



La Paz County Department of Community Development

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NOTICE OF INTENT TO DISCHARGE (NOID)

ONSITE WASTEWATER TREATMENT FACILITY CHECKLIST

NOID applications for septic tank and disposal works system described in R18-9-E302 must include all applicable items on this checklist. Incomplete or inaccurate submittals may result in review or approval delays or denial of applications prior to the exceedance of the Licensing Time Frames.

1. SITE LOCATION:		DATE SUBMITTED:
Subject Property Address:		
City		State: _____ Zip Code: _____
Cross Streets:		Parcel Number:
Applicant	LPCCD	ITEMS REQUIRED FOR ALL APPLICATION SUBMITTALS
<input type="checkbox"/>	<input type="checkbox"/>	Complete NOID application, signed by owner OR owner's agent (must submit documentation of Power of Attorney if signing for owner).
<input type="checkbox"/>	<input type="checkbox"/>	Vicinity map and detailed driving directions to the site.
<input type="checkbox"/>	<input type="checkbox"/>	One complete site plan, with north arrow, at a scale of 1"=10', 1"=20', or 1"=30'. For large parcels, use an appropriate scale to fit entire parcel on one sheet. The proposed on-site system, the structure(s) it serves, and the immediate area may be contained within the dimensions of the parcel drawing or on a separate sheet. Site plans must include the items described in R18-9-A309(B) including project information block, parcel dimensions, test holes, structures, driveways, concrete or paved features, washes, easements, wells, earth fissures, water lines, and any feature within 200' that constrains to location of the designated primary or reserve onsite wastewater treatment facility area. Topography must be delineated with an appropriate contour interval, with original and post-installation grades including any slopes greater than 15 percent.
<input type="checkbox"/>	<input type="checkbox"/>	One copy of complete floor plan(s) of the entire structure(s) served by the onsite wastewater treatment facility(s) with all rooms identified and plumbing fixtures clearly labeled. Plans should include walls, windows and doorways.
<input type="checkbox"/>	<input type="checkbox"/>	Design documents that include: fixture unit and bedroom equivalent determination (or method of daily design flow calculation for non-residential properties), soil absorption rate (SAR) daily design flow (in gallons per day), and calculation of system size.
<input type="checkbox"/>	<input type="checkbox"/>	Copies of soil/site evaluations, percolation tests or seepage pit performance tests.
<input type="checkbox"/>	<input type="checkbox"/>	List of estimated materials, components, and equipment for constructing the on-site wastewater treatment facility.
<input type="checkbox"/>	<input type="checkbox"/>	Applicable fees, payable by cash, check, Visa, MasterCard, Discover, or American Express at time of submittal.
<input type="checkbox"/>	<input type="checkbox"/>	Sewer availability determination.
<input type="checkbox"/>	<input type="checkbox"/>	Shared Well Agreement with survey OR Affidavit of Agreement to Encroach recording number.
<p>The applicant understands that this document serves as the La Paz County's notification of the application submittal status. If the application submittal receives a status of "Hold", a letter will be sent to the On-Site Installer and work on the application will be suspended by the Department until the identified application deficiencies have been resolved. Applications will expire one year after being placed on hold. Fees are nonrefundable.</p>		
Print Name: _____		Signature: _____ Date: _____
<input type="checkbox"/> Owner <input type="checkbox"/> Agent must submit documentation of Power of Attorney		
INTERNAL USE ONLY – ADMINISTRATIVE REVIEW		
Reviewed by: _____	Status: _____	Date: _____