

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Monday, July 20, 2020, 10:00 a.m.  
Regular Meeting**

Chairman Irwin called the Monday, July 20, 2020, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Holly Irwin, Vice-Chairman D. L. Wilson, Supervisor Duce Minor, County Administrator Ron Drake, Chief Deputy County Attorney Ryan Dooley, Finance Director Terry Krukemyer, Sheriff William Risen, Golf Professional Steve Benton, Assessor Anna Camacho, Elections Director Kevin Scholl, Human Resources Director Mary Frantz, Superior Court Clerk Megan Spielman (telephonically), Health Director Marion Shontz, and Clerk of the Board of Supervisors Diane Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Pastor Julian Barbara of the Calvary Christian Fellowship.

**Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date**

George Nault, from Bouse, stated he wished to praise the Health Department and his experience with contact tracing due to a potential contact with Covid-19.

**County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)**

Supervisor Minor announced that the Arizona Corporation Commission approved the sale of the Brooke Water Company to EPCOR at its hearing regarding the sale. He expressed that the hearing was frustrating for all involved as it could not be physically attended because of COVID-19.

**CONSENT AGENDA (*Discussion and possible action on the following items*):**

- a. **Approval of Minutes of the Wednesday, March 18, 2020, 10:00 a.m. Special Meeting; Tuesday, March 24, 2020, 10:00 a.m. Special Meeting; and Monday, 10:00 a.m., Regular Meeting – *Clerk of the Board***

Approve Minutes of the Wednesday, March 18, 2020, 10:00 a.m. Special Meeting; Tuesday, March 24, 2020, 10:00 a.m. Special Meeting; and Monday, July 6, 2020, 10:00 a.m., Regular Meeting.

- b. **Approve La Paz County Payroll, from July 2, 2020, through July 15, 2020, in the amount of \$468,124.40, plus employer related expenses (ERE), in the amount of \$251,465.88, for a total of \$719,590.28 - *Finance***

Approve La Paz County Payroll, from July 2, 2020, through July 15, 2020, in the amount of \$468,124.40, plus employer related expenses (ERE), in the amount of \$251,465.88, for a total of \$719,590.28.

- c. **Approve La Paz County payables, as presented, for FY2019/2020, in the amount of \$813,020.06 - *Finance***

Approve La Paz County payables, as presented, for FY2019/2020, in the amount of \$813,020.06.

- d. **Approve to appoint the position of 911 Dispatcher, a vacant and budgeted position - *Sheriff***

Approve to appoint Aurora Michelle Olson to the position of 9-1-1 Dispatcher, effective July 22, 2020, at an annual salary of \$34,881.60 (NE001/Step 8), requiring a six-month County probation period and an additional six-month probation for the Sheriff's Office; a vacant and budgeted position.

- e. **Approve to appoint the position of Greens Superintendent for Emerald Canyon Golf Course, a vacant and budgeted position - *Emerald Canyon Golf Course***

Approve to appoint David Doss to the position of Greens Superintendent, effective July 21, 2020, at an annual salary of \$73,040.40 (E026/Step 16), a vacant and budgeted position.

- f. **Approve to appoint the position of Sanitarian, a vacant and budgeted position - *Community Development***

Approve to appoint Elizabeth Dawn Capotosti to the position of Sanitarian for Community Development, effective July 21, 2020, at an annual salary of \$38,500.80 (NE062/Step 1), a vacant and budgeted position; with a six-month promotional probation for the County and successful completion of the Registered Sanitarian Test within one (1) year of appointment.

- g. **Approve the Arizona Criminal Justice Commission Drug, Gang, and Violent Crime Control FY 2021 Cycle 34 Award, DC-21-026 in the amount of \$70,426, beginning July 1, 2020, and terminating on June 30, 2021, with a grant match of \$17,607 to be funded by the County Attorney RICO Sub Account Fund 237 - *County Attorney***

Approve the Arizona Criminal Justice Commission Drug, Gang, and Violent Crime Control FY 2021 Cycle 34 Award, DC-21-026 in the amount of \$70,426, beginning July 1, 2020, and terminating on June 30, 2021, with a grant match of \$17,607 to be funded by the County Attorney RICO Sub Account Fund 237.

- h. **Approve to ratify La Paz County Education Service Agency (ESA) Request for Proposals (RFP) #2020-0001 for Speech, Occupational Therapy, Counseling, and School Psychologist services; authorizing the County School Superintendent to sign the RFP documents and final vendor contract(s) -*School Superintendent***

Approve to ratify La Paz County Education Service Agency (ESA) Request for Proposals (RFP) #2020-0001 for Speech, Occupational Therapy, Counseling, and School Psychologist services; authorizing the County School Superintendent to sign the RFP documents and final vendor contract(s).

- i. **Approve Arizona Auto Theft Authority FY 2021 Vertical Prosecution Grant Agreement in the amount of \$119,714, commencing on July 1, 2020, and terminating June 30, 2021; providing for 1.0 FTE Prosecuting Attorney and 1.0 FTE Legal Assistant - *County Attorney***

Approve Arizona Auto Theft Authority FY 2021 Vertical Prosecution Grant Agreement in the amount of \$119,714, commencing on July 1, 2020, and terminating June 30, 2021; providing for 1.0 FTE Prosecuting Attorney and 1.0 FTE Legal Assistant.

- j. **Approve Intergovernmental Agreement with the Arizona Western College District No. 1 for election services for the General Election to be held on November 3, 2020 - *Elections***

Approve Intergovernmental Agreement with the Arizona Western College District No. 1 for election services for the General Election to be held on November 3, 2020.

- k. **Approve Intergovernmental Agreement with the Arizona Western College District No. 2 for election services for the General Election to be held on November 3, 2020 - *Elections***

Approve Intergovernmental Agreement with the Arizona Western College District No. 2 for election services for the General Election to be held on November 3, 2020.

- l. **Approve Sheriff's Office to submit to the Arizona Attorney Generals Office for a grant for Officer Safety Equipment in the amount of \$25,000.00 - *Sheriff***

Approve Sheriff's Office to submit to the Arizona Attorney Generals Office for a grant for Officer Safety Equipment in the amount of \$25,000.00.

- m. **Approve Technology Intergovernmental Agreement with Town of Quartzsite; authorizing the Sheriff to sign on behalf of La Paz County - Sheriff**

Approve Technology Intergovernmental Agreement with Town of Quartzsite, at no cost to the County; authorizing the Sheriff to sign on behalf of La Paz County.

- n. **Approve to ratify Second Amendment to Site License Agreement with Cactus Intertie, Inc., effective January 1, 2020, to December 31, 2020; relating to the County's safety radio communication equipment inside their facility atop Guadalupe Peak in Quartzsite, Arizona, at an annual rent of \$3,000 - Sheriff**

Approve to ratify Second Amendment to Site License Agreement with Cactus Intertie, Inc., effective January 1, 2020, to December 31, 2020; relating to the County's safety radio communication equipment inside their facility atop Guadalupe Peak in Quartzsite, Arizona, at an annual rent of \$3,000.

- o. **Approve Arizona Criminal Justice Commission FY 2021 Crime Victim Compensation Program Grant Agreement VC-21-055 awarded to the County Attorney in the amount of \$47,328 - County Attorney**

Approve Arizona Criminal Justice Commission FY 2021 Crime Victim Compensation Program Grant Agreement VC-21-055 awarded to the County Attorney in the amount of \$47,328.

**VICE-CHAIRMAN WILSON MOVED** to approve Consent Agenda Items #5(a) through #5(o). Motion seconded by Supervisor Minor, passed unanimously including the vote by Chairman Irwin.

**Recess as the Board of Supervisors and Convene as the Jail District Board of Directors:**  
10:07 a. m.

**Sitting as the Jail District Board of Directors:**

- a. **Approve La Paz County Jail Payroll from July 2, 2020, through July 15, 2020, in the amount of \$59,803.60, plus employer related expenses (ERE), in the amount of \$32,870.57, for a total of \$92,674.17, including handwritten warrants - Finance**

Approve La Paz County Jail Payroll from July 2, 2020, through July 15, 2020, in the amount of \$59,803.60, plus employer related expenses (ERE), in the amount of \$32,870.57, for a total of \$92,674.17, including handwritten warrants.

- b. **Approve La Paz County Jail District payables, as presented, for FY2019/2020, in the amount of \$299,508.80, including handwritten warrants - Finance**

Approve La Paz County Jail District payables, as presented, for FY2019/2020, in the amount of \$299,508.80, including handwritten warrants.

**SUPERVISOR MINOR MOVED** to approve Jail District Consent items #6(a) and #6(b). Motion seconded by Vice- Chairman Wilson, passed unanimously, including the vote by Chairman Irwin.

**Discussion and possible action to approve the Tentative FY2020/2021 La Paz County Jail District Budget - Finance/Jail District**

Finance Director Krukemyer gave a PowerPoint presentation on the Jail District Budget. He stated that part of the budget was tentative in order to hear about the possibility of a State prisoner contract. He stated that any additional spending during the new fiscal year would depend on the number of additional prisoners taken in.

Total Revenues:	\$3,239,500
Other Financing Sources:	(\$80,450)
Total Available Sources:	<b>\$3,159,050</b>

Jail Operations:	\$3,225,576
Bond Principle/Interest:	\$ 247,445
Total Expenditures:	<b>\$3,473,021</b>

Total Cash Available:	<b>(\$313,970)</b>
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**VICE-CHAIRMAN WILSON MOVED** to approve the Tentative FY2020/2021 Jail District budget at \$3,473,021. Motion seconded by Supervisor Minor.

Discussion ensued regarding what to do about expenditures to the budget in the event that the Jail District obtained a contract for prisoners; however, it was noted that the only indication given was that it would not happen until the end of 2021, if so.

**MOTION PASSED UNANIMOUSLY**, including the vote by Chairman Irwin.

***Recess as the Jail District Board of Directors and reconvene as the Board of Supervisors:  
10:14 a.m.***

**REGULAR AGENDA (Discussion and possible action on the following items):**

**Adopt Proclamation No. 2020-13, proclaiming August 2020, Child Support Awareness Month - Board of Supervisors**

Supervisor Minor volunteered to read Proclamation No. 2020-13, proclaiming August 2020 as Child Support Awareness Month, in its entirety.

**SUPERVISOR MINOR MOVED** to adopt Proclamation No. 2020-13, proclaiming August 2020, Child Support Awareness Month. Motion seconded by Vice-Chairman Wilson, passed unanimously, including the vote by Chairman Irwin.

**Discussion and possible action to approve the Tentative FY2020/2021 La Paz County Budget - Finance/Board of Supervisors**

Finance Director Krukemyer gave a PowerPoint presentation on the Tentative FY2020/2021 La Paz County Budget, reviewing each of the Schedules, noting the amount applicable to the Expenditure Limitation.

He stated that the budget had included a 2% COLA (cost of living adjustment) for the employees; however, it did not add the requested increases in salaries, except for grant funded increases; and explained how the budget numbers are typically affected by the numbers of employees.

He added that these allowances would still bring a \$56,000 positive balance to the budget.

Health Coordinator Bachman reported that the Health Department had submitted a grant application that has the possibility of covering up to 50% of the Department's salaries, if approved.

Discussion ensued noting that the additional grant funds would allow the hiring of additional nurses to assist with the caseload increases for COVID-19, and vaccinations.

Finance Director Krukemyer stated that he "felt comfortable" with this budget, and would be making only slight changes from within the tentative to the final budget.

Further discussion ensued, noting that the tax levy rate was lowered from the previous year from 2.5890 to 2.5622 per \$100 assessed valuation.

General Fund	\$18,972,305
Special Revenue Funds Total	\$21,411,083
Debt Service	\$ 352,125
Enterprise Funds Available	\$ 3,673,730
<b>TOTAL ALL FUNDS</b>	<b>\$44,409,243</b>

**SUPERVISOR MINOR MOVED** to approve the Tentative FY2020/2021 La Paz County Budget, as presented. Motion seconded by Vice-Chairman Wilson, passed unanimously, including the vote by Chairman Irwin.

**Adjournment**

Chairman Irwin adjourned the meeting at 10:33 a.m.

APPROVED:

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Holly Irwin, Chairman

ATTEST:

\_\_\_\_\_  
Diane Green, Clerk of the Board

**The following La Paz County Board demands were audited, approved and ordered paid by the La Paz County Board of Supervisors:** #11146199, AHCCCS State Treasurer; #11146200, All Covered, \$39,729.45; #11146204, Sandra Carr, \$28,355; #11146205, Michael Leland Frame, \$32,972.44; #11146206, IWORQ Systems, \$5,940; #11146208, JP Morgan Card, \$28,500.91; #11146211, LR Anderson, LLC, \$2,600; #11146212, Rideout Law PLLC, \$4,170; #11146218, Stephen Mauro, \$1,309; #11146220, Fred Welch, \$24,870; #11146221, \$1,020; #11146228, Public Safety Retirement, \$85,000; #11146229, AZ Counties Insurance Pool, \$507,572; #11146236, AMMO, Inc., \$1,599.58; #11146237, APS, \$13,685.29; #11146240, Atkins North America, Inc., \$2,944.77; #11146243, Bingham Equipment, \$1,499.69; #11146244, Burgoz Landscaping, \$1,200; #11146248, Colorado River Joint Venture, \$1,713.50; #11146249, Davis Building Supply, \$2,072.37; #11146254, Emerald Canyon-Petty Cash, \$1,038.10; #11146255, Enterprise Technology Srvs., \$1,705; #11146257, Hajoca Corp., \$2,992.15; #11146260, Johnston Supply, \$1,038.10; #11146261, Jones, Skelton & Hocholi, \$16,824; #11146271, Parker Auto & Marine, \$1,548.30; #11146273, Parker Oil Products, \$9,461.99; #11146277, Redburn Tire Company, \$1,602.17; #11146279, River Septic, \$4,455; #11146280, Rosenfeld, Gust, PLC, \$7,787; #11146287, Sudden Link, \$9,070.71; #11146290, White Sheet Free Shopping Guide, \$1,904.85; #11146292, La Paz County Payroll, \$469,255.04; #11146293, AZ Dept. of Revenue, \$17,101.06; #11146295, AT&T Mobility, \$8,843.15; #11146308, La Paz Electric, \$5,341.73; #11146311, Quadient Finance USA, Inc., \$3,000; #11146318, Tyler Technologies, \$31,195.30; #11146321, Standard Insurance, \$10,376.10; #11146322, Abbey, Stubbs & Ford, LLC, \$7,500; #11146325, American Family Life Assurance, \$3,063.74; #11146326, AMMO, Inc., \$1,429.18; #11146346, La Paz Electric, \$6,812.50; #11146350, Marcus G. Faust Professional Corp., \$10,524; #11146353, Nationwide Retirement Solution, \$4,780; #11146363, Reddy Ice, \$2,429.94; #11146366, Ronald Parker, MD, \$4,160; #11146369, Shamrock Foods Co., \$1,365.15; #11146374, Thomson Reuters-West, \$1,043.54; #11146376, Trinity Services Group, Inc., \$4,955.37; #11146386, ContractSafe LLC, \$5,988; #11146387, CRIT Realty Srvs., \$5,532; #11146406, United States Postal Service, \$1,500; #1116408, AZ Counties Insurance Pool, \$51,976.38.