



Commercial/Industrial/Solar Site Plan Checklist)

Site plans submitted with commercial, industrial, and large-scale solar facilities should contain the following:

- Title Block including project name or identifier.
- Scale (draw to scale) (must meet Engineer' scale: 1:50, etc.).
- North indicator
- Legal description, APN, project address
- Zoning and setback requirements, heights, minimum widths, maximum coverage requirements and proposed coverages (% under roof, density, etc.).
- Name and address of owner/developer.
- Name and address of person preparing map.
- Approximate acreage and overall dimensions.
- Seal by qualified registrant (architect or engineers) with Arizona license (ARS 32-144).
- Subdivision boundary line and vicinity map.
- Names, locations and widths of adjacent streets.
- Identifying landmarks and existing structures, both above and below ground.
- Names, locations and widths of proposed streets.
- Approximate grades of proposed and existing streets.
- Streets and rights-of-way providing permanent access to the property.
- Approximate radii of curves.
- Widths of alleys and easements.
- Names of utility companies and locations of existing and proposed public utilities.
- Existing culverts and drain pipes.
- Watercourses and channels including proposed facilities for control of storm waters.
 - o Note FEMA floodplain limits, if any (www.msc.fema.gov)
 - o Proposed retention/detention basins
- Land subject to overflow, inundations or flood hazards.
- Legal drainage way provided for floodplains.
- Railroads, roads, and other rights-of-way.
- Lands and parks to be dedicated to public use, if any.
- Existing use of property immediately surrounding development.
- Zoning and required setbacks, heights, minimum size, minimum width, maximum coverage
- Signage –Signs to be approved under separate permit. If signs are shown on the plans, a note shall be included to read “All signs by separate permit, signs depicted on this plan are for informational purposes only.”
- Traffic access, parking, loading, and unloading. Provide parking space calculations on the plan (see Zoning ordinance Section 407 for requirements)
- Accessibility –comply with ADA and indicate location of accessible parking spaces, accessible route with slopes and cross slopes from right-of-way to main entrance of building.
- Trash/Refuse enclosure location and details
- Occupancy type, construction type, square footage of each structure
- Locations of hazardous occupancies and/or hazardous material storage areas
- Fire apparatus access roads, turning, and turnarounds per IFC requirements (WB50 turning radius and emergency access)
- Sidewalks, walkways, driveways, loading areas and docks