

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, October 5, 2020, 10:00 a.m.
Regular Meeting**

Chairman Irwin called the October 5, 2020, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Holly Irwin, Vice-Chairman D. L. Wilson, Supervisor Duce Minor, County Administrator Ron Drake, Chief Deputy County Attorney Ryan Dooley, Finance Director Terry Krukemyer, Community Development Director Tonya Hoogerwerf, County Attorney Tony Rogers, Assessor Anna Camacho, School Superintendent Jacque Price, and Clerk of the Board Diane Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Pastor Jose Garcia of the Parker Apostolic Church.

Presentation: Sandy Dodge Employee Excellence Award for September, 2020

Dorothy Fenech, Sandy Dodge Employee of the Month Chairman, recognized Shawna Broersma, Legal Assistant for the County Attorney's office, with the Sandy Dodge Employee Excellence Award for the month of September, with a \$25 Wamart gift card.

Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

There were no comments.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

County Administrator Drake shared a letter received from the Lori Wedemyer from the Town of Parker, stating her appreciation for Jamie Enrique, La Paz County Health nurse, whom she described as her "go to" person regarding COVID-19 issues and a "huge positive" through this pandemic.

CONSENT AGENDA (*Discussion and possible action on the following items*):

Chairman Irwin presented for approval Consent Agenda Items #5(a) through #5(q).

Supervisor Minor requested that Consent Agenda Item #5(l) be removed from the list for discussion.

- a. **Approval of Minutes of the Monday, September 21, 2020, 10:00 a.m., Regular Meeting – Clerk of the Board**

Approve Minutes of the Monday, September 21, 2020, 10:00 a.m., Regular Meeting.

- b. **Approve La Paz County Payroll, from September 17, 2020, through September 30, 2020, in the amount of \$449,913.15, plus employer related expenses (ERE), in the amount of \$257,876.18, for a total of \$707,789.33- Finance**

Approve La Paz County Payroll, from September 17, 2020, through September 30, 2020, in the amount of \$449,913.15, plus employer related expenses (ERE), in the amount of \$257,876.18, for a total of \$707,789.33.

- c. **Approve La Paz County payables, as presented, for FY2020/2021, in the amount of \$845,826.00 - Finance**

Approve La Paz County payables, as presented, for FY2020/2021, in the amount of \$845,826.00.

- d. **Approve to appoint the position of Chief Bailiff, a vacant and budgeted position - Superior Court**

Approve to appoint Michael Schwab to the position of Chief Bailiff for the La Paz County Superior Court, retroactive to September 9, 2020, at an annual salary of \$51,355.20 (NE021, Step 7), a vacant and budgeted position.

- e. **Approve salary step correction to recent hire to the position of Deputy Sheriff - Sheriff**

Approve salary step correction for Deputy Leslie Stout, retroactive to July 1, 2020, from Step 1 to a Step 2 annual salary at \$45,676.80 (L07), a budgeted position.

- f. **Approval to correct the Job Title and Classification for the position of Captain in the Sheriff's Office - Human Resources**

Approve to correct the job description of Captain in the Sheriff's Office, and the status to a Classified position.

- g. **Approve to accept three grant funding contracts from Arizona Governor's Office of Highway Safety; Contract No. 2021-OP-009, for OP Enforcement Overtime, providing \$6,000; Contract No. 2021-405d-021 for DUI Enforcement Overtime, Materials and Supplies (Portable Breath Test), providing \$19,215; and Contract No. 2021-PTS-031, for STEP Enforcement Overtime, providing \$20,000; authorizing the County Administrator to sign the contracts - Sheriff**

Approve to accept three grant funding contracts from Arizona Governor's Office of Highway Safety; Contract No. 2021-OP-009, for OP Enforcement Overtime, providing \$6,000; Contract No.

2021-405d-021 for DUI Enforcement Overtime, Materials and Supplies (Portable Breath Test), providing \$19,215; and Contract No. 2021-PTS-031, for STEP Enforcement Overtime, providing \$20,000; authorizing the County Administrator to sign the contracts.

- h. **Approve to ratify Professional Services Statement of Work from Karen Ziegler Consulting Services for FY21 RICO Consulting Services for the County Attorney and the La Paz County Drug Task Force, effective September 3, 2020, at a rate of \$95 per hour, funded through Racketeering Influenced and Corrupt Organizations (RICO) funds - *County Attorney***

Approve to ratify Professional Services Statement of Work from Karen Ziegler Consulting Services for FY21 RICO Consulting Services for the County Attorney and the La Paz County Drug Task Force, effective September 3, 2020, at a rate of \$95 per hour, funded through Racketeering Influenced and Corrupt Organizations (RICO) funds.

- i. **Approve to ratify submittal of an intergovernmental agreement with the Arizona Department of Homeland Security, Agreement # 200504-01, Effective October 1, 2020 to September 30, 2021, providing \$10,000.00, for the Emergency Mass Notification System, a 100% grant funded project; authorizing Emergency Services Coordinator as point of contact and to sign the documents - *Emergency Services***

Approve to ratify submittal of an intergovernmental agreement with the Arizona Department of Homeland Security, Agreement # 200504-01, Effective October 1, 2020 to September 30, 2021, providing \$10,000.00, for the Emergency Mass Notification System, a 100% grant funded project; authorizing Emergency Services Coordinator as point of contact and to sign the documents.

- j. **Approve Center for Tech and Civic Life COVID-19 Response Grant for the Elections Department in the amount of \$17,531.75 and authorize the Deputy Elections Director as the authorized signatory - *Elections***

Approve Center for Tech and Civic Life COVID-19 Response Grant for the Elections Department in the amount of \$17,531.75 and authorize the Deputy Elections Director as the authorized signatory.

- k. **Approve Voting Centers for the November 3, 2020, General Election - *Elections***

Approve Voting Centers for the November 3, 2020, General Election.

- l. **Approve appointment of Election Workers for the November 3, 2020, General Election and authorize staff to fill vacancies as required - *Elections***

This item was pulled from the Consent Agenda for discussion and separate action.

- m. **Approve intergovernmental agreement with Arizona Department of Health Services, Contract ADHS18-175326 Amendment #1, in the amount of \$56,959, for Prop 201 Smoke Free Arizona, effective July 1, 2020, through June 30, 2021 - *Health***

Approve intergovernmental agreement with Arizona Department of Health Services, Contract ADHS18-175326 Amendment #1, in the amount of \$56,959, for Prop 201 Smoke Free Arizona, effective July 1, 2020, through June 30, 2021.

- n. **Approve to ratify increase of the Chase Bank Line of Credit for Wenden Elementary School District #19 from \$100,000 to \$200,000 - Education Service Agency**

Approve to ratify increase of the Chase Bank Line of Credit for Wenden Elementary School District #19 from \$100,000 to \$200,000.

- o. **Ratification of Comment Letter regarding Endangered Species Act Amendments of 2020 - Board of Supervisors**

Ratification letter to Senator John Barrasso, Chairman of the Senate Committee, submitted by Vice-Chairman Wilson, on Environment and Public Works regarding the proposed Endangered Species Act Amendments of 2020.

- p. **Approve Arizona Department of Liquor Licenses & Control Special Event License from Lynnda Sweeny on behalf of the Soroptimist International of the Americas dba SI Parker, for a fundraiser event on Saturday, November 7, 2020, at the La Paz County Park, 7350 Riverside Drive, Parker - Clerk of the Board**

Approve Arizona Department of Liquor Licenses & Control Special Event License from Lynnda Sweeny on behalf of the Soroptimist International of the Americas dba SI Parker, for a fundraiser event on Saturday, November 7, 2020, at the La Paz County Park, 7350 Riverside Drive, Parker.

- q. **Sitting in as the Jail District Board of Directors:**

1. **Approve La Paz County Jail District payables, as presented, for FY2020/2021, in the amount of \$70,787.87, including handwritten warrants - Finance**

Approve La Paz County Jail District payables, as presented, for FY2020/2021, in the amount of \$70,787.87, including handwritten warrants.

2. **Approve La Paz County Jail Payroll from September 17, 2020, through September 30, 2020, in the amount of \$52,229.59, plus employer related expenses (ERE), in the amount of \$32,133.50, for a total of \$84,363.09, including handwritten warrants - Finance**

Approve La Paz County Jail Payroll from September 17, 2020, through September 30, 2020, in the amount of \$52,229.59, plus employer related expenses (ERE), in the amount of \$32,133.50, for a total of \$84,363.09, including handwritten warrants.

3. **Approve Arizona Department of Corrections Contract No. 21-028-26, for new officer training**

Approve Arizona Department of Corrections Contract No. 21-028-26, for new officer training (at a rate of \$810 per candidate for 280 certification hours/seven weeks of pre-service training).

4. **Approve to appoint the position of Uncertified Detention Officer, a vacant and budgeted position**

Approve to appoint Faye Milazzo to the position of Uncertified Detention Officer, effective October 6, 2020, at an annual salary of \$33,300 (L02, Step 1), increasing to \$34,008 (L02, Step 2) upon successful completion of Detention Officer Certification and a six-month County probation and a six-month Sheriff's Office probation; a vacant and budgeted position.

5. Approve to appoint the position of Uncertified Detention Officer, a vacant and budgeted position

Approve to appoint Faye Milazzo to the position of Uncertified Detention Officer, effective October 6, 2020, at an annual salary of \$33,300 (L02, Step 1), increasing to \$34,008 (L02, Step 2), upon successful completion of Detention Officer Certification and a six-month County probation and a six-month Sheriff's Office probation; a vacant and budgeted position.

6. Approve to appoint the position of Detention Support Specialist, a vacant and budgeted position

Approve to appoint Ashley Flores-Sanchez to the position of Uncertified Detention Officer, effective October 6, 2020, at an annual salary of \$33,300.80 (L02, Step 1), increasing to \$34,008.00 (L02, Step 2), upon successful completion of Detention Officer Certification, a six-month probation for the County, and a six-month probation for the Sheriff's Office; a vacant and budgeted position.

7. Approve to appoint the position of Detention Support Specialist, a vacant and budgeted position

Approve to appoint Diana Santillan to the position of Detention Support Specialist, effective October 6, 2020, at an annual salary of \$29,328 (NE018, Step 6), with a six-month probation for the County and a six-month probation for the Sheriff's Office; a vacant and budgeted position.

VICE-CHAIRMAN WILSON MOVED to approve Consent Agenda Items #6(a) through #6(q), excluding #6(l). Motion seconded by Supervisor Minor, passed unanimously, including the vote by Chairman Irwin.

Approve appointment of Election Workers for the November 3, 2020, General Election and authorize staff to fill vacancies as required - Elections

Supervisor Minor stated that this item was a change to the Elections County Center workers and asked Deputy Elections Director Olsen what specific changes were made.

Deputy Elections Director Olsen explained the training received on the updates of the election equipment dealing particularly with write-in votes on ballots, which reduced the need for outside workers in the Counting Center.

CHAIRMAN IRWIN MOVED to approve appointment of Election Workers for the November 3, 2020, General Election and authorize staff to fill vacancies as required. Motion seconded by Supervisor Minor, passed unanimously, including the vote by Vice-Chairman Wilson.

REGULAR AGENDA (*Discussion and possible action on the following items*):

PUBLIC HEARING: Abandonment of the alley in Block 6 of the Bouse Town site - Public Works

Right of Way Agent Bennett stated that she had not received any comments regarding the abandonment of an alley in Block 6 of the Bouse Town site and the Public Works Department also did not receive any comments for or against the abandonment.

Chairman Irwin opened the Public Hearing and asked if anyone wished to comment on the proposed abandonment in the Bouse Town site.

Rachel Kelly, from Bouse, asked what the abandonment was for.

Right of Way Agent Bennett stated that the abandonment was for an alley in Block 6 of the Bouse Town site, which would revert it back to the property owner for any improvements they wished to make.

There being no further comments, Chairman Irwin closed the Public Hearing.

Adopt Resolution No. 2020-29, for abandonment of the alley in Block 6 of the Bouse Townsite - *Public Works*

SUPERVISOR MINOR MOVED to adopt Resolution No. 2020-29, for abandonment of the alley in Block 6 of the Bouse Townsite and authorize Quit Claim deeds to adjoining property owners. Motion seconded by Vice-Chairman Wilson, passed unanimously, including the vote by Chairman Irwin.

Approve contract with Allied Universal Protection Services for armed security guard services for La Paz County Courts -*Superior Court*

Finance Director Krukemyer, on behalf of Superior Court Clerk Spielman, stated that the contract with Allied Universal Protection Services for armed security guard services for the Courts was procured through the State. He explained that the approximate cost of \$200,000 has been budgeted.

SUPERVISOR MINOR MOVED to approve contract with Allied Universal Protection Services for armed security guard services for La Paz County Courts, at a cost not-to-exceed \$200,000; a budgeted and State procured item authorizing the La Paz County Superior Court to sign the agreement. Motion seconded by Vice-Chairman Wilson, passed unanimously, including the vote by Chairman Irwin.

Approve Request for Proposals (RFP) for *Payroll Related Agreed Upon Procedures - Board of Supervisors*

Finance Director Krukemyer stated that the request for proposals would be to accounting firms to do a study of contributions to Public Safety Personnel Retirement System (PSPRS) from 2017 to ensure that all contributions have been recorded and are correct.

A brief discussion ensued regarding past discussions on this matter, noting that the information was more related toward elected officials and resolved.

Finance Director Krukemyer added that his office had done a reconciliation a year ago that was comprehensive; however, this request is to have an outside entity confirm to all those of interest that it was done correctly. He noted that this system was considerably more complicated than the Arizona State Retirement System (ASRS).

Supervisor Minor stated that the request was to go out to bid for such services; however, he would be interested to find out what would be gained between obtaining bids and before possibly awarding a bid.

VICE-CHAIRMAN WILSON MOVED to approve Request for Proposals (RFP) for *Payroll Related Agreed Upon Procedures*. Motion seconded by Supervisor Minor, passed unanimously, including the vote by Chairman Irwin.

Discussion and possible action to go into Executive Session:

Pursuant to A.R.S. §38-431.03(A)(3)(4) & (7) for discussion on the public body's position and consultation for legal advice related to the Land Conveyance - *Board of Supervisors*

Pursuant to A.R.S. §38-431.03(A)(3)(4) for discussion on the public body's position and consultation for legal advice regarding the One Arizona Memorandum of Understanding (MOU) - *County Attorney*

SUPERVISOR MINOR MOVED to approve going into Executive Session pursuant to A.R.S. §38-431.03(A)(3)(4) & (7) for discussion on the public body's position and consultation for legal advice related to the Land Conveyance; and pursuant to A.R.S. §38-431.03(A)(3)(4) for discussion on the public body's position and consultation for legal advice regarding the One Arizona Memorandum of Understanding (MOU). Motion seconded by Vice-Chairman Wilson, passed unanimously, including the vote by Chairman Irwin.

Convene into Executive Session: 10:19 a.m.
Reconvene into Open Meeting: 11:11 a.m.

Discussion and possible action to authorize the attorney(s) and/or staff to take direction as instructed in Executive Session regarding the Land Conveyance - *Board of Supervisors*

Chairman Irwin stated that there was no action taken on this item.

Discussion and possible action to authorize the attorney(s) and/or staff to take direction as instructed in Executive Session regarding the One Arizona Memorandum of Understanding (MOU) - *County Attorney*

VICE-CHAIRMAN WILSON MOVED to accept the One Arizona Memorandum of Understanding (MOU) and authorize the County Attorney to sign the document. Motion seconded by Supervisor Minor, passed unanimously, including the vote by Chairman Irwin.

Adjournment

Chairman Irwin adjourned the meeting at 11:15 a.m.

APPROVED:

Holly Irwin, Chairman

ATTEST:

Diane Green, Clerk of the Board

The following La Paz County Board demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: #11147343, All Covered, \$32,329.19; #11147345, APS, \$53,745.45; #11147346, Arizona Department of Revenue, \$2,522.96; #11147346, Arizona Department of Revenue, \$2,522.96; #11147347, Arizona Emergency Medicine Specialists, \$1,385; #11147352, Follett School Solutions, Inc., \$2,100; #11147355, Kerry Sanchez, \$3,890.74; #11147357, La Paz Regional Hospital, \$2,347.02; #11147362, National Institute for Jail Operations, \$2,970; #11147363, Town of Parker, \$28,895.90; #11147364, Pavement Sealants & Supply, Inc., \$1,698.93; #11147365, Redburn Tire Company, \$1,698.93; #11147369, State of Arizona-Dema, \$28,844.37; #11147373, Universal Police Supply Co., \$1,294.51; #11147374, Verizon Wireless, \$1,439.44; #11147383, Big Te's Tree Service, \$5,820; #11147388, Davis Building Supply, \$1,738.35; #11147389, Desert Law Funeral Home, \$1,240; #11147391, Dorn Policy Group, Inc., \$3,000; #11147396, Gloria Eagle, PA-C, \$1,438; #11147400, Horizon Health & Wellness, \$12,600; #11147402, JP Morgan One Card, \$14,942.54; #11147407, Lexipol LLC, \$9,989; #11147410, Marcus G. Faust, Professional Corp., \$9,117; #11147417 Parker Oil Products, Inc., \$12,912.81; #11147418, Pioneer Landscaping Materials, \$3,117.98; #11147423, RCI Technologies, Inc., \$2,250; #11147428, Laurence Schiff, MD, \$1,225; #11147429, Shamrock Foods Co., \$1,515.33; #11147430, Simplot Partners, \$65,292.40; #11147435, T & C Seal Coating, Inc., \$44,839.58; #11147439, Thomson Reuters-West, \$1,043.54; #11147440, Trinity Services Group, Inc., \$11,662.95; #11147442, Tyler Technologies, \$4,248.17; #11147444, AZ State Retirement Systems, \$77,571.81; #11147446, American Family Life Assurance, \$2,889.25; #11147447, Cornerstone Detention Products, Inc, \$1,094; #11147448, AZCOPS, \$1,854.77; #11147450, CORP - AOC, \$4,695.85; #11147451, Corr Officer Retirement - Detention, \$6,662.82; \$6,662.82; #11147454, Nationwide Retirement Sol., \$4,970.98; #11147456, Nationwide Trust Co. FDB NRS, \$5,700.31; #11147460, Public Safety Retirement, \$59,253.69; #11147462, La Paz County payroll, \$441,421.89; #11147466, Sauls Creek Engineering \$6,540; #11147467, Yuma County Financial Serv., \$9,145; #11147468, ADP, LLC, \$1,592.33; #11147472, Atkins North America, Inc., \$1,442.50; #11147474, AZ Western College Parker, \$4,400; #11147484, CRIT Library Archives, \$4,801.95; #11147487, Desert Lawn Funeral Home, \$3,892.50; #11147489, Enterprise Techn. Servs. \$1,705; #11147492, Final Cover, \$3,576; #11147497, J & S Electric, \$5,669.40; #1114ff7501, Konica Minolta Bus. Solutions, \$8,751.99; #11147505, Law Office Heather C. Wellborn, \$6,020; #11147508, MCI, \$1,451.42; #11147511, Overdrive, Inc., \$1,750; #11147513, Parker Library, \$4,801.95; #11147517, Quartzsite Library, \$4,801.95; #11147519, R & R Products, Inc., \$1,037.98; #11147528, Suddenlink B2B; \$2,200; #11147530, Sunedison c/o DG Solar lease, LLC, \$4,491.74; #11147531, T & C Seal Coating, Inc., \$58,427.33; #11147532, TDS Telecom, \$1,571.78; #11147541, Willdan Engineering, \$7,330; #11147549, Bouse Fire District, \$1,314.55; #11147550, Buckskin Fire Department, \$21,432.73; #11147551, Ehrenberg Fire District, \$7,633.05; #11147552, McMullen Fire District, \$4,420.85; #11147553, Parker Fire District, \$6,403.78; #11147554, Quartzsite Fire Department, \$13,796.33.