,084.40; #11132556, Michael Leland Frame, \$13,875; #11132566, Lexigen Science & Law Consult, \$2,325.6; #11132569, MCI, \$1,657.05; #11132575, Parker Motor Co., Inc., \$2,867.56; #11132576, Parker Oil Products, Inc., \$7,117.48; #11132579, Pima County Treasurer, \$2,300; #11132580, Pitney Bowes, \$2,137.60; #11132582, Quill, \$6,175.65; #11132585, River Medical, Inc., \$1,287.77; #11132589, Rosenfeld, Guist, PLC, \$1,600; #11132592, Sanofi Pasteur, Inc., \$1,600.82; #11132594, Shamrock Foods Co., \$2,388.22; #11132596, Simplot Partners, \$1,045.45; #11132598, Staples Dept. 00-04056735, \$1,779.50; #11132599, TAMCO, \$3,404.32; #11132604, Trinity Services Group, Inc., \$22,627.80; #11132605, Verizon, \$1,584.28; #11132606, Whitney & Whitney, PLLC, \$5,016.36; #11132608, AZLGEBT, \$181,954.46; #11132609, Bouse Fire District, \$3,692.92; #11132610, Buckskin Fire Department, \$68,562.68; #11132611, Ehrenberg Fire District, \$18,995.23; #11132612, McMullen Fire District, \$11,945.92; #11132613, Parker Fire District, \$13,2210.91; #11132614, Quartzsite Fire Department, \$33,591.34; #11132616, 4Imprint, \$1,243.05; #11132617, Abbey Stubbs & Ford, \$7,500; #11132620; Amazon, \$1,775.28; #11132621, APS, \$6,231.64; #11132623, Axon Enterprise, Inc., \$5,991.23; #11132627, Big Blasters, \$9,984.74; #11132637, Colorado River Funeral, \$1,325; #11132648, Growers Oil Company, \$2,077.77; #11132657, LR Anderson, LLC, \$1,600; #11132662, Nancy Lopez Golf, \$1,756.63; #11132668, Town of Parker, \$1,111.47; #11132669, PCM, \$2,351.08; #11132676, Redburn Tire Company, \$2,988.31; #11132684, Senergy Petroleum, \$18,728.85; #11132689, Stericycle, \$1,039.06; #11132692, Titleist, \$2,078.44; #11132694, Trak Engineering, Inc., \$5,329; #11132703, Western Arizona Humane Society, \$1,905; #11132705, White Sheet Free Shopping, \$1,060.80; #11132721, Issac Sharpe, \$5,230; #11132722, Standard Insurance, \$9,906.40; #11132723, Arizona Dept. of Revenue, \$23,836.30.