

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, August 20, 2018, 10:00 a.m.
Regular Meeting**

Chairman Minor called the August 20, 2018, 10:00 a.m. regular meeting of the Laz Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Minor, Supervisor Irwin, Supervisor Wilson, County Administrator Drake, Chief Deputy County Attorney Hobbs, Assessor Camacho, Public Works Director Simmons, Sheriff Risen, Human Resource Director Frantz, Finance Director Krukemyer, Community Development Administrator Yackley, Shop Director Braska, School Superintendent Price, Superior Court Clerk Spielman, and Deputy Clerk of the Board Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Deacon Roger Yoder of the Messiah Lutheran Church.

Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

There were no comments.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

Chairman Minor stated that there were no official statements from the Army Corps of Engineer on the water release in July. He stated that repair of the bulkhead was ongoing.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Drake presented for approval Consent Agenda Items #5(a) through #5(k).

5(a) Approval of Minutes

Approve the minutes of the August 6, 2018, 10:00 a.m. regular meeting.

5(b) Approval of Payroll

Approve July 22, 2018, through August 4, 2018, grow payroll, as presented, in the amount of \$379,343.82, plus employer benefit contributions of \$99,877.69, for a total of \$479,221.51, including handwritten warrants.

5(c) Approval of Demands

Approve the demands, as presented, for FY2018/2019, in the amount of \$591,448.17, including handwritten warrants.

5(d) Approve to appoint two (2) 9-1-1 Dispatchers; vacant and budgeted positions – Sheriff (Replacements)

Approve to appoint Destiny Raya and Tori Harrison to the position of 9-1-1 Dispatcher, effective August 20, 2018, at annual salaries of \$29,522.70 (NE001, Step 1), vacant and budgeted positions; with a six (6) month probation period, plus an additional six (6) month probation for the Sheriff's Office; requiring successful completion of the Emergency Medical Dispatching Certification and/or Dispatch Academy.

5(e) Approve promotion of Deputy Court Clerk to Court Clerk, specializing in collections, for the Superior Court Clerk's office, a vacant, budgeted position – Superior Court Clerk (Replacement/Promotion)

Approve promotion of Ashley Gory, Deputy Court Clerk, to the position of Court Clerk, specializing in the area of collections, for the superior Court Clerk's office, retroactive to August 6, 2018, at an annual salary of \$30,118.40 (NE004, Step 2), a budgeted position.

5(f) Approve to appoint the position of Public Information Officer/Exercise Coordinator, a vacant, grant funded position – Health (Replacement/Grant funded)

Approve to appoint Jenna Marie McDaniel to the position of Public Information Officer/Exercise Coordinator, effective September 3, 2018, at an annual salary of \$29,806.78 (NE059, Step 5), a vacant, grant funded position.

5(g) Approve to promote Maintenance Worker III to Maintenance Worker IV for Public Works, a vacant budgeted position – Public Works (Replacement/Promotion)

Approve to promote David Barnes, Maintenance Worker III, to Maintenance Worker IV for Public Works, effective August 21, 2018, at an annual salary of \$40,645.61 (NE048, Step 8), a vacant budgeted position.

5(h) Approve Arizona Auto Theft Authority FY2019 Vertical Prosecution Grant Agreement #746, in the amount of \$119,714, retroactive to July 1, 2018, and terminating June 30, 2019 – County Attorney

Approve Arizona Auto Theft Authority FY2019 Vertical Prosecution Grant Agreement #746, in the amount of \$119,714, retroactive to July 1, 2018, and terminating June 30, 2019, providing for one FTE Prosecuting Attorney and one FTE Legal Assistant; and authorize the County Attorney to sign the agreement.

5(i) Approve to retain Infinity Communications and Consulting as the E-rate Consultant for La Paz County libraries for a period of three years – Finance

Approve to retain Infinity Communications and Consulting as the E-rate Consultant for La Paz County libraries for a period of three years at a flat rate of \$3,150 per year.

5(j) Approve to cancel membership on the Mohave/La Paz Workforce Development Board (WDB) due to lack of attendance – Board of Supervisors

Approve to cancel membership of Lori Wedemeyer, Town of Parker, representing the Business Sector, effective July 18, 2018, on the Mohave/La Paz Workforce Development Board (WDB).

5(k) Approve Non-Disclosure Agreement to assist the La Paz County Judicial Branch with website migration – Superior Court Clerk

Approve Non-Disclosure Agreement with Joaquin Vences to assist the La Paz County Judicial Branch with website migration, effective August 20, 2018, authorizing Supervisor Wilson to execute the agreement.

SUPERVISOR WILSON MOVED to approve Consent Agenda Items #5(a) through #5(k). Motion seconded by Supervisor Irwin; passed unanimously, including the vote by Chairman Minor.

Chairman Minor recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:13 a.m.

CONSENT AGENDA (Discussion and possible action on the following items):

County Administrator Drake presented for approval the Jail Consent Agenda Items #6(a) and #6(b).

6(a) Approval of Jail District Payroll

Approve July 22, 2018, through August 4, 2018, gross payroll, as presented, in the amount of \$52,292.23, plus employer benefit contributions of \$10,541.88, for a total of \$62,834.11, including handwritten warrants.

6(b) Approval of Jail District Demands

Approve the demands, as presented, for FY2018/2019, in the amount of \$54,678.24, including handwritten warrants.

SUPERVISOR IRWIN MOVED to approve Jail Consent Agenda Items #6(a) and #6(b). Motion seconded by Supervisor Wilson; passed unanimously, including the vote by Chairman Minor.

Chairman Minor recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:14 a.m.

REGULAR AGENDA (Discussion and possible action on the following items):

Approve to set Tax Levies for Fiscal Year 2018/2019 – Finance

Finance Director Krukemyer presented the tentative tax levies for Fiscal Year 2018/2019 for final approval, stating that there were only slight changes to the draft; the Bouse School District, noted in Schedule G; and the McMullen Irrigation District in Schedule E, and noted those changes.

He stated the new format was taken from the Mohave County tax levy packet. He noted that there were a couple of pages that did not apply for La Paz County.

Chairman Minor noted that the levies being adopted were created by and presented to the County from the various special districts and would be listed on property owner's tax bills.

Finance Director Krukemyer stated that all the special district rates were "signed off" by each taxing entity.

SUPERVISOR WILSON MOVED to approve to set the Tax Levies for Fiscal Year 2018/2019. Motion seconded by Supervisor Irwin; passed unanimously, including the vote by Chairman Minor.

Adopt Resolution No. 2018-19, authorizing the adoption of owner occupied housing rehabilitation guidelines dated August 13, 2018, in relation to a HOME fund grant application FY2018 for HOME funds for an owner-occupied housing rehabilitation activity – Finance

Finance Director Krukemyer stated that the guidelines presented in the adoption of this resolution is associated with the grant submission and resolution for adoption on the next item.

CHAIRMAN MINOR MOVED to adopt Resolution No. 2018-19, authorizing the adoption of owner occupied housing rehabilitation guidelines dated August 13, 2018, in relation to a HOME fund grant application FY2018 for HOME funds for an owner-occupied housing rehabilitation activity. Motion seconded by Supervisor Irwin; passed unanimously, including the vote by Supervisor Wilson.

Adopt Resolution No. 2018-20, authorizing the submission of an application(s) for FY2018 State HOME funds, certifying that said applications(s) meets the community's previously identified housing and community development needs and the requirements of the State HOME program, and authorizing all actions necessary to implement and complete the activities outlined in said application – Finance

Finance Director Krukemyer asked that Denise Bishop, Western Arizona Council of Governments (WACOG) consultant, speak on the resolution requested for adoption.

Ms. Bishop stated that this submission of an application for FY2018 State HOME funds, would be done on the 31st of this month; and she expected to be back before the Board with another grant application.

SUPERVISOR WILSON MOVED to adopt Resolution No. 2018-20, authorizing the submission of an application(s) for FY2018 State HOME funds, certifying that said applications(s) meets the community's previously identified housing and community development needs and the requirements of the State HOME program, and authorizing all actions necessary to implement and complete the activities outlined in said application. Motion seconded by Supervisor Irwin; passed unanimously, including the vote by Chairman Minor.

Adopt Resolution No. 2018-21, approving the application for a non-motorized/motorized grant for the Hippie Hole Off Highway Vehicle Staging area/park and infrastructure improvements – Board of Supervisors

Supervisor Irwin stated that the resolution presented for adoption was to assist with the development plans of the Hippie Hole area.

A brief discussion ensued noting that the resolution was a requirement of an application that would follow.

SUPERVISOR WILSON MOVED to adopt Resolution No. 2018-21, approving the application for a non-motorized/motorized grant for the Hippie Hole Off Highway Vehicle Staging area/park and infrastructure improvements. Motion seconded by Supervisor Irwin; passed unanimously, including the vote by Chairman Minor.

Approve participation in the Kane County, Utah v. United States, U. S. Court of Federal Claims class action PILT lawsuit for FY2015-2017 – Board of Supervisors

County Administrator Drake gave a brief explanation of the suit relating to (PILT) Payment in Lieu of Taxes, noting it was on a national scale and a determination had been already made in favor of Counties. He added that there would be no costs to the County; and numerous counties have joined the suit.

SUPERVISOR IRWIN MOVED to approve participation in the Kane County, Utah v. United States, U. S. Court of Federal Claims class action PILT lawsuit for FY2015-2017. Motion seconded by Supervisor Wilson; passed unanimously, including the vote by Chairman Minor.

Discussion and possible action regarding County non-profit contributions for FY2018/2019 – Board of Supervisors

Chairman Minor stated that this item was before the Board once again after a couple of discussions at previous worksessions. He referred to a worksheet on the summary of the result of the last Board discussion.

Supervisor Wilson stated that he had incorporated the changes discussed previously onto the worksheet, noting that the allotment was currently over \$1,000.

A brief discussion ensued regarding further adjustments to the allocations.

SUPERVISOR WILSON MOVED to approve the County non-profit contributions for FY2018/2019. Motion seconded by Supervisor Irwin; passed unanimously, including the vote by Chairman Minor.

