



## Fence | Wall Checklist

The following items are required for a permit for walls and fences. This permit is applicable for individual parcels and developments, not subdivisions. This checklist serves as a guide for submittals. However, your development may require additional steps, processes, or submittals. Note that it may be possible to combine plans and reports, as long as all required information is clearly provided.

- Application Form (see “Fence | Wall Permit Application”)
- Vicinity Map
- Drainage Report if in a FEMA Special Flood Hazard Area (SFHA) (see [www.msc.fema.gov](http://www.msc.fema.gov), and “Drainage Report Checklist”) OR a floodplain determination if outside SFHA
- Grading and Drainage Plan (if applicable) (see “Grading and Drainage Plan Checklist”)
- Fence/Wall plan (if applicable) (see “Fence/Wall Plan Checklist”)
- Soils Report (if applicable) – content of soils reports may vary based on proposed improvements. Generally, one soils report is generated for a development that may include information for buildings, erosion, structures, etc.
- Structural Report or calculations (if applicable, not needed for standard designs)