La Paz County Fair COVID-19 Mitigation Plan

Before the Event

- ✓ Will designate a person or office to be responsible for COVID-19 concerns. Ensure all employees and guests who know this person is and how to contact them.
- ✓ Encourage the event staff and all attendees to practice good personal health habits each day. Be sure to share resource materials from reputable sources on symptoms, prevention, and more.
- ✓ Gather supplies such as soap, hand sanitizers that contain at least 60% alcohol, tissues, disinfectant wipes no-touch trash cans, and face masks that will be distributed on-site. Make sure both attendees and staff members will have access to the supplies. Staff members should be required to wear face masks, according to the CDC. Attendees should be encouraged to wear them as well especially when physical distancing cannot occur.
- ✓ Modify the event layout for social distancing. This includes limiting attendance or reducing seating capacities. Multiple entrances and exits should also be offered and event organizers should consider staggering the use of shared indoor spaces, such as dining halls and lounges.
- ✓ Promote and encourage outdoor activities where social distancing can be maintained.
- ✓ Encourage online options in addition to in-person attendance to help reduce the number of guests.

During the Event

- ✓ Stay informed and closely follow all coronavirus related news and updates. Pay particular attention to developments in the local area.
- ✓ Require the use of cloth face coverings among staff. Cloth face coverings are **most** essential in times when physical distancing is difficult (e.g., when moving within a crowd or audience).
- ✓ Share frequent updates with employees, participants, partners, and more. Promote preventive resources and address any concerns.
- ✓ Maintain a healthy stockpile of prevention supplies such as hand sanitizer, soap, and face masks. Frequently touched surfaces and objects should be cleaned on a regular basis with detergent and water prior to disinfection.
- ✓ Post signs in highly visible locations such as the entrances and restrooms that encourage protective measures.
- ✓ Limit the number of people who can use a restroom at one time and post signs or markers outside the restroom to prevent crowds from forming.
- ✓ Avoid offering any self-serve food or drink options such as buffets and salad bars. Use disposable dishes and utensils an offer prepacked foods or individually plated meals.
- ✓ Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors when feasible.

Health Recommendations for Serving Food or Beverage at Events

- ✓ Maintain at least 6 feet of distance from other groups at all times, including while waiting to be seated.
- ✓ Make hand sanitizing station available upon entry of event.

- ✓ No table more than 10 people. (Group families or groups that arrived together for event.)
- ✓ Avoid offering any self-serve food or drink options such as buffets and salad bars. Use disposable dishes and utensils and offer prepacked foods or individually plated meals.
- ✓ Do not leave condiments, silverware, flatware, glassware, or other traditional table-top items on an unoccupied table.
- ✓ Provide condiments only upon request and preferably in single use (non-reusable) portions.
- ✓ If buffet is offered, only venue employees (wearing masks and gloves) are to serve the food to attendees.

After the Event

- ✓ Hold a post-event meeting with the venue's emergency operations coordinator or planning team to discuss lessons learned. Ask participants, partners, and staff to share additional feedback.

Cleanliness Guidelines

Cleaning and disinfection can help reduce the risk of exposure to COVID-19 and are key to reopening public spaces, according to the CDC. The organization has issued reopening guidelines for how to properly clean public spaces, including what the appropriate disinfectants are and how frequently surfaces should be cleaned. The guidelines can be viewed here:

https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfecton.html

https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html

Please note because COVID-19 virus circulation varies in communities, these considerations are meant to supplement-**not replace**- any state, local, territorial, or tribal health and safety laws, rules, and regulations with which gatherings must comply. Organizers should continue to assess, based on current conditions, whether to postpone, cancel, or significantly reduce the number of attendees for gathering.