

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Tuesday, January 21, 2014, 10:00 a.m.
Regular Meeting**

Chairman Wilson called the January 21, 2014, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Wilson, Supervisor Clapperton, Supervisor Irwin, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Finance Director Hill, Public Defender Field, Superior Court Clerk Spielman, Sheriff Drum, Parks Director Bennett, and Deputy Clerk of the Board Green.

Chairman Wilson led the Pledge of Allegiance followed by the Invocation given by Pastor Jose Garcia of the Parker Apostolic Church.

Current Event Summary

County Administrator Field gave an overview of information he received coming from the legislative session and County Managers meetings. He stated the Governor presented the State budget, which took credit for the excess in the budget gained from sweeping funds from the Counties. He stated that one of the issues addressed was Child Protective Services and the hundreds of personnel hired to handle the backload of cases; noting that issues such as this needed to be watched to see where the funds came from. He felt it was "wishful thinking" to think that the Highway User Funds (HURF) would be returned, and expressed hope the State lottery funds would be returned permanently.

He reported that the County Supervisor's Association (CSA) is looking to address code enforcement lien issues, and the issues of Payment in Lieu of Taxes (PILT) funds are building, and was not included in the Federal budget approval.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Consent Agenda Items #4(a) through #4(l).

4(a) Approval of Minutes

Approve the minutes of the Monday, January 6, 2014, 10:00 a.m. regular meeting.

4(b) Approval of Payroll

Approve December 29, 2013, through January 11, 2014, gross payroll, as presented, in the amount of \$450,816.32, plus employer benefit contributions of \$88,070.82, for a total of \$538,887.14, including handwritten warrants.

4(c) Approval of Demands

Approve the demands, as presented, in the amount of \$469,863.01, including handwritten warrants.

4(d) Appoint Chief Probation Officer, a budgeted position – Superior Court (Replacement)

Approve to appoint Gregory Greene as Chief Probation Officer, effective February 24, 2014, at an annual salary of \$90,000, and a 5% increase upon completion of 12 months employment; a vacant budgeted position.

4(e) Appoint Court Clerk, a vacant budgeted position – Quartzsite Justice Court (Replacement)

Approve to appoint Darragh L. Handshoe as Court Clerk of the Quartzsite Justice Court, retroactive to January 3, 2014, at an annual salary of \$22,443.20 (NE014, Step 1).

4(f) Appoint Groundskeeper I, a vacant budgeted position – Golf Course (Replacement)

Approve to appoint Alejandro Garcia as a Grounds Keeper I for the Golf Course , retroactive to January 20, 2014, at an annual salary of \$22,048 (NE028, Step 6), a vacant budgeted position.

4(g) Approve conversion of West/Thompson Reuters subscription billing to a monthly billing contract for a substantial savings, retroactive to January 7, 2014 through December 31, 2017; a budgeted item – Superior Court Clerk

Approve conversion of West/Thompson Reuters subscription billing to a monthly billing contract for a substantial savings, retroactive to January 7, 2014 through December 31, 2017; a budgeted item.

4(h) Approve acceptance of FFY 2014 Arizona Emergency Response Commission's Hazardous Materials Emergency Preparedness (HMEP) Grant – Emergency Services

Approve acceptance of FFY 2014 Arizona Emergency Response Commission's Hazardous Materials Emergency Preparedness (HMEP) Grant for a flow study, in the amount of \$2,225.

4(i) Approve to ratify Arizona Department of Homeland Security Grant Agreement #13-AZDOHS-HSGP-130504-01, and authorize Emergency Management Director to sign the agreement

Approve to ratify Arizona Department of Homeland Security Grant Agreement #13-AZDOHS-HSGP-130504-01 for Citizen Corps Program, retroactive to October 1, 2013, awarding \$4,500 for volunteer training; and authorize Emergency Management Director to sign the agreement.

4(j) Approve recommendation to the Arizona Department of Liquor Licenses & Control for Temporary Extension of Premises/Patio Permit application submitted by Albert Joseph Martino dba Al's Sandbar for March 1, 2014 – Board of Supervisors

Recommend approval to the Arizona Department of Liquor Licenses & Control for Temporary Extension of Premises/Patio Permit application submitted by Albert Joseph Martino dba Al's Sandbar for March 1, 2014.

4(k) Approve engagement letter with Walker & Armstrong LLP, for forensic accounting services – Board of Supervisors

Approve engagement letter with Walker & Armstrong LLP, for forensic accounting services relating to the litigation between the County and the Towns of Parker and Quartzsite.

4(l) Approve engagement letter from Heinfeld, Meech & Company, PC, to prepare the La Paz County Full Cost Allocation Plan for FY 2014/2015 – Board of Supervisors

Approve engagement letter from Heinfeld, Meech & Company, PC, to prepare the La Paz County Full Cost Allocation Plan for FY 2014/2015, in an amount not to exceed \$13,900, excluding travel and related expenses.

SUPERVISOR CLAPPERTON MOVED to approve Consent Agenda Items #4(a) though #4(l). Motion seconded by Supervisor Irwin, passed unanimously.

Chairman Wilson recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:13 a.m.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Jail Consent Agenda Items #5(a) and #5(b).

5(a) Approval of Jail District Payroll

Approve December 29, 2013, through January 11, 2014, gross payroll, as presented, in the amount of \$63,558.52, plus employer benefit contributions of \$12,453.44, for a total of \$76,011.96, including handwritten warrants.

5(b) Approval of Jail District Demands

Approve the Jail District demands in the amount of \$27,765.77, including handwritten warrants.

SUPERVISOR IRWIN MOVED to approve Jail Consent Agenda Items #5(a) and #5(b). Motion seconded by Supervisor Clapperton, passed unanimously.

Approve purchase of an officer rounds tracking system through TimeKeeping System, a sole source company, and an unbudgeted item

Lieutenant Epps presented for approval a Guard1 Plus rounds/suicide watch tracking system to be used at the Detention Facility. He stated there was a need to improve documentation should it be needed to protect the County with regard to any liabilities. He added that this system is widely used in the State at jails and prison systems, and serves to provide a detailed report of an officer's patrol in and around the detention facility.

Supervisor Clapperton added that the system is built specifically for jails, and the expenditure is worth averting any kind of lawsuit.

SUPERVISOR CLAPPERTON MOVED to approve purchase of an officer rounds tracking system through TimeKeeping System, a sole source company, in the amount of \$7,404.42, an unbudgeted item, to be funded from the Jail Enhancement Fund 242-19-00200-8595. Motion seconded by Supervisor Irwin, passed unanimously.

Chairman Wilson recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:17 a.m.

REGULAR AGENDA (*Discussion and possible action on the following items*):

Tax Roll Corrections – Assessor

County Administrator Field, on behalf of Assessor Schuler, presented the following fifty-four (54) tax roll corrections with the net result of \$980.02:

#2013.TRC.396S8
#2013.TRC.397S1
#2013.TRC.398S2 - #2013.TRC.398S44
#2013.TRC.400S1 - #2013.TRC.400S7
#2013.TRC.401S1 - #2013.TRC.400S2

SUPERVISOR IRWIN MOVED to approve fifty-four (54) Tax Roll Corrections with the net result of \$980.02, as presented by County Administrator Field on behalf of Assessor Schuler. Motion seconded by Supervisor Clapperton, passed unanimously.

Tax Roll Corrections; relating to Arizona Valley Farms, LLC, v. La Paz County, Arizona Tax Court settlement, case no. TX 2011-000425– Assessor

County Administrator Field, on behalf of Assessor Schuler, presented Tax Roll Corrections relating to Arizona Valley Farms, LLC, v. La Paz County, Arizona Tax Court settlement.

He explained it was a stipulated judgment for Tax Year 2012, resulting in a change of classification to agricultural real property at a 16% assessment ratio, with an overall reduction of valuation to the affected parcels. He stated that there will be a refund of taxes paid in the amount of \$74,117.02, plus interest accrued at 4.25%.

He stated that the refund due by the different taxing entities will also be calculated plus interest.

He referred to statute (A.R.S. §42-16214), which instructs that, in the event there are no funds in the budget to pay the judgment, the Treasurer's office will pay the judgment out of property taxes collected during the next fiscal year plus interest.

He noted the impact it would be on different taxing authorities, particularly various schools that would need to refund their portion plus interest.

Supervisor Clapperton noted the statute as A.R.S. §42-16214, for the public's interest.

SUPERVISOR CLAPPERTON MOVED to approve the Tax Roll Corrections relating to Arizona Valley Farms, LLC, v. La Paz County, Arizona Tax Court settlement, in the amount of -\$74,117.02, as outlined in Tax Court settlement case no. TX 2011-000425. Motion seconded by Supervisor Irwin, passed unanimously.

County Administrator Field noted that the values for Tax Year 2013 have already been adjusted; therefore, there would not be a concern with refunds for that tax year.

Approve Memorandum of Understanding (MOU) #HU456015 between Maricopa County Health for the Homeless and Arizona Department of Health Services for the deputizing and oversight of the La Paz County Health Department to provide Vaccines for Children (VFC) Purchased Vaccine to Entitled Underinsured Children, and authorize the Health Director to sign the MOU – Health

Director of Nursing Grazier, on behalf of Health Director Shontz, requested the approval of the Board to authorize the signing of an MOU with Maricopa County Health for the Homeless and Arizona Department of Health Services for the deputizing of the Health Department to provide vaccines for children that are underinsured.

CHAIRMAN WILSON MOVED to approve Memorandum of Understanding (MOU) #HU456015 between Maricopa County Health for the Homeless and Arizona Department of Health Services for the deputizing and oversight of the La Paz County Health Department to provide Vaccines for Children (VFC) Purchased Vaccine to Entitled Underinsured Children, and authorize the Health Director to sign the MOU. Motion seconded by Supervisor Clapperton, passed unanimously.

La Paz County Board of Supervisors
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Approve agreement #MRC 14-0540 with National Association of County & City Health Officials for the Capacity Building Award, and authorize the Health Director to sign the agreement – Health

Health/Bioterrorism Coordinator Bachman requested approval of a grant agreement awarding \$3,500 from National Association of County & City Health Officials (NACCHO), which is a public health organization that provides funds to rural and urban Health Departments for training of the Medical Reserve Corp, a volunteer group within the Health Department that assists with any public health emergencies that may arise, such as the H1N1 that occurred, as well as other health clinics held.

SUPERVISOR CLAPPERTON MOVED to approve agreement #MRC 14-0540 with National Association of County & City Health Officials for the Capacity Building Award, and authorize the Health Director to sign the agreement. Motion seconded by Supervisor Irwin, passed unanimously.

Call to the Public

There were no comments.

Adjournment

Chairman Wilson adjourned the meeting at 10:32 a.m.

APPROVED:

/s/
D. L. Wilson, Chairman

ATTEST:

/s/
Dan Field, Clerk of the Board

The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: #11107837, Betty Hunter, \$1,173; #11107838, La Paz Economic Development Corp., \$15,450; #11107840, ADOA – Risk Management, \$1,596.66; #11107843, APS, \$9,507.56; #11107855, Colorado River Joint Venture, \$1,442.88; #11107857, Creative Communications, \$18,714.94; #11107859, Desert Mountain Corp., \$7,381.49; #11107866, Frontier, \$11,000.41; #11107872, Horn Legend, \$1,620; #11107877, Julie Perez, \$3,150.98; #11107882, La Paz County Landfill, \$50,997.48; #11107887, Matthew G. Newman, \$4,627.50; #11107889, Parker Auto & Marine, \$2,133.95; #11107890, Parker Office Supply, \$1,045.11; #11107891, Parker Oil Products, Inc., \$9,397.14; #11107894, Town of Parker Municipal Utilities, \$1,790.12; #11107896, Pitney Bowes Global Finance Service, \$4,652.25; #11107902, Michael Radford, \$3,476.35; #11107906, Shamrock Foods Co., \$4,374.54; #11107909, Simpson Norton Corp., \$3,636.41; #11107914, Staples Credit Plan, \$2,156.04; #11107915, State Bar of Arizona, \$2,525; #11107916, Sudden Link, \$2,407.46; #11107919, Tri-State Reporting (2), \$2,289.85; #11107921, U. S. Foodservice, Inc., \$4,112.68; #11107923, Verizon Wireless, \$3,739.18; #11107926, West Payment Center, \$3,930.66; #11107928, Western States Petroleum, \$3,105.09; #11107933, AHCCCS State Treasurer, \$17,675; #11107943, Arizona Counties Insurance Pool, \$4056.10; #11107944, Arizona Department of Revenue, \$13,921.04; #11107957, CCRSCO, \$2,000; #11107969, Davis Building Supply, \$1,692.68; #11107972, Emerald Canyon – Petty Cash, \$2,502.06; #11107973, Empire Southwest, \$1,668.91; #11107976, Extreme Roofing, LLC, \$10,000; #11107978, Michael Leland Frame, \$8,115; #11107981, Gloria Eagle PA-C, \$1,125; #11107982, Goldbert, David I., \$3,119.50; #11107983, Greenfield Logistics, \$48,840; #11107989, Hermosa Veterinary Clinic, \$1,073; #11107992, Jasper Engine & Transmission, \$2,679.72; #11107993, Jessica L. Quickle, \$1,777.50; #11107995, Jones, Skelton & Hochuli, \$67,445.48; #11107996, Keith W. Shillito, M.D., \$1,843.30; #11107998, La Paz County Treasurer, \$2,553.94; #11107999, La Paz Regional Hospital, \$2,509.59; #11108010, Motorola, \$20,522.41; #11108017, Parker Funeral Home, Inc., \$1,264.12; #11108025, Pima County Government Revenue Management Div., \$6,600; #11108036, River Medical, Inc., \$1,144.94; #11108038, SBA Structures, LLC, \$4,531.94; #11108039, Laurence Schiff, M. D., \$1,225; #11108054, Strategic Management Group, \$12,500; #11108058, Sysco Food Services, \$2,278.23; #11108065, Tyler Technologies, \$2,275; #11108066, U of A Cooperative Extension, \$10,000; #11108070, Walker & Armstrong, \$7,764; #11108072, Waxie Sanitary Supply, \$1,958.35; #11108074, Fred Welch, \$5,580; #11108075, Wells Fargo Payment Remittance Center, \$2,744.88; #11108080, White Sheet Free Shopping, \$2,169.54; #11108083, Yuma County Juvenile, \$4,720.