



Subdivision Tentative and Final Map Checklist

Site plans submitted with subdivision applications should contain the following information as applicable (per Article IV of the Subdivision regulations):

- ✓ Title Block including project name (Plat, PDR, etc.).
- ✓ Tract number, title of map, and legal description of the property.
- ✓ Name and address of owner and subdivider.
- ✓ Name and address of person preparing map.
- ✓ Approximate acreage and overall dimensions.
- ✓ North arrow, scale and date.
- ✓ Subdivision boundary line and vicinity map.
- ✓ Tract numbers, names, book and page number of adjoining subdivision.
- ✓ Names, locations and widths of adjacent streets.
- ✓ Identifying landmarks and existing structures, both above and below ground.
- ✓ Names, locations and widths of proposed streets.
- ✓ Approximate grades of proposed and existing streets.
- ✓ Streets and rights-of-way providing permanent access to the property.
- ✓ Excavations within 200 feet of the subdivision.
- ✓ Approximate radii of curves.
- ✓ Widths of alleys and easements.
- ✓ Names of utility companies and locations of existing and proposed public utilities.
- ✓ Elevations of sewer at proposed main connections.
- ✓ Existing culverts and drain pipes.
- ✓ Watercourses and channels including proposed facilities for control of storm waters.
 - Note FEMA floodplain limits, if any (www.msc.fema.gov)
 - All drainage ways need to facilitate water flow through the fence, regardless of size. Natural wash depressions as well as large watercourses.
- ✓ Land subject to overflow, inundations or flood hazards. Legal drainage way provided for floodplains.
- ✓ Railroads and other rights-of-way.
- ✓ Lands and parks to be dedicated to public use.
- ✓ Dimensions of Reservations.
- ✓ Proposed lot lines and approximate dimensions.
- ✓ Adjoining property and lot lines.
- ✓ Existing and proposed contours with maximum interval as follows:

Slope	Interval
0 – 2%	2 feet
3 – 9%	5 feet
10% plus	10 feet
- ✓ Grades and elevations shall be provided for all proposed improvements
- ✓ Existing use of property immediately surrounding tract.
- ✓ Source of water supply



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- ✓ Method of sewage disposal
- ✓ Development plan where larger than 40 acres or to be developed in phases
- ✓ Type of street improvement
- ✓ Utilities to be installed
- ✓ Protective covenants (if applicable)
- ✓ Private street maintenance (if applicable)
- ✓ Fence/Wall Plan (see Fence/Wall Plan checklist) if applicable
- ✓ Zoning and required setbacks, heights, minimum size, minimum width, maximum coverage
- ✓ Lot coverage - % under roof, density
- ✓ Fire code, access and/or control requirements
- ✓ Clean Water Act 401/404 permitting requirements if any fill within OHWM of jurisdictional washes
 - State one of the following:
 - No fill within OHWM of jurisdictional washes, or
 - Fill within OHWM of jurisdictional limits is within Nationwide permitting limits; nationwide permit will be obtained, or
 - Fill within OHWM of jurisdictional washes exceeds Nationwide permitting thresholds, individual permit will be obtained.