

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Tuesday, February 18, 2014, 10:00 a.m.
Regular Meeting**

Chairman Wilson called the February 18, 2014, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Wilson, Supervisor Clapperton, Supervisor Irwin, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Interim Public Works Director Simmons, Finance Director Hill, Parks Director Bennett, Superior Court Clerk Spielman, Sheriff Drum, and Deputy Clerk of the Board Green.

Chairman Wilson led the Pledge of Allegiance followed by the Invocation given by Deacon Roger Yoder of the Messiah Lutheran Church.

Current Event Summary

County Administrator Field made brief comments regarding the overall changes and structure to the County employee's health benefits and noted there would be a worksession to explain the changes.

He commented on particular details of the current County Supervisor's Association meetings relating to the legislative items important to Arizona counties, such as the status of Payment In Lieu of Taxes (PILT) funds and Highway User Revenue Funds (HURF), and other funds swept away from counties.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Consent Agenda Items #4(a) through #4(j).

4(a) Approval of Minutes

Approve minutes of the Monday, February 3, 2014, 10:00 a.m. regular meeting.

4(b) Approval of Payroll

Approve January 26, 2014, through February 8, 2014, gross payroll, as presented, in the amount of \$394,948.85, plus employer benefit contributions of \$55,466.52, for a total of \$450,415.37, including handwritten warrants.

4(c) Approval of Demands

Approve the demands, as presented, in the amount of \$413,387.79, including handwritten warrants.

4(d) Approve Intergovernmental Agreement with the Town of Parker for a Special Election to be held May 20, 2014 – Elections

Approve Intergovernmental Agreement with the Town of Parker for a Special Election to be held May 20, 2014.

4(e) Approve FY 2014 Emergency Response Funds Grant (ERF) from Arizona Emergency Response Commission in the amount of \$2,997.75 – Emergency Services

Approve FY 2014 Emergency Response Funds Grant (ERF) from Arizona Emergency Response Commission in the amount of \$2,997.75.

4(f) Approve to waive La Paz County Park fees for the Bouse Volunteer Fire District's Annual Fireman's Barbecue, Car Show and Raffle fundraiser on Saturday, February 22, 2014 – Board of Supervisors

Approve to waive La Paz County Park vendor fee of \$20 for the Bouse Volunteer Fire District's Annual Fireman's Barbecue, Car Show and Raffle fundraiser on Saturday, February 22, 2014.

4(g) Ratify FFY 2012 Grant Reallocation Project application submission to the Arizona Department of Homeland Security – Operation Stonegarden for additional funding to support overtime and mileage for the Sheriff's Department – Sheriff

Ratify FFY 2012 Grant Reallocation Project application submission to the Arizona Department of Homeland Security – Operation Stonegarden, for additional funding to support overtime and mileage for the La Paz County Sheriff's Department, in the amount of \$40,000.

4(h) Ratify FFY 2012 Reallocation Sub Grant Agreement with the State of Arizona Department of Homeland Security for the Continued Development of County Wide Regional Radio System; Contract No. 999516-02 – Sheriff

Ratify FFY 2012 Reallocation Sub Grant Agreement with the State of Arizona Department of Homeland Security for the Continued Development of County Wide Regional Radio System; Contract No. 999516-02, in the amount of \$116,200; additional funding under current contract #888508-03.

La Paz County Board of Supervisors
Tuesday, February 18, 2014, 10:00 a.m. regular meeting

4(i) Approval of policy to authorize the Finance Department to pay overtime for special details/projects relating to the Sheriff, Public Works and Parks Departments pending updating of the La Paz County Employee Handbook – Board of Supervisors

Approval of policy to authorize the Finance Department to pay overtime for special details/projects relating to the Sheriff, Public Works and Parks Departments pending updating of the La Paz County Employee Handbook.

4(j) Approve submission of Intent to Apply for FY2014/2015, 5310 Western Arizona Council of Governments (WACOG) grant funding – Health

Approve submission of Intent to Apply for FY2014/2015, 5310 Western Arizona Council of Governments (WACOG) grant funding and authorize the Health Director to sign the document.

SUPERVISOR IRWIN MOVED to approve Consent Agenda Items #4(a) through #4(j). Motion seconded by Supervisor Clapperton, passed unanimously.

Chairman Wilson recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:14 a.m.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Jail Consent Agenda Items #5(a) and #5(b).

5(a) Approval of Jail District Payroll

Approve January 26, 2014, through February 8, 2014, gross payroll, as presented, in the amount of \$54,757.01, plus employer benefit contributions of \$11,290.40, for a total of \$66,047.41, including handwritten warrants.

5(b) Approval of Jail District Demands

Approve the Jail District demands in the amount of \$18,420.76, including handwritten warrants.

CHAIRMAN WILSON MOVED to approve Jail Consent Agenda Items #5(a) and #5(b). Motion seconded by Supervisor Irwin, passed unanimously.

Appoint two (2) uncertified Detention Officers; vacant budgeted positions (Replacements)

County Administrator Field requested appointment of Shane Ryan Centera and Sean Tyler Trough as uncertified Detention Officers, retroactive to February 17, 2014, with starting salaries of \$29,868.80 (L02, Step 1); requiring a six (6) month probationary period for La Paz County and six (6) months probation for the Sheriff's office; and successful completion of an Arizona Detention Academy within one year.

SUPERVISOR CLAPPERTON MOVED to appoint Shane Ryan Centera and Sean Tyler Trough as uncertified Detention Officers, retroactive to February 17, 2014, with starting salaries of \$29,868.80 (L02, Step 1); requiring a six (6) month probationary period for La Paz County and six (6) months probation for the Sheriff's office; and successful completion of an Arizona Detention Academy within one year. Motion seconded by Supervisor Irwin, passed unanimously.

Chairman Wilson recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:18 a.m.

REGULAR AGENDA (Discussion and possible action on the following items):

Tax Roll Corrections – Assessor

County Administrator Field, on behalf of Assessor Schuler, presented the following five (5) tax roll corrections for the net amount of -\$326.30:

#2012.TRC.403S1	-\$246.72	#2012.TRC.404S1	-\$246.72
#2013.TRC.402S5	\$697.34	#2013.TRC.404S1	-\$265.10
#2013.TRC.404S2	-\$265.10		

SUPERVISOR IRWIN MOVED to approve five (5) tax roll corrections with the net result of -\$326.30, as presented by County Administrator Field, on behalf of Assessor Schuler. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve application process for the purchase option offered by the Bureau of Land Management relating to lease #AZA 30933 of the Quartzsite Justice Court property – Public Works

Right of Way Agent Bennett requested approval to proceed with an application to the Bureau of Land Management (BLM) for a purchase option offered relating to property lease #AZA 30933 of the Quartzsite Justice Court. She stated that the court facility is located on a 10-acre piece of BLM property.

La Paz County Board of Supervisors
Tuesday, February 18, 2014, 10:00 a.m. regular meeting

County Administrator Field stated that he recalled a right-of-way issue on this property relating to a well site in Quartzsite, and he asked if she was aware of that.

Right of Way Agent Bennett stated that she was not aware of that issue; however she would inquire with BLM how that would affect the application.

Supervisor Clapperton asked what the cost would be for the property.

Right of Way Agent Bennett answered that the purchase information was not yet available; the process will provide the cost at some point, and when that is provided, the Board will be able to accept, appeal, or pull out of the process and continue the lease.

County Administrator Field stated that typically there would be an appraisal of the property; however, the offer would be “at the lower end”, unlike “market value” since the property’s use is for the public’s purpose, and the patent obtained requires a continued and specific usage, or it can be taken back.

SUPERVISOR IRWIN MOVED to approve the application process for the purchase option offered by the Bureau of Land Management relating to lease #AZA 30933 of the Quartzsite Justice Court property. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve contract with Western Arizona Council of Governments (WACOG) for grant administration services for completion of the McMullen Valley Food Bank Construction Project; a Community Development Block Grant (CDBG) project – Finance

Finance Director Hill explained that this item would typically be handled by a Grant Administrator on staff; however, the County is now advertising for that vacant position. She added that, meanwhile, the County has received notice that it is behind the timeline previously set forth to maintain an active status for completion of the McMullen Valley Food Bank Construction Project. She further added that this request to approve a contract for grant administration services would initiate action that would further the project along.

Discussion ensued regarding Exhibit A2, the consultant fee schedule; as well as a revision to the agreement to include typical contract language required by the County; and the need for language in the Board’s approval to include any additional changes that were needed.

CHAIRMAN WILSON MOVED to approve contract with Western Arizona Council of Governments (WACOG) for grant administration services for completion of the McMullen Valley Food Bank Construction Project; a Community Development Block Grant (CDBG) project; effective March 1, 2014, and authorize the County Administrator to sign the completed document which would include any additions that would be required for legal and other purposes. Motion seconded by Supervisor Clapperton, passed unanimously.

Call to the Public

Interim Public Works Director Simmons stated that he had attended an Arizona Association for County Engineers meeting and noted that Donna Rust, Administrative Assistant for Public Works, was nominated and awarded the 15th Annual Robert Esterbrooks Award.

Chairman Wilson thanked Interim Public Works Director Simmons for making the nomination and congratulated the receipt of the award.

George Nault, representing the Bouse Volunteer Fire Department, invited the Board and the public to their annual barbeque and car show fundraiser on Saturday, February 22, 2014, in Bouse.

Bobby Page inquired whether the Board of Supervisors had approached the Colorado River Indian Tribes (CRIT) regarding his concern with jurisdictional issues, law enforcement procedures and response times. He stated that other counties in which there are intergovernmental agreements report crime decreasing by half their previous numbers.

County Administrator Field stated that he had attended a meeting with CRIT that included the County Sheriff and the Town of Parker Police Chief that discussed mutual aid and how to go about supporting each agency. He noted that CRIT had expressed that they were not fully staffed at this time. He stated he understood Mr. Page's concern; however, law enforcement appears to be working to improve those matters of his concern; noting that governmental agencies typically have intergovernmental agreements amongst each other and have to answer to each of their own governing bodies. He added that the County Sheriff is an elected official and the Board of Supervisors does not dictate to that Department.

Sheriff Drum reiterated comments made by County Administrator Field, stating that the meeting attended was well received. He stated that he made it known that he would do all that was possible to assist CRIT, noting that he agreed there is need for an intergovernmental agreement. He further noted that one of the problems was that CRIT does not have the manpower it needs.

Adjournment

Chairman Wilson adjourned the meeting at 10:42 a.m.

APPROVED:

ATTEST

/s/
D. L. Wilson, Chairman

/s/
Dan Field, Clerk of the Board

The following La Paz County demands have been audited, approved and ordered paid by the La Paz County Board of Supervisors: #11108321, ADOA-Risk Management, \$1,197.40; #11108323, APS, \$1,620.50; #11108328, Arizona Department of Revenue, \$18,486.04; #11108329, Arizona Department of Economic Security, \$2,999.26; #11108330, Arizona Supreme Court, \$22,000; #11108336, Bob Barker Company, \$1,786; #11108338, Chevron & Texaco Business Card, \$1,017.87; #11108341, Davis Building Supply, \$2,183.63; #11108342, Desert Weed Control, \$4,340; #11108347, Emerald Canyon – Petty Cash, \$2,083.62; #11108351, File Trends, \$1,046.25; #11108353, Michael Leland Frame, \$9,405; #11108354, Frontier, \$10,753.19; #11108358 Greenfield Logistics, \$40,700; #11108371, La Paz County Landfill, \$28,457.42; #11108373, Law office of Heather C. Wellborn, \$2,342.50; #11108380, Motorola, \$116,194.91; #11108382, Parker Funeral Home, Inc., \$2,002.50; #11108383, Parker Office Supply, \$2,758.14; #11108384, Parker Oil Products, Inc., \$2,520.71; #11108387, Town of Parker, \$1,315.42; #11108390, Pfizer, Inc., \$1,209.50; #11108391, Priyanka Miller, \$1,350; #11108392, Quill Corp. (1), \$2,859.88; #11108400, Shamrock Foods Co., \$2,148.32; #11108404, Simpson Norton Corp., \$18,406.80; #11108411, Flora B. Spiller, \$1,098.68; #11108413, Staples Credit Plan, \$1,715.07; #11108414, Sudden Link, \$2,608.80; #11108416, Suncor Industries, Inc., \$1,157.69; #11108419, Tiger Direct, \$3,651.96; #11108421, Tires@Wholesale, \$2,028.79; #11108422, Titleist, \$1,547.39; #11108428, Verizon Wireless, \$1,508.70; #11108431, Waxie Sanitary Supply, \$3,009.88; #11108434, Western States Petroleum, \$1,321.21; #11108440, Atkins North America, Inc., \$3,677.25; #11108455, CBS Office Automation, LLC, \$10,864.88; #11108459, Colorado River Joint Venture, \$1,319.99; #11108462, CRIT Realty Services, \$5,532; #11108478, Gregory Waugh, Psy. D., \$1,944; #11108481, Hermosa Veterinary Clinic, \$1,897; #11108487, Jessica L. Quickle, \$3,562.50; #11108491, La Paz Counseling, \$1,627; #11108500, Matthew G. Newman, \$8,910; #11108501, Norment Security Group, \$3,580.21; #11108510, Parker Tree Service, \$2,750; #11108518, Michael Radford, \$2,759.05; #11108519, River Septic, \$1,150; #11108522, Laurence Schiff, M. D., \$1,225; #11108525, Simplot Partners, \$7,031.71; #11108532, Strategic Management Group, \$12,500; #11108539, U. S. Foodservice, Inc., \$2,031.68; #11108550, White Sheet Free Shopping Guide, \$1,085.18; #11108552, Yuma County Juvenile, \$3,760.