

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, May 20, 2019, 10:00 a.m.
Regular Meeting**

Chairman Minor called the May 20, 2019, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Minor, Supervisor Irwin, Supervisor Wilson, County Administrator Drake, Chief Deputy County Attorney Dooley, Elections Director Scholl, Finance Director Krukemyer, Human Resource Director Frantz, Health Director Shontz, Sheriff Risen, Public Works Director Simmons, Assessor Camacho, Shop Supervisor Braska, IT Network Technician Lucas, and Clerk of the Board Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Pastor Roger Yoder of the Messiah Lutheran Church.

Presentation: The CASPER (Community Assessment for Public Health Emergency Response) Opioid Project, presented by the Health Department

Health Department staff, Epidemiologist Melanie Sarino and Public Information Officer, Jenna McDaniel, gave a PowerPoint presentation, and explained the CASPER program and what had been accomplished by promoting the emergency response program and field-testing activities county-wide; La Paz County being the first to field test the program relating to opioids with the participation of other counties and the Arizona Health Services and Centers for Disease Control.

Greg Bachman, Bioterrorism Coordinator mentioned a project that provides prepaid envelopes to put unused medications for disposal.

Chairman Minor stated that the Sheriff Department provides a service in which they would pick up old medications for disposal.

Presentation: The Fair Housing Student Contest Awards

Denise Bishop, Consultant on Community Development Block Grant funds, presented gift certificates to winners of the coloring contest for grades first through third grade and fourth through sixth grades, promoting Fair Housing awareness through the Department of Housing.

Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

There were no comments.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

County Administrator Drake stated that he had nothing to announce at this time.

CONSENT AGENDA (*Discussion and possible action on the following items*):

7(a) Approval of Minutes for the Wednesday, March 20, 2019, 10:30 a.m. special meeting; Monday, April 8, 2019, 10:00 a.m. worksession; and Monday, May 6, 2019, 10:00 a.m., regular meeting – Clerk of the Board

Approve the Minutes for the Wednesday, March 20, 2019, 10:30 a.m. special meeting; Monday, April 8, 2019, 10:00 a.m. worksession; and Monday, May 6, 2019, 10:00 a.m., regular meeting.

7(b) Approval of the La Paz County payroll, from April 28, 2019 through May 11, 2019; gross salary at \$392,872.53; employee related expenses (ERE) at \$116,135.07; for a total of \$509,007.60 – Finance

Approve the La Paz County payroll, from April 28, 2019 through May 11, 2019; gross salary at \$392,872.53; employee related expenses (ERE) at \$116,135.07; for a total of \$509,007.60.

7(c) Approval of the La Paz County FY 2019 payables through June 25, 2019, for a total amount of \$585,621.06 – Finance

Approve the La Paz County FY 2019 payables through June 25, 2019, for a total amount of \$585,621.06.

7(d) Approve to appoint member to the La Paz County Planning and Zoning Commission to fill a vacant position – Board of Supervisors

Approve to appoint De Vona Saiter to the Planning & Zoning Commission, effective May 20, 2019, for a term ending December 31, 2022.

7(e) Approve to accept the resignation of one (1) Mohave/La Paz Workforce Development Board (WDB) member, and the appointment of two (2) members to fill vacant seats – Board of Supervisors

Approve to accept the resignation of Randy Hartless, Parker Unified Schools, (2) year term (Workforce and Education Sectors); and approve the new appointments to the Mohave/La Paz Workforce Development Board: Jeff McCormick, La Paz County Government to a (2) year term (Government, Economic and Community Development Sector); Vince (Skip) Becker, La Paz Economic Development Corporation to a (2) year term (Business and Government, Economic and Community Development Sectors).

7(f) Approve to appoint the position of Court Clerk for the Salome Justice Court, a vacant and budgeted position – JP5 (Replacement)

Approve to appoint Paula Lord to the position of Court Clerk for the Salome Justice Court, effective June 4, 2019, at an annual salary of \$24,278.11 (NEO-14, Step 1), a vacant and budgeted position.

7(g) Approve to appoint the position of Ranger I for the County Parks, a vacant and budgeted position – Parks (Replacement)

Approve to appoint Nick Paul Daniels to the position of Ranger I for the La Paz County main park, effective May 21, 2019, at an annual salary of \$24,802.56, (NEO53, Step 1), a vacant and budgeted position.

7(h) Approve revised Bylaws for the La Paz County Parks & Recreation Advisory Commission – Parks

Approve the revised Bylaws for the La Paz County Parks & Recreation Advisory Commission.

7(i) Approve to accept the bids for Tax Deeded Properties; APNs: 304-78-034, 304-78-038, 304-78-040, 304-78-042 and 304-78-306 – Board of Supervisors

Approve to accept the bids for Tax Deeded Properties; APNs: 304-78-034, 304-78-038, 304-78-040, 304-78-042 and 304-78-306.

7(j) Approve amended Resolution No. 2019-10, revised to include the pricing and valuation numbers of the acknowledged sale of real property by public auction – County Attorney

Approve amended Resolution No. 2019-10, revised to include the pricing and valuation numbers of the acknowledged sale of real property by public auction.

SUPERVISOR WILSON MOVED to approve Consent Agenda Items #7(a) through #7(j). Motion seconded by Supervisor Irwin, passed unanimously, including the vote by Chairman Minor.

Chairman Minor recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:21 a.m.

CONSENT AGENDA (*Discussion and possible action on the following items*):

8(a) Approval of the Jail District Payroll, from April 28, 2019 through May 11, 2019; gross salary at \$71,970.40; employee related expenses (ERE) at \$11,471.80; for a total of \$83,442.20 – Finance

Approve the Jail District Payroll, from April 28, 2019 through May 11, 2019; gross salary at \$71,970.40; employee related expenses (ERE) at \$11,471.80; for a total of \$83,442.20.

8(b) Approval of the Jail District FY2019 payables through June 7, 2019, for a total amount of \$88,194.61 – Finance

Approve the Jail District FY2019 payables through June 7, 2019, for a total amount of \$88,194.61.

8(c) Approve to appoint two (2) Detention Corporals, both vacant and budgeted positions Promotions/Replacements

Approve to promote Detention Officer Amber Mclean and Detention Officer CJ Market to the positions of Detention Corporal, retroactive to April 30, 2019, at annual salaries of \$35,772.51, both vacant and budgeted positions.

8(d) Approve to appoint two (2) Detention Support Specialists, both vacant and budgeted 8(positions – (Replacements)

Approve to appoint Arianna Villafana and Ashley Flores Sanchez as Detention Support Specialist, effective May 21, 2019, and May 29, 2019, respectively, at an annual salaries of \$25,264.47 (NEO18, Step 1), with a six-month probation period with an additional six-month probation for the Sheriff's Office; a vacant and budgeted position.

SUPERVISOR IRWIN MOVED to approve the Jail District Consent Agenda Items #8(a) through #8(d). Motion seconded by Supervisor Wilson, passed unanimously, including the vote by Chairman Minor.

Approve the Tentative FY2019/2020 Jail District Budget – Finance

Finance Director Krukemyer gave a presentation regarding the Tentative FY2019/2020 Jail District Budget, reviewing the list of revenues, maintenance of effort figure, and compared them to last year's figures, actual and budgeted.

He continued, listing expenditure totals for Jail Operations, lease purchase payments, for a total cash available of \$1.36 million. He added that the Jail District, at the end of next fiscal year, would be close to receiving "zero" from the General Fund.

Chairman Minor stated that he had several questions; however, he felt that, instead of adopting the Tentative Budgets, he wanted to have some worksessions in the near future to go over the figures in more detail.

CHAIRMAN MINOR MOVED to continue the discussion on the Tentative FY2019/2020 Jail District Budget at a worksession at 8:00 a.m., followed by a special meeting on May 28, 2019.

A brief discussion ensued on the deadlines that needed to be met regarding adoption of the budgets and when the Board could meet again.

MOTION SECONDED by Supervisor Wilson, passed unanimously, including the vote by Supervisor Irwin.

Chairman Minor recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:44 a.m.

REGULAR AGENDA (Discussion and possible action on the following items):

Approve the Tentative FY 2019/2020 La Paz County Budget – Finance

Finance Director Krukemyer explained that the Jail District budget is included in the County budget, explaining the Summary Schedule of Estimated Revenues, including a carryover amount, for a total of \$37 million. He added the tentative budget amount included anticipated grants that would be received.

He compared expenditures from the previous year, noting the 2020 budgeted expenditures at \$34 million; and property tax rates at different levels, which could be discussed at the upcoming worksession.

SUPERVISOR WILSON MOVED to continue the discussion on the Tentative FY2019/2020 Jail District Tentative Budget at a worksession at 8:00 a.m., followed by a special meeting on May 28, 2019. Motion seconded by Supervisor Irwin, passed unanimously, including the vote by Chairman Minor.

Approve photography contract for the County website – Board of Supervisors

County Administrator Drake requested approval for a contract with Jux Media LLC/John Wright to take photographs for the County's website. He explained that Mr. Wright would provide four photos per quarter year at \$880 per year.

Supervisor Wilson stated that the photos would be for the main page of the County website; the photos are required to have a very high resolution; and cell phone photos were not adequate.

Chairman Minor added that he had reached out to the Quartzsite Chamber and other Chambers and was surprised that he had not received any photos from them.

SUPERVISOR WILSON MOVED to approve photography contract with Jux Media, LLC/John Wright to provide photographs for the county website at \$880 per year. Motion seconded by Supervisor Irwin, passed unanimously, including the vote by Chamber Minor.

Approve to publish a notice of public hearing for the proposed La Paz County Parks fee changes – Parks

County Administrator Drake stated that La Paz County Parks had proposed an increase of fees, seeking to increase revenues and cover costs.

He stated that Parks Director Prefling surveyed other parks in the area and made a comparison to find the appropriate rates.

A brief discussion ensued on whether or not the Parks and Recreation Advisory Commission had approved increased rates, and it was determined that the commission did so.

SUPERVISOR WILSON MOVED to approve the publication of a Notice of Public Hearing for the proposed La Paz County Parks fee changes. Motion seconded by Supervisor Irwin, passed unanimously, including the vote by Chairman Minor.

Approve to adopt Resolution No. 2019-11, authorizing participation in the Juvenile Family Counseling Program for FY2019/2020, allocating matching funds in the amount of \$1,509 from the General Fund – Probation

SUPERVISOR IRWIN MOVED to adopt Resolution No. 2019-11, authorizing participation in the Juvenile Family Counseling Program for FY2019/2020, allocating matching funds in the amount of \$1,509 from the General Fund. Motion seconded by Supervisor Wilson, passed unanimously, including the vote by Chairman Minor.

Approve to adopt Resolution No. 2019-12, authorizing the adoption of the amended owner-occupied housing rehabilitation guidelines dated May 13, 2019, in relation to a Home Fund Grant application FY2018 for Home Funds for an owner-occupied housing rehabilitation activity – Finance

Finance Director Krukemyer and Denise Bishop, consultant on Community Development Block Grants (CDBG), requested the adoption of Resolution No. 2019-12, authorizing the adoption of the amended owner-occupied housing rehabilitation guidelines dated May 13, 2019, and related to a Home Fund Grant application for funds for owner-occupied rehabilitations. She added that a home replacement is possible for a “forgivable” 15-year interest free loan.

SUPERVISOR WILSON MOVED to approve adoption of Resolution No. 2019-12, authorizing the adoption of the amended owner-occupied housing rehabilitation guidelines dated May 13, 2019, in relation to a Home Fund Grant application FY2018 for Home Funds for an owner-occupied housing rehabilitation activity. Motion seconded by Supervisor Irwin, passed unanimously, including the vote by Chairman Minor.

Approve to adopt Resolution No. 2019-13, authorizing the submission of an application(s) for FY2018 State Community Development Block Grant Funds – Finance

Finance Director Krukemyer and CDBG Consultant Denise Bishop requested approval to submit an application for an additional \$300,000 for remodeling the La Paz County Parks restrooms.

SUPERVISOR IRWIN MOVED to approve adoption of Resolution No. 2019-13, authorizing the submission of an application(s) for FY2018 State Community Development Block Grant Funds. Motion seconded by Supervisor Wilson, passed unanimously, including the vote by Chairman Minor.

Approve the La Paz County Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy in accordance with A.R.S. §38-863.01; addressing the County’s Unfunded Actuarial Accrued Liability (UAAL) – Finance

Finance Director Krukemyer explained the unfunded condition of the State’s Public Safety Personnel Retirement System (PSPRS), which has prompted the formation of a policy by which the County can address the County’s unfunded actuarial accrued liability to be compliant.

Supervisor Wilson stated that a statute was adopted last year that required the adoption of this policy. He expressed that he was upset that the county was forced to accept the unfunded part of the system of which the county was not responsible for.

La Paz County Board of Supervisors
Monday, May 20, 2019, 10:00 a.m. Regular Meeting

SUPERVISOR WILSON MOVED to approve the La Paz County Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy in accordance with A.R.S. §38-863.01; addressing the County’s Unfunded Actuarial Accrued Liability. Motion seconded by Supervisor Irwin, passed unanimously, including the vote by Chairman Minor.

Approve to pay attorney fees and costs awarded by Mohave County Superior Court relating to La Paz Superior Court Case No. S1500cv201700074, for Robert S. Wolkin, split 80/20 by the Sheriff and the County Attorney, from their respective Racketeer Influenced and Corrupt Organizations (RICO) accounts – County Attorney

Chief Deputy County Attorney Dooley explained that this item was a case in which the courts had awarded the cost of attorney fees after an appeal for the costs.

SUPERVISOR IRWIN MOVED to approve to pay attorney fees and costs awarded by Mohave County Superior Court relating to La Paz Superior Court Case No. S1500cv201700074, for Robert S. Wolkin, split 80/20 by the Sheriff and the County Attorney, from their respective Racketeer Influenced and Corrupt Organizations (RICO) accounts. Motion seconded by Supervisor Wilson, passed unanimously, including the vote by Chairman Minor.

Adjournment

Chairman Minor adjourned the meeting at 11:37 a.m.

APPROVED:

/s/
Duce Minor, Chairman

ATTEST:

/s/
Diane Green, Clerk of the Board

The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: #11138915, AZ Counties Insurance Pool, \$50,684.85; #11138919, Dorn Policy Group, Inc., \$3,000; #11138920, Growers Oil Company, \$3,145.77; #11138922, JP Morgan One Card, \$27,030.77; #11138923, La Paz Solar, LLC, \$2,669.17; #11138927, Mebulbs Premium Quality Lighting, \$2,395.09; #11138930, Parker Auto & Marine, \$3,919.72; #11138931, Parker Motor Co., Inc., \$2,799.28; #11138933, Quill, \$3,431.99; #11138934, Redburn Tire Company, \$8,894.86; #11138935, Rosenfeld, Gust, PLC, \$7,959.40; #11138938, Todays News Herald, \$1,147.95; #11138941, Priyanka Miller, \$2,848.98; #11138945, Carolina Allen, \$1,792.40; #11138946, Amazon, \$2,579.62; #11138950, Atkins North America, Inc., \$1,480; #11138961, Cintas Fas Lockbox 636525, \$1,686.56; #11138962, Davis Building Supply, \$2,391.81; #11138966, Emerald Canyon-Petty Cash, \$3,005.76; #11138969, Fulton Distributing, \$4,372.66; #11138970, Glaxosmithkline Financial, Inc., \$1,531; #11138974, Hon. Robert Duber II, \$1,746.82; #11138978, Kenz & Leslie of Arizona, \$1,616.33; #11138988, Pavement Sealants & Supply, Inc., \$3,040.70; #11138991, Precision Striping, Inc., \$2,316; #11138992, Pride Outfitting, \$1,333.39; #11138993, Printing Plus, \$3,984.75; #11138999, Ruffner Law PLLC, \$13,960.58; #11139003, Simpson Norton Corp., \$4,407.57; #11139007, Sudden Link, \$2,798.25; #11139008, Titleist, \$3,744.79; #11139012, Trinity Services Group, Inc., \$18,875.30; #11139013, Verizon Wireless, \$5,185.81; #11139015, West Payment Center, \$1,619.20; #11139016, White Sheet Free Shopping, \$1,799.28; #11139020, Yuma County Financial Service, \$3,860; #11139058, Public Safety Retirement, \$732,746.81; #11139059, APS, \$11,681.22; #11139060, Atkins North America, Inc., \$1,253.57; #11139071, Willdan Engineering, \$3,546.05; #11139072, Strategic Management Group, \$7,526.81; #11139075, All Covered, \$15,199.25; #11139078, Apex Software, \$1,230; #11139083, Bob Barker Company, \$1,619.04; #11139089, Contract Pharmacy, \$2,956.56; #11139101, Havasu Customs, Inc., \$1,466.33; #11139102, Havasu Irin and Metal, \$3,680.29; #11139103, Havasu Regional Medical Center, \$23,836.20; #11139106, Horizon Health & Wellness, \$18,000; #11139107, Jack Pots Portables, Inc., \$1,363.32; #11139114, Konica Minolta Business Solutions, \$4,822.22; #11139117, La Paz County Treasurer, \$2,812.74; #11139118, La Paz Regional Hospital, \$2,364.33; #11139119, Marcus G. Faust, Professional Corp., \$7,500; #11139120, MCI, \$2,051.73; #11139122, Mikes Contracting, Inc., \$8,533.28; #11139134, Rocky Mountain Holdings, LLC, \$5,725.86; #11139138, Laurence Schiff, MD, \$4,175; #11139145, TDS Telecom, \$1,305.60; #11139152, Western States Petroleum, \$1,015.15; #11139187, Parker Oil Products, Inc., \$10,580.50; #11139193, Tri-State Reporting, \$1,387; #11139194, Vederman Law Office, PLLC, \$2,710; #11139196, Wacog, \$7,125; #11139247, AZ Assn. of County School Supt., \$3,600; #11139249, Bingham Equipment, \$1,061.10; #11139259, Enterprise Technology Servs., \$2,337; #11139286, Motorola Solutions, \$65,360.79; #11139292, Pima County Treasurer, \$2,300; #11139297, Precision Striping, Inc., \$20,297; #11139306, Senergy Petroleum, \$23,392.303; #11139314, Suncor Industries, Inc., \$2,044.86; #11139315, Sunedison c/o DG Solar Lease, LLC, \$4,512.61; #11139318, Thompson Reuters West, \$3,035.43.