

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Monday, June 15, 2020, 10:00 a.m.  
Regular Meeting**

Vice-Chairman Wilson called the June 15, 2020, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Department Heads and Elected Officials present were: Vice-Chairman D. L. Wilson, (Chairman Holly Irwin was away on annual leave), Supervisor Duce Minor, County Administrator Ron Drake, Chief Deputy County Attorney Ryan Dooley, Sheriff William Risen, Finance Director Terry Krukemyer, Human Resource Director Mary Frantz, Health Director Marion Shontz, Recorder Richard Garcia, Community Development Director Tonya Hoogerwerf, and Clerk of the Board Diane Green.

Vice-Chairman Wilson led the Pledge of Allegiance followed by the Invocation given by Pastor Jose Garcia of the Parker Apostolic Church.

**Presentation: In Appreciation of our Volunteers by Greg Bachman, Emergency Preparedness Coordinator**

Emergency Preparedness Coordinator Bachman stated that he wished to highlight over 800 hours of work donated to the County by 20-25 volunteers assisting the Health Department with the COVID-19 response; many that will be returning to their jobs as teachers, mentors, tutors, as well as "snowbirds". He added that the volunteers assisted with signing people in and out of the Emergency Operations Center (EOC), taking temperatures, assisting the food banks, distributing meals to shut-ins, distributing flyers throughout the entire County; scheduling appointments, filling out paperwork, directing traffic for the testings; and many other tasks; all without tax dollars.

He presented certificates and gift bags to Lori Bachmann, Jennifer Baker, Margaret Jaeger, Sandy Khol, and Hannah Towns.

**Presentation: Bouse Hills Muzzle Loaders Club by Ron Riffe**

Rob Riffe presented to the Board a packet of information regarding the targets the Bouse Hills Muzzle Loaders Club were suggesting to obtain from a grant. He added that the club had talked with the Arizona Fish & Game and they were not opposed to the suggestion.

Discussion continued briefly noting that a grant application would be presented to the Board of Supervisors for approval at a future date.

**Presentation: Summer Preparation By Daniel Ortega, APS Southwest Division Manager**

Daniel Ortega, Arizona Public Service (APS) Southwest Division Manager gave a PowerPoint presentation regarding what APS would be doing to prepare for the summer. The presentation went over their service territory, resources and demands, fuel supplies and maintenance services; their response to COVID-19 to assist customers regarding payment of their bill; waiving disconnects through October 2020.

**Presentation: Legislative Wrap-up by Tom Dorn, Dorn Policy Group**

Tom Dorn, President, and Cole Libera, City & County Government Relations, gave an overview of this year's legislative session, noting only a 5% passage of the many numbers of bills that were considered.

Mr. Dorn and Mr. Libera spoke at length regarding specific bills representatives worked on and what they accomplished with regard to issues of interest to the County, particularly rural water, along with other topics such as transportation, infrastructure, short term rentals, state land, and rural tax equity. Mr. Dorn stated that the Dorn Policy Group were vigilant at the capital on these issues.

He spoke briefly on the state budget, noting that the state was "in a good position" until COVID-19 hit. He detailed the issues that were put on hold due to the impact.

**Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date**

Sheriff Risen expressed appreciation to Clerk of the Board Green for inquiring of him what he wanted to see with regard to the fireworks permit request on the agenda. He expressed that he was very concerned over possible fires that could arise in the very hot rural areas of the County where there were no easily accessible fire stations.

He also referred to the Medical Examiner contract with Pima County on the agenda; adding that it was the best that he and Health Director Shontz could come up with for the services needed.

Accounts Operation Manager McFarland informed the Board of the fiber optics choice of internet service offered by Frontier that is rivaling GovNet with their E-rate services provided to the schools and libraries. He added that fiber optics provide a much superior service as it is not affected by weather, and the libraries will consider changing over at some point in the future.

**County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)**

Vice-Chairman Wilson stated that the Census was getting a slow start in the County as 81% of residences do not get mail at physical residences, and with the onset of COVID-19, it had delayed getting packets out to the public

He expressed that the census needed a good response as it is these numbers that allocate seats in the House and Senate, and allocation of Federal dollars and other benefits derive as a result of the census.

Supervisor Minor encouraged the public to become census takers, stating that more are needed and it provides good pay and a person can select their own hours.

**CONSENT AGENDA (*Discussion and possible action on the following items*):**

- a. **Approval of Minutes of the Monday, June 1, 2020, 10:00 a.m., Regular Meeting – Clerk of the Board**

Approve the minutes of the Monday, June 1, 2020, 10:00 a.m. Regular Meeting.

- b. **Approve La Paz County Payroll, from May 28, 2020, through June 10, 2020, in the amount of \$425,870.51, plus employer related expenses (ERE), in the amount of \$134,118.06, for a total of \$559,988.57 - Finance**

Approve La Paz County Payroll, from May 28, 2020, through June 10, 2020, in the amount of \$425,870.51, plus employer related expenses (ERE), in the amount of \$134,118.06, for a total of \$559,988.57.

- c. **Approve La Paz County Payables, as presented, for FY2019/2020, in the amount of \$521,763.74 - Finance**

Approve La Paz County Payables, as presented, for FY2019/2020, in the amount of \$521,763.74.

- d. **Approve to appoint the position of Elections Assistant, a vacant and budgeted position - Elections**

Approve to appoint Laurie Thornbury to the position of Elections Assistant, effective June 16, 2020, at an annual salary of \$36,441.60 (NE020/Step 10), a vacant and budgeted position.

- e. **Approve FY 2019/2020 annual leave extension request on behalf of all County employees with 240 hours or more of accrued annual leave - Human Resources**

Approve FY 2019/2020 annual leave extension request on behalf of all County employees with 240 hours or more of accrued annual leave.

- f. **Appoint Tonya Hoogerwerf as La Paz County representative on the La Paz Economic Development Corporation Board of Directors for the remainder of the current term ending June 30, 2020, and for the ensuing three-year term ending June 30, 2023 - Board of Supervisors**

Appoint Tonya Hoogerwerf as La Paz County representative on the La Paz Economic Development Corporation Board of Directors for the remainder of the current term ending June 30, 2020, and for the ensuing three-year term ending June 30, 2023.

- g. **Discussion and possible action to approve Arizona's Prescription Drug Overdose Prevention Program, Contract #CTR048905, retroactive to January 1, 2020, through December 31, 2024, for an amount not-to-exceed \$104,000 - Health**

Discussion and possible action to approve Arizona's Prescription Drug Overdose Prevention Program, Contract #CTR048905, retroactive to January 1, 2020, through December 31, 2024, for an amount not-to-exceed \$104,000.

- h. **Approve to ratify Agreement for E-Rate Services Between La Paz County Education Service Agency and Yavapai County Through the Yavapai County School Superintendent for the period of July 1, 2019, through June 30, 2022 - Education Services**

Approve to ratify Agreement for E-Rate Services Between La Paz County Education Service Agency and Yavapai County Through the Yavapai County School Superintendent for the period of July 1, 2019, through June 30, 2022.

- i. **To approve submission of the Fill the Gap Grant Application # 1615FTG001 in the amount of \$85,000, to support the budget for the Pre-Sentence Report Investigator, CASA Coordinator and Judicial IT Support - *Superior Court Clerk***

Approve submission of the Fill the Gap Grant Application # 1615FTG001 in the amount of \$85,000, to support the budget for the Pre-Sentence Report Investigator, CASA Coordinator and Judicial IT Support

- j. **Approve cost sharing agreement between the Recorder's Office and Secretary of State for the statewide voter registration database. This agreement covers maintenance cost of \$1,056.70 retroactive to November 25, 2019, through July 1, 2020 - *Recorder***

Approve cost sharing agreement between the Recorder's Office and Secretary of State for the statewide voter registration database; a maintenance cost of \$1,056.70, retroactive to November 25, 2019, through July 1, 2020.

- k. **Approve fireworks permit request from Fireworks Productions of Arizona LTD for the McMullen Valley Chamber of Commerce fireworks display scheduled for July 3, 2020, at the Centennial Park in Salome - *Board of Supervisors***

Approve fireworks permit request from Fireworks Productions of Arizona LTD for the McMullen Valley Chamber of Commerce fireworks display scheduled for July 3, 2020, at the Centennial Park in Salome.

- l. **Approve the Mohave/La Paz Local Workforce Development Area (WDA) Plan for Program Years 2020-2023 and incorporate all public comments received during the public review and comment period from May 15, 2020, through May 30, 2020, authorizing submission of the WDA Plan to the Arizona Department of Economic Security and the Workforce Arizona Council, and authorize staff to make any changes to the plan based on policies from the Arizona Department of Economic Security - *Board of Supervisors***

Approve the Mohave/La Paz Local Workforce Development Area (WDA) Plan for Program Years 2020-2023 and incorporate all public comments received during the public review and comment period from May 15, 2020, through May 30, 2020, authorizing submission of the WDA Plan to the Arizona Department of Economic Security and the Workforce Arizona Council, and authorize staff to make any changes to the plan based on policies from the Arizona Department of Economic Security.

m. **Approve Addendums to the Revolving Lines of Credit with JPMorgan Chase Bank, N.A. - *Treasurer***

Approve Addendums to the Revolving Lines of Credit with JPMorgan Chase Bank, N.A.

n. **Approve agreement with the Parker Unified School District No. 27 for election services for the General Election held on November 3, 2020 - *Elections***

Approve agreement with the Parker Unified School District No. 27 for election services for the General Election held on November 3, 2020.

o. **Adopt Resolution No. 2020-11, Using Polling Places as Voting Centers for the 2020 Primary and General Election and all Future Elections - *Elections***

Adopt Resolution No. 2020-11, Using Polling Places as Voting Centers for the 2020 Primary and General Election and all Future Elections.

p. ***Sitting in as the Jail District Board of Directors:***

1. **Approve the La Paz County Jail Payroll from May 28, 2020, through June 10, 2020, in the amount of \$56,062, plus employer related expenses (ERE), in the amount of \$11,039.19, for a total of \$67,101.19 - *Finance***

Approve the La Paz County Jail Payroll from May 28, 2020, through June 10, 2020, in the amount of \$56,062, plus employer related expenses (ERE), in the amount of \$11,039.19, for a total of \$67,101.19.

2. **Approve La Paz County Jail District Payables, as presented, for FY2019/2020, as presented, for FY2019/2020, in the amount of \$54,971.75, including handwritten warrants - *Finance***

Approve La Paz County Jail District Payables, as presented, for FY2019/2020, as presented, for FY2019/2020, in the amount of \$54,971.75, including handwritten warrants.

**SUPERVISOR MINOR MOVED** to approve Consent Agenda Items #9(a) through #9(p). Motion seconded by Vice-Chairman Wilson, passed unanimously.

**REGULAR AGENDA (*Discussion and possible action on the following items*):**

**Approve Intergovernmental Agreement between La Paz County and the Town of Parker for joining the La Paz County Sheriff's Office, Special Response Team - Sheriff**

Lieutenant Epps presented an Intergovernmental Agreement allowing the Town of Parker to join the La Paz County Special Response Team. He added that the goal is to eventually have a regional team including all the law enforcement agencies.

**SUPERVISOR MINOR MOVED** to approve Intergovernmental Agreement between La Paz County and the Town of Parker for joining the La Paz County Sheriff's Office, Special Response Team. Motion seconded by Vice-Chairman Wilson, passed unanimously.

**Discussion and possible action to approve Arizona Department of Health Services Contract # CTR049922, for Testing Blitz COVID19 - Health**

Emergency Preparedness Coordinator Bachmann presented Arizona Department of Health Services Contract # CTR049922, to help reimburse costs for Testing Blitz COVID19, providing \$10,000.

**SUPERVISOR MINOR MOVED** to approve Arizona Department of Health Services Contract # CTR049922, for Testing Blitz COVID19, providing \$10,000. Motion seconded by Vice-Chairman Wilson, passed unanimously.

**Approve to authorize the Finance Department to submit an application for the AZCares Fund in the amount of \$1,623,136 to the Arizona Department of Military and Emergency Affairs in the amount of \$1,623,136; and authorize Finance Director Terry Krukemyer to sign all documents required for the grant submission - Finance**

Accounts Operation Manager McFarland requested approval to submit a grant application to the Arizona Department of Military and Emergency Affairs for AZ Cares Fund in the amount of \$1,623,136, for regular time for Sheriff Deputies, the Sheriff, Dispatchers and Public Health personnel; something normally forbidden in grants; i.e. "supplanting", but specifically included in this one.

Finance Director Krukemeyer explained the special circumstance La Paz County has regarding funds for that amount in the General Fund and how it conflicts with the Yakima Judgement payment rules. He suggested a Federal restricted use of the funds for payroll for a period of time.

Account Operations Manager McFarland suggested that the County request a hold harmless document from the State of Arizona in the event Federal Auditors showed up at a later date and questioned the "supplanting" allowed by the State; that any pay-back would be the responsibility of the State.

He further requested that he would be allowed to sign the documents as he had initially produced the paperwork online and it would have to be completely redone, creating a new User ID, if someone else had to sign it.

Finance Director Krukemyer stated that he was agreeable to this.

Vice-Chairman Wilson explained that \$1.8 billion of Federal dollars have been allocated for COVID-19 issues for smaller communities, and the application would provide La Paz County's share of the first \$441 million of that amount. He added that the governor has also allocated \$150 million for reimbursement of Federal Emergency Management Agency (FEMA) expenses, additional monies available for COVID-19 issues.

**VICE-CHAIRMAN WILSON MOVED** to approve submission of an application for the AZCares Fund in the amount of \$1,623,136 to the Arizona Department of Military and Emergency Affairs in the amount of \$1,623,136; and authorize Operations Account Manager McFarland to sign all documents required for the grant submission. Motion seconded by Supervisor Minor, passed unanimously.

**Discussion and possible action to approve Intergovernmental Agreement with Pima County for Medical Examiner services - *Health***

Sheriff Risen stated that the Pima County Medical Examiner has been the only provider for these services for La Paz County and Pima County now requires a contract, to begin July 1, 2020 and expire on June 30, 2025, at an annual base rate of \$80,000.

He stated that Pima County is known for providing excellent services.

Discussion ensued noting that these services provided by Pima County would be a good thing and they would provide training to Sheriff personnel.

**SUPERVISOR MINOR MOVED** to approve Intergovernmental Agreement with Pima County for Medical Examiner services beginning July 1, 2020, through June 30, 2025, at an annual base rate of \$80,000. Motion seconded by Vice-Chairman Wilson, passed unanimously.



## Adjournment

Vice-Chairman Wilson adjourned the meeting at 11:17 a.m.

APPROVED:

ATTEST:

/s/ \_\_\_\_\_  
Holly Irwin, Chairman

/s/ \_\_\_\_\_  
Diane Green, Clerk of the Board

**The following La Paz County Board demands were audited, approved and ordered paid by the La Paz County Board of Supervisors:** #11145664, All Covered, \$5,612.76; #11145668, Atkins North America, Inc., \$18,988; #11445669, AZ Dept. of Economic Security, \$2,359.46; #11145671, AZ Supreme Court, \$3,600; #1145672, Bridestone Golf, Inc., \$1,065; #11145676, City of Yuma-Accounting Division, \$20,923.65; #11145677, Colorado River Funeral, \$1,180; #11145678, Daves Commercial Service, \$1,302.50; #11145680, Emerald Canyon-Petty Cash, \$1,964.52; #11145682, Enterprise Technology Services, \$3,270; #11145683, Fulton Distributing, \$2,716.24; #11145684, Havasu Audio Video LLC, \$3,118; #11145685, Jim Thurman, \$3,731.82; #11145686, Jones, Skelton & Hochuli, \$7,490; #11145687, JP Morgan One Card, \$16,334.23; #11145690, Michelle Smith, \$2,502.50; #11145694, Parker Auto & Marine, \$1,844.53; #11145695, Parker Tree Service, \$9,500; #11145696, Pima County Treasurer, \$2,300; #11145700, Ronald Parker, MD, \$2,440; #11145705, T & C Seal Coating, Inc., \$88,034.35; #11145712, AHCCCS State Treasurer, \$17,675; #11141145713, Abbey Stubbs & Ford, LLC, \$7,500; #11145721, Empire Southwest, \$1,686.26; #11145724, Frontier, \$11,421.10; #11145727, Gloria Eagle PAC, \$1,312.50; #11145728, Grainger, \$1,233.74; #11145729, Growers Oil Company, \$4,665.68; #11145730, Havasu Customs, Inc., \$1,885.16; #11145733, K-log, \$1,309.66; #11145734, Konica Minolta Bus. Solutions, \$16,934.79; #11145737, Mainline Welding Inc., \$3,000; #11145748, Pitney Bowes, \$3,496.46; #11145750, Quadient Finance USA, Inc., \$2,500; #11145754, Sanofi Pasteur, Inc., \$1,009.60; #11145755, Laurence Schiff, MD, \$1,775; #11145756, Senergy Petroleum, \$5,585.90; #11145758, Sudden Link, \$2,414.06; #11145762, Trinity Services, Group, Inc., \$15,495.90; ##11145769, A & E Reprographics, \$1,080; #11145773, Arizona Secretary of State, \$1,056.70; #11145775, AZ Association of County School Supt., \$3,600; #11145782, Desert Golf Cars, \$21,313.50; #11145787, Judith A. Bender, \$5,610; #11145788, La Paz Regional Hospital, \$1,703.19; #11145791, Medicanix, \$9,954; #11145792, MIL Geospatial, LLC, \$2,573.80; #111445801, Todays News Herald, \$1,128.84; #11145803, Standard Insurance, \$10,546.90; #11145804, J & S Electric, \$22,501; #11145805, A & E Reprographics, \$1,080; #11145806, Absolute Mechanical, LLC, \$6,247; #11145811, Amazon, \$1,235.58; #11145812, AT & T, \$5,058.91; #11145822, Colorado River Joint Venture, \$1,582.53; #11145839, Leads Online, \$2,238; #11145846, O'Neil Printing, \$1,950; #11145849, Parker Oil Products, Inc., \$10,339.25; #11145857, Laurence Schiff, MD, \$1,225; #11145860, Simpson Norton Corp., \$4,255.62; #11145873, Wilson Sporting Goods, \$1,078.45.