

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, March 16, 2015, 10:00 a.m.
Regular Meeting**

Chairman Irwin called the March 16, 2015, 10:00 a.m. regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Irwin, Supervisor Wilson, Supervisor Clapperton, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Public Defender Field, Judge Weis, Quartzsite Justice of the Peace, Career Center Director Miller, Superior Court Clerk Spielman, Grants Administrator/Resource Coordinator Taft, Interim Public Works Director Simmons, Community Development Administrator Yackley, Elections Director Scholl, Sheriff Drum; and Deputy Clerk of the Board Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Deputy Clerk of the Board Green.

Current Event Summary

County Administrator Field gave a report on the “forced budget” passed by the State Legislature; noting a “lack of protocol”. He felt that there would no doubt be a special session once it is realized what the changes in the law would do. He gave a lengthy list of cuts and shifts of funding that would affect the Counties; noting an approximate affect to the County at \$.5 million.

Brief comments were made regarding Highway User Revenue Funds (HURF), noting that increased funds would again shift to the Department of Public Safety (DPS).

Supervisor Clapperton expressed that he did not see how the County benefited from the DPS, noting that the Sheriff Department many times has had to respond on the Interstate, which leaves the community open without support.

County Administrator Field stated that the approximate shift from La Paz County to DPS would be approximately \$200,000.

CONSENT AGENDA *(Discussion and possible action on the following items):*

County Administrator Field presented for approval Consent Agenda Items #4(a) through #4(i).

4(a) Approval of Minutes

Approve the minutes of the Monday, March 2, 2015, 10:00 a.m. regular meeting.

CONSENT AGENDA (continued)

4(b) Approval of Payroll

Approve February 22, 2015, through March 7, 2015, gross payroll, as presented, in the amount of \$387,630.36, plus employer benefit contributions of \$83,305.43, for a total of \$470,935.79, including handwritten warrants.

4(c) Approval of Demands

Approve the demands, as presented, for FY2014/2015, in the amount of \$467,436.86, including handwritten warrants.

4(d) Appoint Code Enforcement Hearing Officer – Community Development

Appoint John Dyess as Code Enforcement Hearing Officer, retroactive to March 9, 2015, at an hourly rate of \$25.00.

4(e) Appoint Chief Justice Court Clerk, a budgeted position – Parker Justice Court (Replacement/Promotion)

Approve to promote Rosa S. Moreno, Senior Justice Court Clerk, to the position of Chief Justice Court Clerk to the Parker Justice Court, effective March 16, 2015, at an annual salary of \$36,441.60 (NE012, Step 6), a vacant budgeted position.

4(f) Appoint Senior Justice Court Clerk, a budgeted position – Parker Justice Court (Replacement/Promotion)

Approve to promote Ashli Solaiza, Court Clerk, to the position of Senior Justice Court Clerk for the Parker Justice Court, effective March 16, 2015, at an annual salary of \$28,392 (NE067, Step 1), a budgeted position.

4(g) Approve agreement with the Regional Center for Border Health for the training of eight (8) participants as Certified Nursing Assistants in the amount of \$24,400, funding through the Federal Workforce Investment Act, and authorize the Chairman to execute the agreement – Career Center

Approve agreement with the Regional Center for Border Health for the training of eight (8) participants as Certified Nursing Assistants in the amount of \$24,400, funding through the Federal Workforce Investment Act; and authorize the Chairman to execute the agreement.

La Paz County Board of Supervisors
Monday, March 16, 2015, 10:00 a.m. Regular Meeting

4(h) Approve grant award of FFY 2015 Hazard Material Emergency Response Funds for the purchase of equipment further enhancing the planning, training and response to hazardous material incidents – Emergency Services

Approve grant award of FFY 2015 Hazard Material Emergency Response Funds (ERF) Grant in the amount of \$4,390.68, for the purchase of equipment further enhancing the planning, training and response to hazardous material incidents in the County.

4(i) Approve the Desert Storm Rally 2015 road closures of Cibola Road and Ehrenberg Cibola Road from April 9 – 11, 2015 – Public Works

Approve the Desert Storm Rally 2015 road closures of Cibola Road and Ehrenberg Cibola Road from April 9 – 11, 2015.

SUPERVISOR WILSON MOVED to approve Consent Agenda Items #4(a) through #4(i). Motion seconded by Supervisor Clapperton, passed unanimously.

Chairman Irwin recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:15 a.m.

CONSENT AGENDA *(Discussion and possible action on the following items):*

County Administrator Field presented for approval Consent Agenda Items #5(a) and #5(b).

5(a) Approval of Jail District Payroll

Approve February 22, 2015, through March 7, 2015, gross payroll, as presented, in the amount of \$59,950.25, plus employer benefit contributions of \$11,977.20, for a total of \$71,927.45, including handwritten warrants.

5(b) Approval of Jail District Demands

Approve the Jail District demands for FY2014/2015, in the amount of \$48,972.43, including handwritten warrants.

SUPERVISOR CLAPPERTON MOVED to approve Consent Agenda Items #5(a) and #5(b). Motion seconded by Supervisor Wilson, passed unanimously.

La Paz County Board of Supervisors
Monday, March 16, 2015, 10:00 a.m. Regular Meeting

Approve to establish procedure to recover food costs from non-contractual inmates pursuant to A.R.S. §31-121.B

Lieutenant Epps requested approval to establish a procedure to recover food costs from inmates at a rate of \$2.00 per day, pursuant to A.R.S. §31-121B. He stated that all recovered costs would be used for meal preparation or to improve meal quality.

He added that these costs would be charged to the inmate's "account" for a negative balance until such time it is paid by the inmate.

SUPERVISOR CLAPPERTON MOVED to approve establishment of a procedure to recover food costs from non-contractual inmates pursuant to A.R.S. §31-121.B. Motion seconded by Supervisor Wilson, passed unanimously.

Chairman Irwin recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:20 a.m.

REGULAR AGENDA (*Discussion and possible action on the following items*):

Adopt Proclamation No. 2015-02, proclaiming La Paz County a "Purple Heart County", in appreciation of our Country's Armed Forces– Board of Supervisors

Chairman Irwin read Proclamation No. 2015-02 in its entirety, proclaiming La Paz County a "Purple Heart County", in appreciation of our Country's Armed Forces.

CHAIRMAN IRWIN MOVED to adopt Proclamation No. 2015-02, proclaiming La Paz County a "Purple Heart County", in appreciation of our Country's Armed Forces. Motion seconded by Supervisor Wilson, passed unanimously.

Adopt Proclamation No. 2015-03, proclaiming April 7, 2015, as National Service Recognition Day", recognizing national service organizations and volunteerism in our Country – Board of Supervisors

Supervisor Wilson stated that this proclamation was an effort by the National Association of Counties, and mayors across the Country who recognize a day in April as National Day in Recognition of Service. He added the Board would also like to recognize those in service to our Country.

La Paz County Board of Supervisors
Monday, March 16, 2015, 10:00 a.m. Regular Meeting

He read Proclamation No. 2015-03, proclaiming April 7, 2015, as National Service Recognition Day”, recognizing national service organizations and volunteerism in our Country.

SUPERVISOR WILSON MOVED to adopt Proclamation No. 2015-03, proclaiming April 7, 2015, as National Service Recognition Day”, recognizing national service organizations and volunteerism in our Country. Motion seconded by Supervisor Clapperton, passed unanimously.

Adopt Proclamation No. 2015-04, proclaiming April 2015 County Government Month – “Counties Moving America Forward: The Keys Are Transportation and Infrastructure” – Board of Supervisors

County Administrator Field requested adoption of Proclamation No. 2015-04, proclaiming April 2015, County Government Month – “Counties Moving America Forward: The Keys Are Transportation and Infrastructure.

SUPERVISOR WILSON MOVED to adopt Proclamation No. 2015-04, proclaiming April 2015, County Government Month – “Counties Moving America Forward: The Keys Are Transportation and Infrastructure. Motion seconded by Chairman Irwin, passed unanimously.

Tax Roll Corrections – Assessor

Assessor Schuler presented the following five (5) tax roll corrections for the net amount of -\$49,732.34 as follows:

#2012.TRC.435S1	-\$25,297.56	#2013.TRC.435S1	-\$24,355.14
#2014.TRC.427S3	-\$35.08	#2014.TRC.433S1	-\$189.44
#2014.TRC.435S1	+\$144.88		

She stated that a portion of these corrections, in the amount of -\$49,507.82, represented the Castle Rock tax settlement.

SUPERVISOR WILSON MOVED to approve five (5) tax roll corrections in the amount of -\$49,732.34, as presented by Assessor Schuler. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve to ratify non-matching grant application to the Bureau of Justice Assistance for 70 body-worn cameras for the Sheriff Department – Community Resources

Grants Administrator/Resource Coordinator Taft requested ratification of the submission of a grant application to the Bureau of Justice Assistance (Byrne Grant) for 70 body-worn cameras, in the amount of \$53,600, for Sheriff Department patrol personnel as well as for Detention personnel.

Supervisor Clapperton asked that Grants Administrator Taft explain the term “non-matching” grant.

Grants Administrator Taft explained that the total cost of the cameras would come from the source of the grant, which would be the Bureau of Justice Assistance.

SUPERVISOR WILSON MOVED to approve ratification of a non-matching grant application in the amount of \$53,600 to the Bureau of Justice Assistance (Byrne Grant) for 70 body-worn cameras for the Sheriff Department. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve to ratify non-matching grant application to the Arizona Department of Homeland Security for Tough Books computer hardware and mounting for Sheriff Department vehicles – Community Resources

Grants Administrator/Resource Coordinator Taft requested ratification of a non-matching grant application to the Arizona Department of Homeland Security in the amount of \$50,000.04 for Tough Books computer hardware and mounting for Sheriff Department vehicles. She stated this will allow officers to have “on-scene” information straight from a crime database.

She reiterated that, as a “non-matching” grant, there are no funds from the County required to accept this grant.

SUPERVISOR CLAPPERTON MOVED to approve ratification of a non-matching grant application to the Arizona Department of Homeland Security in the amount of \$50,000.04 for Tough Books computer hardware and mounting for Sheriff Department vehicles. Motion seconded by Supervisor Wilson, passed unanimously.

Discussion and possible action to adopt the job description of “Controller” in conjunction with the restructuring of the Finance Department – Board of Supervisors

County Administrator Field explained, in conjunction with the restructuring of the Finance Department, he requested approval of the job description of “Controller”, adding the position to the County Pay Plan.

La Paz County Board of Supervisors
Monday, March 16, 2015, 10:00 a.m. Regular Meeting

He explained that it was an exempt position, noting that the job description was in the Board's packet of information. He described it as a "numbers position", to be well acquainted with record keeping as well as accounting.

CHAIRMAN IRWIN MOVED to approve adoption of the job description of "Controller" to the County Pay Plan, an exempt position, in conjunction with the restructuring of the Finance Department. Motion seconded by Supervisor Wilson, passed unanimously.

Approve to reclassify Senior Account Clerk to Controller (an unclassified/exempt position) in conjunction with the restructuring of the Finance Department (a budgeted position) – Board of Supervisors

County Administrator Field requested reclassification of Regina Fuller, Senior Account Clerk, to the position of Controller (an unclassified/exempt position) in conjunction with the restructuring of the Finance Department, a budgeted position, retroactive to January 1, 2015, at an annual salary of \$40,000; with a promotional probation of six (6) months from the Board's approval date of March 16, 2015; and upon successful completion of probationary period, shall receive an increase of annual salary to \$44,000.

SUPERVISOR CLAPPERTON MOVED to approve the reclassification of Regina Fuller, Senior Account Clerk, to the position of Controller, an unclassified/exempt position, in conjunction with the restructuring of the Finance Department, a budgeted position, (retroactive to January 1, 2015, at an annual salary of \$40,000; with a promotional probation of six (6) months from the Board's approval date of March 16, 2015; and upon successful completion of probationary period, shall receive an increase of annual salary to \$44,000). Motion seconded by Supervisor Wilson, passed unanimously.

Call to the Public

Mike Brown, a resident located at Riverside Drive, in Parker, thanked the Board for their letters in response to his letter regarding his concern about the absence of fire hydrants in his neighborhood. He expressed that he wondered what the feasibility was to add the water lines for fire hydrants to the sewer project in the area; or if not, what else could be done.

Sheriff Drum announced that his grandson had been selected to a prestigious drill team in the Marine Corp and awarded the Commandant Star for Excellence.

He further stated that he wanted to answer to the rumor that he was handing over the Sheriff Department to his administration; however, he stated that was not true. He intends to run again for Sheriff at the next election.

La Paz County Board of Supervisors
Monday, March 16, 2015, 10:00 a.m. Regular Meeting

\$4,000.62; #11115540, Southwest Gas Corporation \$1,908.22; #11115544, Strategic Management Group \$12,500.00; #11115545, Sudden Link \$5,449.41; #11115546, Sunedison c/o DG Solar Lease, LLC \$3,673.60; #11115551, Sysco Food Services \$2,498.14; #11115554, TDS Telecom \$1,117.39; #11115556, Tires@wholesale \$1,035.28; #11115557, Tri-State Reporting (2) \$4,544.61; #11115561, Universal Police Supply Co. \$1,075.60; #11115563, Verizon Wireless \$3,497.39; #11115565, Waxie Sanitary Supply \$1,266.87; #11115567, West Coast Sand & Gravel \$2,327.77; #11115568, West Publishing Corp. \$2,520.06; #11115570, Western States Petroleum \$1,541.90; #11115571, Whitney & Whitney, PLLC \$4,320.00; #11115575, Allen, Carolina \$1,500.00; #11115578, Arthur J. Gallagher & Co. \$2,670.00; #11115582, AZ Counties Insurance Pool \$5,314.35; #11115584, AZ Dept. of Revenue \$18,781.53; #11115609, Frontier \$9,615.83; #11115609, Frontier \$9,615.83; #11115610, GCR Phoenix Truck Tire Center \$2,646.84; #11115618, Jack Pots Portables, Inc. \$1,128.43; #11115623, Krueger, Phillip \$1,492.50; #11115624, La Paz County Sheriff's Ofc. \$1,322.80; #11115625, La Paz County Treasurer \$2,120.15; #11115627, Law Office of Michele Holden, PLLC \$5,692.50; #11115630, LR Anderson, LLC \$1,660.00; #11115635, Mikes Contracting Inc. \$3,699.14; #11115640, Newman, Matthew G \$5,518.82; #11115644, Parker Oil Products, Inc. \$4,237.14; #11115664, Schiff, Laurence M.D. \$1,225.00; #11115674, Titleist \$5,646.68; #11115676, Tri-State Reporting (2) \$2,342.60; #11115678, U.S. Foodservice, Inc. \$2,700.88; #11115685, William F. Halishak \$1,000.00.