

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Monday, May 3, 2021, 10:00 a.m.  
Regular Meeting**

Chairman Minor called the May 3, 2021, Regular Meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Duce Minor, Vice-Chairman Holly Irwin, Supervisor David Plunkett, County Administrator Megan Spielman, Chief Deputy County Attorney Ryan Dooley, Assessor Anna Camacho, Health Director Marion Shontz, Golf Professional Steve Benton, Parks Director Joe Picote, Human Resources Director Mary Frantz, Community Development Director Tonya Hoogerwerf, and Clerk of the Board Diane Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Pastor Jose Garcia of the Parker Apostolic Church.

**Presentation: Summer Prep by Arizona Public Service (APS)**

Regina Twomey, Public Affairs Manager for APS, gave a PowerPoint recap of their activities over the past year and for the upcoming summer. Bryant Shontz and Danny Ortega accompanied her for the presentation to the Board.

She stated that APS services eleven (11) out of the fifteen (15) counties in the State and gave an overview of their "clean energy commitment" over the coming years. She noted that the heat record was broken repeatedly in 2020; and had improved their Customer Care Center 24/7, with plans to improve their outage map.

**Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date**

Assessor Camacho expressed frustration over County finances and the lack of the

implementation of employee evaluations.

**County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)**

County Administrator Spielman thanked all County leadership and employees for their hard work during unstable times.

She announced that she was aware of two more APS electric outages in different areas.

Chairman Minor welcomed Joe Picotte as the new Parks Director.

**CONSENT AGENDA (*Discussion and possible action on the following items*):**

Supervisor Plunkett requested that Items #6(b) through #6(e) be pulled from the Consent Agenda for discussion.

- a. **Approval of Minutes of the Monday, February 1, 2020, 1:00 p.m., Special Meeting; and Thursday, February 4, 2021, 2:00 p.m. Special Meeting – Clerk of the Board**

Approve Minutes of the Monday, February 1, 2020, 1:00 p.m., Special Meeting; and Thursday, February 4, 2021, 2:00 p.m. Special Meeting.

- b. **Approve to appoint the position of 911 Dispatcher, a vacant and budgeted position - Sheriff**

This item was pulled from the Consent Agenda for discussion.

- c. **Approve to appoint the position of Uncertified Deputy Sheriff, a vacant and budgeted position - Sheriff**

This item was pulled from the Consent Agenda for discussion.

- d. **Approve to appoint the position of Golf Course Mechanic; a vacant and budgeted position - *Emerald Canyon Golf Course***

This item was pulled from the Consent Agenda for discussion.

- e. **Approve to appoint the position of Groundskeeper 1 for the Golf Course, a vacant and budgeted position - *Emerald Canyon Golf Course***

This item was pulled from the Consent Agenda for discussion.

- f. **Approve to promote the position of Chief Deputy in Public Works to Director of Public Works, a vacant and budgeted position - *Public Works***

Approve to promote Donald Braska, Chief Deputy Public Works Director to Director of Public Works, effective May 4, 2021, at an annual salary of \$83,595.20, M012/Step 1, subject to a six-month County promotional probation; a vacant and budgeted position.

- g. **Approve to adopt Resolution No. 2021-07, a resolution of the Board of Supervisors of La Paz County authorizing participation in the Arizona Supreme Court Juvenile Justice Services Division Family Counseling Program - *Probation***

Approve to adopt Resolution No. 2021-07, a resolution of the Board of Supervisors of La Paz County authorizing participation in the Arizona Supreme Court Juvenile Justice Services Division Family Counseling Program.

- h. **Approve Intergovernmental Agreement Amendment #5 with the Arizona Department of Health Services (ADHS), Contract No. ADHS18-177682 for Immunization Services - *Health***

Approve Intergovernmental Agreement Amendment #5 with the Arizona Department of Health Services (ADHS), Contract No. ADHS18-177682 for Immunization Services.

- i. **Approve and sign City of Tucson High Intensity Drug Traffic Area (HIDTA) Grant Agreement No. HT-21-2927, for Overtime \$6,000, Services \$13,754 and Supplies \$2,500 for a total amount of \$22,254, retroactive from January 1, 2021, to December 31, 2022 - *Sheriff***

Approve and sign City of Tucson High Intensity Drug Traffic Area (HIDTA) Grant Agreement No. HT-21-2927, for Overtime \$6,000, Services \$13,754 and Supplies \$2,500 for a total amount of \$22,254, retroactive from January 1,

2021, to December 31, 2022.

- j. **Approve purchase of a Vaccination Tracker in the amount of \$10,000, funded 100% by COVID-19 MY SIDEWALK grand funds - *Health***

Approve purchase of a Vaccination Tracker in the amount of \$10,000, funded 100% by COVID-19 MY SIDEWALK grand funds for the Health Department.

- k. **Approve E-12 Request for Release of Funds and Certification for CDBG La Paz County Park Restroom Rehabilitation grant request - *Board of Supervisors***

Approve E-12 Request for Release of Funds and Certification for CDBG La Paz County Park Restroom Rehabilitation grant request.

- l. **Approve audit engagement letter with Hinton & Burdick CPAs & Advisors, retroactive to April 26, 2021, authorizing the County Administrator to sign the document - *Board of Supervisors***

Approve audit engagement letter with Hinton & Burdick CPAs & Advisors, retroactive to April 26, 2021, authorizing the County Administrator to sign the document.

- m. **Approve Professional Services Statement of Work with Karen Ziegler for financial consulting services, retroactive to March 30, 2021, authorizing the County Administrator to sign document - *Board of Supervisors***

Approve Professional Services Statement of Work with Karen Ziegler for financial consulting services, retroactive to March 30, 2021, authorizing the County Administrator to sign document.

- n. **Approve revised Partnership Agreement between the Chief Local Elected Officials (CLEO) for the Mohave/La Paz Workforce Development Area (WDA) and the Mohave/La Paz Local Workforce Development Board (WDB) as required by the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 - *Board of Supervisors***

Approve revised Partnership Agreement between the Chief Local Elected Officials (CLEO) for the Mohave/La Paz Workforce Development Area (WDA) and the Mohave/La Paz Local Workforce Development Board (WDB) as required by the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128.

- o. **Approve reappointment of the Skip Becker, of La Paz Economic Development Corporation, to the Mohave/La Paz Workforce Development Board, a four-year term effective May 20, 2021, to May 20, 2025 - Board of Supervisors**

Approve reappointment of the Skip Becker, of La Paz Economic Development Corporation, to the Mohave/La Paz Workforce Development Board, a four-year term effective May 20, 2021, to May 20, 2025.

- p. **Approve to accept bid for Tax Deeded Property APN: 307-02-062; authorizing the Chairman and the Clerk of the Board to issue the deed - Board of Supervisors**

Approve to accept bid from Jon and Mary Ciulei for Tax Deeded Property APN: 307-02-062, in the amount of \$732.45, plus \$30 recording fee; authorizing the Chairman and the Clerk of the Board to issue the deed.

- q. **Approve to accept bids for Tax Deeded Properties APNs: 307-02-042; 307-02-053; 307-02-054; and 307-02-055; authorizing the Chairman and the Clerk of the Board to issue the deeds - Clerk of the Board**

Approve to accept bids from Farshid Paydar for Tax Deeded Properties APNs: 307-02-042, in the amount of \$10,332.51, plus \$30 recording fee; 307-02-053 in the amount of \$8,942.71, plus \$30 recording fee; 307-02-054, in the amount of \$8,942.71, plus \$30 recording fee; and 307-02-055, in the amount of \$7,793.52, plus \$30 recording fee; authorizing the Chairman and the Clerk of the Board to issue the deeds.

- r. **Approve recommendation to the Arizona Department of Liquor Licenses for Permanent Extension of Premises submitted by Earl Clare Ball dba Chic Chisholm Post 46, American Legion, located at 43531 Highway 72, Box F, Bouse - Clerk of the Board**

Approve recommendation to the Arizona Department of Liquor Licenses for Permanent Extension of Premises submitted by Earl Clare Ball dba Chic Chisholm Post 46, American Legion, located at 43531 Highway 72, Box F, Bouse .

- s. **Adopt Proclamation No. 2021-08, recognizing Economic Development Week, May 9-15, 2021 - Board of Supervisors**

Adopt Proclamation No. 2021-08, recognizing Economic Development Week, May 9-15, 2021.

t. *Sitting as the Jail District Board of Directors:*

1. **Approve to appoint the position of Detention Officer, a vacant and budgeted position - Sheriff**

Approve to appoint Kristin Chandler to the position of Detention Officer, effective May 4, 2021, at an annual salary of \$34,008, L03/Step 2, subject to a six-month County probation and an additional six-month probation for the Sheriff's Office; a vacant and budgeted position.

2. **Approve to appoint the position of Jail Commander, a vacant and budgeted position - Sheriff**

Approve to appoint Sergeant Michelle Norris to the position of Jail Commander, effective May 4, 2021, at an annual salary of \$69,118.40, L12, Step 7; subject to a six-month County promotional probation; a vacant and budgeted position.

**CHAIRMAN MINOR MOVED** to approve Consent Agenda Items #6(a) through #6(t), except #6(b)(c)(d) and (e). Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Vice-Chairman Irwin.

A brief discussion ensued regarding a resolution expected on the agenda for a Community Development Block Grant (CDBG) project; however, the Clerk informed the Board it was missed and would appear on a future agenda.

*#6(b) Approve to appoint the position of 911 Dispatcher, a vacant and budgeted position - Sheriff*

Vice-Chairman Irwin stated that certain positions, such as Dispatch, are positions that are needed when vacated.

Supervisor Plunkett expressed that he understood the public safety aspect; however, he wanted to know if the positions were budgeted and the funds were available.

Discussion ensued noting that an analysis was done and found, and although the funds were very "fluid", it was thought that the positions could be afforded through the budget year without use of the line of credit.

Chairman Minor stated that there were no plans for a Reduction in Force (RIF) and these positions being filled were not adding, but filling vacant positions.

Further discussion ensued noting that it would be "several months down the road", after training, until they can be qualified for the positions.

**VICE-CHAIRMAN IRWIN MOVED** to approve to appoint Kelcy Nicole to the position of 911 Dispatcher, effective May 4, 2021, at an annual salary of \$35,588.80, NE001, Step, subject to a six-month County probation and an additional six-months probation for the Sheriff's office; and successful completion and certification from the Arizona Criminal Justice Information Systems, Emergency Medical Dispatching and Dispatch Training Program. Motion seconded by Chairman Minor, passed unanimously, including the vote by Supervisor Plunkett.

*#6(c) Approve to appoint the position of Uncertified Deputy Sheriff, a vacant and budgeted position - Sheriff*

**VICE-CHAIRMAN IRWIN MOVED** to approve to appoint Scott Donald Richards to the position of Uncertified Deputy Sheriff, effective May 4, 2021, at an annual salary of \$42,224, L15, Step 1, subject to a six-month County probation, and an additional six-month probation for the Sheriff's office; and increasing to \$44,782.40, L07, Step 1, upon successful completion and certification from an AZ POST police academy; a vacant and budgeted position. Motion seconded by Chairman Minor, passed unanimously, including the vote by Supervisor Plunkett.

*#6(d) Approve to appoint the position of Golf Course Mechanic; a vacant and budgeted position - Emerald Canyon Golf Course*

Chairman Minor stated that this position with the Golf Course, is funded from a "revenue source", not through the General Fund; in answer to Supervisor Plunkett's question whether this position is funded by the General Fund.

**CHAIRMAN MINOR MOVED** to approve to appoint Clifford Rees to the position of Golf Course Mechanic, effective May 4, 2021, at an annual salary of \$33,737.60, NE026, Step 6, a vacant and budgeted position. Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Supervisor Plunkett.

*6(e) Approve to appoint the position of Groundskeeper 1 for the Golf Course, a vacant and budgeted position - Emerald Canyon Golf Course*

Chairman Minor stated that the situation was the same with this item as the previous Golf Course position.

**SUPERVISOR PLUNKETT MOVED** to approve to appoint Michael J. Rodriguez to the position of Groundskeeper I, effective retroactive to April 19, 2021, at an annual salary of \$29,328, NE028/Step 7, a vacant and budgeted position. Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Chairman Minor.

**REGULAR AGENDA** (*Discussion and possible action on the following items*):

**Adjournment**

Chairman Minor adjourned the meeting at 10:46 a.m.

APPROVED:

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Duce Minor, Chairman

ATTEST:

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Diane Green, Clerk of the Board