

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, April 20, 2015, 10:00 a.m.
Regular Meeting**

Chairman Irwin called the Monday, April 20, 2015, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Irwin, Supervisor Wilson, Supervisor Clapperton, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Public Defender Field, Superior Court Clerk Spielman, Public Works Director Simmons, Health Director Shontz, Elections Director Scholl, School Superintendent Price, Sheriff Drum; and Deputy Clerk of the Board Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Pastor Jose Garcia of the Parker Apostolic Church.

Presentation: Recognition of Lieutenant Alan Nelson by the Parker Area Chamber of Commerce

Mary Hamilton, Executive Director of the Parker Area Chamber of Commerce recognized Lieutenant Alan Nelson of the Sheriff's Department with a plaque in appreciation of his assistance "over and beyond" expectations with the community's yearly Tube Float. She stated that he was instrumental in placing the event in the "Federal Register".

Current Event Summary

County Administrator Field announced that Congressman Gosar would be present in the Board of Supervisor's meeting room at 5:30 p.m. as part of the Congressman's "Solutions" tour.

CONSENT AGENDA *(Discussion and possible action on the following items):*

County Administrator Field presented for approval Consent Agenda Items #5(a) through #5(k).

5(a) Approval of Minutes

Approve the minutes of the Wednesday, March 4, 2015, 10:00 a.m. worksession; Thursday, March 26, 2015, 1:00 p.m. special meeting; and Monday, April 6, 2015, 10:00 a.m. regular meeting.

5(b) Approval of Payroll

Approve March 22, 2015, through April 4, 2015, gross payroll, as presented, in the amount of \$394,482.99, plus employer benefit contributions of \$84,601.34, for a total of \$479,084.33, including handwritten warrants.

5(c) Approval of Demands

Approve the demands, as presented, for FY2014/2015, in the amount of \$576,906.88, including handwritten warrants.

5(d) Approve appointment of Precinct Committeeman for Precinct 058, Quartzsite – Elections

Approve to appoint K. Russell Sias to the office of Precinct Committeeman, Quartzsite Precinct 058.01.

5(e) Approve to appoint the position of Senior Account Clerk, a vacant budgeted position – Treasurer (Replacement/Promotion)

Approve promotion of Jennifer Kirby, Treasurer Account Clerk, to the position of Senior Account Clerk, retroactive to April 6, 2015, a vacant budgeted position, at an annual salary of \$30,160 (NE072, Step 6), increasing to \$32,572.80 (NE072, Step 9) effective July 1, 2015.

5(f) Approve transfer of Office Assistant to the position of Account Clerk, a vacant budgeted position – Treasurer (Replacement/Transfer)

Approve transfer of Susan Garcia, Assessor's Office Assistant to the position of Account Clerk for the office of the Treasurer, effective April 20, 2015, a vacant budgeted position, at an annual salary of \$27,414.40 (NE003, Step 6).

5(g) Approve to appoint the position of Maintenance Worker II, a vacant budgeted position – Public Works (Replacement)

Approve to appoint Jeff Bissonette as Public Works Maintenance Worker II, effective April 20, 2015, at an annual salary of \$26,000 (NE046, Step 1), a vacant budgeted position.

5(h) Approve to appoint the position of Administrative Assistant, a vacant budgeted position – Assessor (Replacement)

Approve to appoint Lisa Lovell to the position of Administrative Assistant for the Assessor, effective April 20, 2015, at an annual salary of \$27,464.54 (NE004, Step 1).

5(i) Approve to appoint the position of Field Trainer/Case Flow Manager, a vacant Special Fund budgeted position – Superior Court (Replacement)

Approve to appoint Stephanie Lujan Court as Appointed Special Advocate and Field Trainer/Case Flow Manager, effective May 4, 2015, for the Superior Court, at an annual salary of \$39,977.60 (NE079, Step 7); funded through Fund 245 (CASA Coordinator) and Fund 337 (Court Systems Support Fund), a budgeted position.

5(j) Approve transfer of Office Assistant to the position of Legal Assistant, a vacant budgeted position – County Attorney (Replacement/Transfer)

Approve to transfer Linda Hedrick from Public Works to the position of Legal Assistant for the County Attorney, effective April 20, 2015, at an annual salary of \$28,308.80 (NE042, Step 1), a vacant budgeted position.

5(k) Approve renewal of E-Civis contract, providing grant availability from Federal, State and private foundation sources, to be shared between various Departments – Community Resources

Approve renewal of the E-Civis contract, providing grant availability from Federal, State and private foundation sources, to be shared by the Sheriff, Parks, Community Resources, Community Development, and Public Works Departments, over three years for a total cost of \$8,700, a budgeted item.

SUPERVISOR WILSON MOVED to approve Consent Agenda Items #5(a) through #5(k). Motion seconded by Supervisor Clapperton, passed unanimously.

Chairman Irwin recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:13 a.m.

CONSENT AGENDA (Discussion and possible action on the following items):

County Administrator Field presented for approval Jail Consent Agenda Items #6(a) through #6(c).

6(a) Approval of Jail District Payroll

Approve March 22, 2015, through April 4, 2015, gross payroll, as presented, in the amount of \$58,181.04, plus employer benefit contributions of \$12,447.69, for a total of \$70,628.73, including handwritten warrants.

6(b) Approval of Jail District Demands

Approve the Jail District demands for FY2014/2015, in the amount of \$43,986.88, including handwritten warrants.

6(c) Approve appointment to the position of Detention Officer, a vacant budgeted position (Replacement)

Approve to appoint Nathan Hovdal to the position of Detention Officer, effective April 28, 2015, at an annual salary of \$32,094.40 (L02, Step 3), a vacant, budgeted position; with a six (6) month probation period with the County, and an additional six (6) months probation for the Sheriff's Office.

SUPERVISOR CLAPPERTON MOVED to approve Consent Agenda Items #6(a) through #6(c). Motion seconded by Supervisor Wilson, passed unanimously.

Chairman Irwin recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:15 p.m.

REGULAR AGENDA (Discussion and possible action on the following items):

PUBLIC HEARING(S):

Public Hearing pursuant to A.R.S. §11-391 on a proposal for La Paz County (the "County") to incur "long-term obligations" of the County in the form of purchase, acquisition or similar agreements in a principal amount not to exceed \$1,132,000 for the purpose of financing: (i) the acquisition of Sheriff's Department Patrol Vehicles in a principal amount not to exceed \$530,000, and (ii) a portion of the costs of constructing and improving a sewer collection system and capacity improvements to the sewer treatment plant to be operated by the Buckskin Sanitary District to serve properties along Riverside Drive (Business Route 95) in a principal amount not to exceed \$602,000 and paying associated costs – Board of Supervisors

County Administrator Field stated that Mark Reader with Stiffel, a bond underwriting company; and Tom Pickrell, bond counsel, were present at the meeting telephonically.

He gave a background of the wastewater utility public infrastructure projects. He noted that, in addition, ten (10) Sheriff Patrol vehicles would be provided for the Sheriff's Department as part of their rotation of vehicles for next two years. He explained that these vehicles were in great need of replacement. He added that these would also be "non-taxable".

He stated that the wastewater infrastructure issues have been anticipated for years by the Buckskin Sanitary District were very much needed in the area upriver. He added that Buckskin Sanitary District explained their Area 4 Project to the Board of Supervisors at a worksession on February 2, 2015, noting the need for capacity improvements for a sewer collection system; and a

treatment plant to serve several properties along Riverside Drive, encompassing Sand Piper Treatment Plant northerly to the Sundance Saloon. He stated it would serve hundreds of homes and recreation vehicle parks, affecting thousands of residents; service the two upriver Parks, including the Parks concession, Pirate's Den; and several commercial businesses; funding "construction contribution costs".

County Administrator Field stated that Buckskin Sanitary District (BSD) was very successful in obtaining a grant from the US Department of Agriculture, with a total award of \$6.885 million, through the Rural Utility Service; consisting of two funding sources, a \$4.36 million Colonia funding grant, and a loan of \$2.5 million. He added that the larger portion did not need to be paid back since it was a grant.

He explained in detail the projected measures of usage for the area, noting that the County's share for the Parks and concession EDU measures computed at approximately \$455,000 at this time, with no significant changes expected.

He further explained that the County, as a government entity on a long-term government lease, has no typical "collateral"; therefore, obtaining a traditional loan with payments is not possible.

He described the project as a "good project" with environmental, public policy, and financial reasons to participate. He reiterated that the "big plus" was Buckskin Sanitary District's ability to obtain the substantial grant.

Mark Reader gave a presentation, with a printed version provided to the public, in detail with an overview of the financing alternatives, debt profile, pledged revenues, and a summary of the new obligations and debt service structure.

Supervisor Wilson stated that, although the County is securing their portion of the obligation with the excise tax, it did not necessarily mean that excise taxes would be used to make the payments.

Mr. Reader concurred, stating that the County can use whatever budget resources legally available to the County to make payments.

He continued, stating that all public notices required by statute have been done; and after the public hearing, his firm will go out to solicit proposals in connection with the financing. He stated that this action will parallel with Buckskin Sanitary District's plans to produce a resolution of "intention", followed by the finance closing when it works for all parties.

He added that attempts will be made to construct the loan so that is pre-payable at any time without a premium, which would give the County future flexibility.

Supervisor Clapperton asked for clarification of Mr. Reader and his company's position with regards to the loan proposal.

Mr. Reader stated that, as the County's placement agent, it is their job to put together a financial packet and go out into the market place to find a financial institution to lend funds. He added that his firm would be compensated a fee when a successful closing is transacted.

County Administrator Field clarified that the fee for the placement agent is part of the financial package and there would be no "out of pocket" fee paid by the County.

Supervisor Clapperton asked Mr. Reader to address the term "arms-length commercial transaction".

Mr. Reader briefly explained the term, adding that the term applies to the action of an "underwriter", which would not apply in this instance, making the distinction that his firm serves as a "placement agent".

Chairman Irwin opened the public hearing and asked if anyone from the public had any questions or comments.

There were no comments.

County Administrator/Clerk of the Board Field stated that there were no comments received for or against the published/posted notices.

Chairman Irwin closed the public hearing.

Approve request by the La Paz County Food Bank Advisory Commission to amend the bylaws to include an alternate member for the purpose of assuring a quorum – Community Resources

Grants Administrator/Resource Coordinator Taft, on behalf of the La Paz County Food Bank Advisory Commission, requested approval to amend the Commission's bylaws to add an alternate member. She stated that the three-member board is finding that it is often difficult to meet and achieve a quorum, and felt this would assist them in forming a quorum when no quorum was present.

Chairman Irwin acknowledged that this appeared to be an issue and expressed hopes this would help solve the problem.

CHAIRMAN IRWIN MOVED to approve request by the La Paz County Food Bank Advisory Commission to amend the bylaws to include an alternate member for the purpose of assuring a quorum. Motion seconded by Chairman Wilson, passed unanimously.

Approve to ratify submission of the 2015 NACo Health Learning Challenge application for collaboration of community partners designed to study and improve health outcomes; and approve Supervisor Wilson as the elected official lead applicant – Health

Health Director Shontz stated that this program was designed to look for and identify health issues within the County; improve vital records and chronic disease management programs. She added that, although these things are ongoing projects, it would be an achievement to be selected by NACo to be a part of this national challenge.

Supervisor Wilson stated that it is not unusual for NACo to have these type grant opportunities, and having found it the previous week, he inquired and found that Health Director Shontz was interested in the health challenge; therefore, an application was submitted quickly to meet the deadline; which was the reason for the ratification.

SUPERVISOR WILSON MOVED to ratify submission of the 2015 NACo Health Learning Challenge application for collaboration of community partners designed to study and improve health outcomes; and approve Supervisor Wilson as the elected official lead applicant. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve recommendation to the Arizona Department of Liquor Licenses & Control for Application for Agent Change/Acquisition of Control application submitted by Clifford Norman Turley dba Sundance Saloon, License #06150016, located at 5920 Riverside Drive, Parker, Arizona – Board of Supervisors

County Administrator Field presented Arizona Department of Liquor Licenses & Control for Application for Agent Change/Acquisition of Control application submitted by Clifford Norman Turley dba Sundance Saloon, License #06150016, located at 5920 Riverside Drive, Parker, Arizona.

He stated that the application was posted for the required number of days and no comments had been received for or against the application.

Supervisor Clapperton stated that he had checked with several different departments and found that taxes and permits appeared to be current.

SUPERVISOR CLAPPERTON MOVED to recommend approval to the Arizona Department of Liquor Licenses & Control for Application for Agent Change/Acquisition of Control application submitted by Clifford Norman Turley dba Sundance Saloon, License #06150016, located at 5920 Riverside Drive, Parker, Arizona. Motion seconded by Supervisor Wilson, passed unanimously.

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Sanitary Supply \$1,005.29; #11116237, Western States Petroleum \$3,228.66; Apex Software \$1,435.00; #11116249, Arizona Dept. of Education \$2,200.00; #11116250, Atkins North America, Inc. \$11,852.70; #11116255, AZ Dept. of Revenue \$23,031.74; #11116266, CDW Government, Inc. \$4,566.38; #11116273, Colorado River Sand & Rock \$3,273.20; #11116278, Ecology Auto Parts \$30,179.12; #11116287, GCR Phoenix Truck Tire \$2,646.84; #11116289, Gloria Eagle PA-C \$1,000.00; #11116249, Honorable Robert Carter \$1,241.64; #11116295, ICS Jail Supplies Inc. \$1,221.10; #11116298, Jack Pots Portables, Inc. \$1,436.98; #11116301, Klopfenstein, MD, Kevin \$1,500.00; #11116302, Konica Minolta Business Solutions \$3,782.76; #11116304, La Paz County Landfill \$21,971.85; #11116314, Motorola \$1,629.86; #11116317, Office Depot \$1,667.55; #11116328, Parker Tree Service \$11,000.00; #11116331, Quartzsite, JP \$1,832.14; #11116337, Regional Center For \$21,315.00; #11116344, Schiff, Laurence M.D. \$1,225.00; #11116352, Standard Insurance \$11,102.00; #11116357, Sun Edison c/o DG Solar Lease, LLC \$4,223.60.