

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Monday, August 1, 2016, 10:00 a.m.  
Regular Meeting**

Chairman Irwin called the August 1, 2016, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Irwin, Supervisor Wilson, Supervisor Clapperton, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Public Defender Field, Community Development Administrator Yackley, Superior Court Clerk Spielman, Community Resource Manager MacFarland, School Superintendent Price, Finance Director Mancuso, Human Resource Director Frantz, Elections Director Scholl, Assessor Schuler, Sheriff Drum; and Deputy Clerk of the Board Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Pastor Julian Barbara of the Calvary Christian Fellowship.

**Presentation: Sandy Dodge Employee Excellence Award**

Dorothy Fenech, Safety Committee Chairman, presented Dennise Jones, Chief Deputy Assessor, with the Sandy Dodge Employee Excellence Award along with a \$25 gift certificate to Walmart.

**Current Event Summary**

County Administrator Field stated that the deadline for legislative proposals to the County Supervisors Association (CSA) is August 12, 2016. He added that the CSA had sent a “policy development roadmap” that outlines what they will be working on towards the October 25-27, 2016, Legislative Summit.

He stated that three proposals on initiatives for the General Election are as follows: 1) the regulation and taxation of marijuana; 2) the Fair Wages and Healthy Families Act; and 3) Hospital Executive Compensation Act. He added that informative booklets will be going out on these initiatives.

**CONSENT AGENDA *(Discussion and possible action on the following items):***

County Administrator Field presented for approval Consent Agenda Items #5(a) through #5(m).

**5(a) Approval of Minutes**

Approve the minutes of the July 18, 2016, 10:00 a.m. regular meeting.

**5(b) Approval of Payroll**

Approve July 10, 2016, through July 23, 2016, gross payroll, as presented, in the amount of \$406,021.92, plus employer benefit contributions of \$95,690.91, for a total of \$501,712.83, including handwritten warrants.

**5(c) Approval of Demands**

Approve the demands, as presented, for FY 2015/2016, in the amount of \$156,476.22, including handwritten warrants; and demands, as presented, for FY 2016/2017, in the amount of \$646,545.82, including handwritten warrants.

**5(d) Approve to appoint two (2) Prevention Coordinator positions; vacant 100% grant funded positions – Health (Replacements/Grant funded)**

Approve to appoint Devin Hacker and Tina Hayes to the positions of Prevention Coordinator, effective August 1, 2016, at annual salaries of \$34,306.27 (NE082, Step 5); 100% grant funded positions.

**5(e) Approve to appoint the position of Pre-trial/Transport Officer for Probation, a vacant budgeted position – Probation (New position/Special Funds)**

Approve to promote Lisa Shelton, Probation Secretary, to the position of Pre-Trial/Transport Officer, effective August 1, 2016 (NE100, Step 2); to be funded through Detention 25% (500-82), Probation Service Fees 75% (374-26); a vacant budgeted position.

**5(f) Approve to appoint the position of Deputy Chief Probation Officer, a vacant budgeted position– Probation (Promotion/Special Funds)**

Approve to promote Dianna Waller, Probation Officer II, to the position of Deputy Chief Probation Officer, retroactive to July 25, 2016, at an annual salary of \$67,233.50 (E015, Step 9), to be funded through Fill the Gap 27% (248-26), SAE 30% (249-26), Diversion-Intake 22% (298-82), Diversion Consequence 21% (299-82); a budgeted position.

**5(g) Approve to appoint the position of Probation Officer II, a vacant budgeted position – Probation (Promotion/Special Funds)**

Approve to appoint Jared Ford to the position of Probation Officer II, retroactive to July 18, 2016, at an annual salary of \$45,784.13 (NE057, Step 5), to be funded through DEA 20% (FUND 249-26), Fill the Gap 10% (fund 248-26), SAE 70% (249-26); a budgeted position.

**5(h) Approve salary increase for the Judicial Assistant, a budgeted position – Superior Court (Special Funds)**

Approve salary increase for Juana Flores, Judicial Assistant for the La Paz County Superior Court, at an annual salary of \$45,211.30 (NEO36, Step 16), a budgeted position; with no general fund monies.

**5(i) Approve to appoint the position of Groundskeeper I, a vacant budgeted position – Parks (Replacement)**

Approve to appoint William Ward as Groundskeeper I, retroactive to July 24, 2016, at an annual salary of \$23,167.87 (NE028, Step 6), a vacant budgeted position.

**5(j) Approve SFY 2016 Amendment #2 of the Western Arizona Council of Governments (WACOG) Area Agency on Aging Transport Contract #E86-0445604-401-01-16; and authorize the Health Director to sign related documents – Health**

Approve SFY 2016 Amendment #2 of the Western Arizona Council of Governments (WACOG) Area Agency on Aging Transport Contract #E86-0445604-401-01-16; and authorize the Health Director to sign related documents.

**5(k) Approve SFY 2017 Amendment #1 of the Western Arizona Council of Governments (WACOG) Area Agency on Aging Transport Contract #E86-0445604-401-01-17; and authorize the Health Director to sign related documents – Health**

Approve SFY 2017 Amendment #1 of the Western Arizona Council of Governments (WACOG) Area Agency on Aging Transport Contract #E86-0445604-401-01-17; and authorize the Health Director to sign related documents.

**5(l) Approve to adopt Arizona Department of Transportation (ADOT) Title VI (Civil Rights) Implementation Plan using ADOT template of their policies regarding transportation 5310 funding; and authorize the Health Director to sign related documents – Health**

Approve to adopt Arizona Department of Transportation (ADOT) Title VI (Civil Rights) Implementation Plan using ADOT template of their policies regarding transportation 5310 funding; and authorize the Health Director to sign related documents.

**5(m) Approve FFY 2016 Arizona Department of Emergency and Military Affairs, Emergency Management Performance Grant #EMF-2016-EP-00009-S01 award and sub-recipient agreement, requiring a 50% match from local funds, for a total amount of \$103,070.87, effective July 1, 2016, to June 30, 2017; authorizing the ES Director to sign all related documents – Emergency Services**

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Approve FFY 2016 Arizona Department of Emergency and Military Affairs, Emergency Management Performance Grant #EMF-2016-EP-00009-S01 award and sub-recipient agreement, requiring a 50% match from local funds, for a total amount of \$103,070.87, effective July 1, 2016, to June 30, 2017; authorizing the ES Director to sign all related documents.

Supervisor Clapperton, regarding Consent Agenda Items #5d, e, f, g, and h, asked for the definition of “special funds” as indicated on these positions; and whether there were sufficient funds to pay them. He asked whether the grant funded positions were understood by the person hired that should the grant funds “run out”, the position may not have continued funding.

County Administrator Field stated that these positions were a reorganization of the Probation Department using outside funding provided by surcharges through the Administrative Office of the Courts (AOC). He reiterated the positions being hired and their purpose, noting the numbers of different funds used to operate the Probation Department. He added that when the funds “dried up”, as did happen previously, the positions were let go.

Supervisor Clapperton stated he wished only to be assured these positions were justified and not arbitrary.

County Administrator Field stated that these positions were reorganized by the Chief Probation Officer with the purpose to include pre-trial services and other services as required, with an overall savings in the budget.

**SUPERVISOR WILSON MOVED** to approve Consent Agenda Items #5(a) through #5(m). Motion seconded by Chairman Irwin, passed unanimously.

*Chairman Irwin recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:18 a.m.*

**CONSENT AGENDA** (*Discussion and possible action on the following items*):

County Administrator Field presented for approval the Jail Consent Agenda Items #6(a) through #6c).

**6(a) Approval of Jail District Payroll**

Approve July 10, 2016, through July 23, 2016, gross payroll, as presented, in the amount of \$65,070.68 plus, employer benefit contributions of \$13,162.14, for a total of \$78,232.82, including handwritten warrants.

**6(b) Approval of Jail District Demands**

Approve the Jail District demands as presented, for FY 2015/2016, in the amount of \$13,723.20, including handwritten warrants; and demands, as presented, for FY 2016/2017, in the amount of \$433,035.51, including handwritten warrants.

**6(c) Approve to appoint the position of Detention Officer, a vacant budgeted position (Replacement)**

Approve to appoint Sirena Marie Keene to the position of Uncertified Detention Officer, effective August 8, 2016, with a starting salary of \$31,378.46 (L02, Step 1); a vacant budgeted position; requiring successful completion of an Arizona Detention Academy within one year; a six (6) month County probationary period; and an additional six (6) months' probation for the Sheriff's office.

**SUPERVISOR CLAPPERTON MOVED** to approve Jail Consent Agenda Items #6(a) through #6(c). Motion seconded by Supervisor Wilson, passed unanimously.

*Chairman Irwin recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:20 a.m.*

**REGULAR AGENDA (Discussion and possible action on the following items):**

**PUBLIC HEARING(S):**

**Docket No. Z2016-005, Brian Jackson - APN: 310-26-062, 063 & 064, requesting to re-zone from Low Density Residential Zoning District One/Eight Acres (R-1-8) to Manufactured Home Park Zoning District (MHP); APN: 310-26-052R, requesting to re-zone from Recreation Vehicle Park Zoning District (RVP) to Manufactured Home Park Zoning District (MHP); APN: 310-26-052S, requesting to re-zone from Master Planned Area Overlay Zoning District (MPAO) to Manufactured Home Park Zoning District (MHP); to expand the Raintree Mobile Home Park, located at 3654 Highway 95, Parker, AZ 85344 – Community Development**

Community Development Director Yackley presented Docket No. Z2016-005, Brian Jackson - APN: 310-26-062, 063 & 064, requesting to re-zone from Low Density Residential Zoning District One/Eight Acres (R-1-8) to Manufactured Home Park Zoning District (MHP); APN: 310-26-052R, requesting to re-zone from Recreation Vehicle Park Zoning District (RVP) to Manufactured Home Park Zoning District (MHP); APN: 310-26-052S, requesting to re-zone from Master Planned Area Overlay Zoning District (MPAO) to Manufactured Home Park Zoning District (MHP); to expand the Raintree Mobile Home Park.

She gave a brief history of the original plans for the properties, noting that it was Recreation Vehicle Park (RVP) and rezoned to Low Density Residential Zoning District (R-1-8) in 2006 in order to construct stick built homes; however, the market “fell through” and only one home was built.

She explained that the 052R parcel was very small and the 052S parcel is where the mobile home park is located. She stated the rezoning request is intended to combine the properties and bring them into compliance with its current and planned usage.

Community Development Administrator Yackley stated that 69 property owners were notified, and 18 were opposed at 26%. She added the request did fit within the Comprehensive Plan.

She stated that the Review Committee reported that Public Works wanted it known that the easement would not be maintained by the County. She added that studies from the Arizona Department of Environmental Quality (ADEQ) and Arizona Department of Transportation (ADOT), would be required before it could go forward to enlarge the park. She explained that there would be much to do before that could happen.

She added that stipulations to approval were that an A.R.S. §12-1134 (207) Waiver would need to be signed, and the project must get underway within two years.

Chairman Irwin opened the public hearing and asked if anyone wished to comment on the request to rezone the subject properties.

John Smith, representing Brian Jackson, the applicant, stated that he concurred with Community Development staff recommendation to approve the rezone request. He reiterated that the rezoning was to extend the mobile home park.

Supervisor Clapperton read from the petition included in the Board’s packet of information for the public hearing, in opposition of the rezoning, citing a potential to adversely impact property values, create more noise and traffic in the immediate area; unsafe traffic conditions increased with the lack of a left turn lane into the property on Highway 95; and the increase of crime due to “low income” housing. He asked that Mr. Smith respond to these “assumptions”.

Mr. Smith stated that the project would have to go through the “approval process”, which would include ADOT, regarding the traffic concerns. He noted that there would be the addition of only 5 or 6 additional mobile homes added to the park.

He stated that the park has been there for about 45 years and is only asking that less than three-quarters of an acre be rezoned and attached to an existing mobile home park for the additional mobile home units. He added they are seeking to solve some of the issues of off-road vehicles running down access roads in the Raintree mobile home park. He felt that putting in a locked pass gate would be helpful in reducing access and traffic.

Mr. Smith stated that the area is made up of “mixed use”, with a mobile home park west of the property; a single manufactured home east of the project; therefore, it follows the existing usage of the area.

A brief discussion ensued on the traffic in the area noting that the public uses private property to drive across to where they wish to go to circumvent getting onto the highway.

Mr. Smith added they would “try anything they can” to decrease traffic in the area; however, he felt that adding five mobile homes would do nothing compared to the traffic that already exists in the area.

Supervisor Wilson asked how the traffic control was contingent on the rezoning.

Mr. Smith answer that it was not; however, they had concerns about the traffic as well as the neighborhood had concerns; and they hoped to solve those issues, with or without the rezoning.

Pat Jones, from Parker, and member of the Planning and Zoning Commission, stated that this project was discussed “severely”. He had been out to the area and witnessed speeding by the public through their property that did not live here; most of the traffic from Dam Hideaway.

Tyson Ross, property owner in the area, expressed opposition to the rezoning, stating that when he purchased his property he understood the lots next to him were for stick built homes, with very high valued and water front homes behind him. He was concerned that the property owner was again requesting a rezone of the property.

He provided a photo of owner’s home showing the advantage of a large wall separating it from the mobile home park. He added that there was also a parking problem for all the vehicles and recreational vehicles being parked in the area. He felt that unless there were stipulations to the promise of gates, traffic control, etc., he had little faith it would happen.

Community Development Administrator Yackley stated that if the rezoning is approved, and before the project could expand, it would come before the Department again with checks on all compliance with the Department as well as with the other regulating authorities. She added that “they have a long way to go” after the zoning process, and the traffic pattern “will come into play” at a later time.

Mr. Smith stated that the existing access to Raintree mobile home park is a 50-foot wide strip which is their intention to cut down to a 25-foot wide street in order to provide parking space. He reiterated Community Development Administrator Yackley’s comment that the request is for merely a rezoning change for a two mobile unit addition that would allow three; and ADEQ has standard requirements that must be met.

Supervisor Clapperton asked about the quality of mobile homes that will be entering into the park.

Mr. Smith stated that there is a waiting list wanting to get into the park; however, they must meet regulation standards according to County's code. He stated there will be other agencies that will be reviewing the project as it proceeds. He added that it only made sense to rezone all the property at once and make it compliant to its existing use.

Community Development Administrator Yackley stated that since the project is more than a 30% increase in the area of development, the entire area would have to come up to current compliance. She added that, for the traffic/parking issue, this would mean the parking area would have to as well, to a specific measure of parking.

She stated that it was the property owner's original intent was to have stick built homes in the upper lot to improve the area; therefore; she did not feel he would put in "old" mobile homes.

Supervisor Clapperton clarified that he felt that just because someone has a mobile home, it did not necessarily make them a potential "criminal".

Community Development Administrator Yackley concurred saying that the modern day mobile homes are far from the old single-wide mobile of the past; some are "very beautiful".

Supervisor Wilson stated that he was a "little concerned" in that Mr. Ross bought a house with full expectations of having three single lots next to his as a buffer between himself and the mobile home area. He stated that it was "encouraging" that the owner felt that the R-1-8 lot was felt to be for stick built homes; however, rezoning those three lots would be a mistake even if they are not used as part of the mobile home park because retaining it as a single family lot would leave the potential that they could eventually be used for stick built homes. He was not in favor of rezoning the 062, 063, and 064 parcels for this reason.

Chairman Irwin closed the public hearing as there were no further comments.

**SUPERVISOR CLAPPERTON MOVED** to approve Docket No. Z2016-005, Brian Jackson - APN: 310-26-062, 063 & 064, to re-zone from Low Density Residential Zoning District One/Eight Acres (R-1-8) to Manufactured Home Park Zoning District (MHP); APN: 310-26-052R, to re-zone from Recreation Vehicle Park Zoning District (RVP) to Manufactured Home Park Zoning District (MHP); APN: 310-26-052S, to re-zone from Master Planned Area Overlay Zoning District (MPAO) to Manufactured Home Park Zoning District (MHP); to expand the Raintree Mobile Home Park; with the stipulations that: 1) the applicant sign an A.R.S. §2-1134 (207) Waiver; and 2) the project must be started within two years of approval; located at 3654 Highway 95, Parker, AZ 85344. Motion seconded by Chairman Irwin, passed by a vote of two to one, with Supervisor Wilson voting nay.

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**Adopt Proclamation No. 2016-14, proclaiming August 21 – 27, 2016, as “Employer Support of the Guard and Reserve Week” – Board of Supervisors**

Supervisor Wilson requested adoption of Proclamation No. 2016-14, proclaiming August 21 – 27, 2016, as “Employer Support of the Guard and Reserve Week”. He read aloud the proclamation in its entirety.

**SUPERVISOR WILSON MOVED** to adopt Proclamation No. 2016-14, proclaiming August 21 – 27, 2016, as “Employer Support of the Guard and Reserve Week”. Motion seconded by Supervisor Clapperton, passed unanimously.

**Approve to adopt the December 2012 La Paz Region Focused Future II Strategic Plan for Community and Economic Development; and authorize the Community Resources Director to work with other agencies to update the Plan – Community Resources**

Community Resource Manager MacFarland requested adoption of the December 2012 La Paz Region Focused Future II Strategic Plan for Community and Economic Development in order to assist in updating the Plan. He stated the Plan was actually from data comprised in 2010; therefore, over six years old.

He stated that the “agreement” was nonbinding and did not put any obligation for the County to do anything or spend any funds. He stated it gave the County some advantage in applying for grant funding.

He stated that some Federal funds either mandate or encourage setting aside 10% of grant funds for “inter-jurisdictional regional plans”; namely, projects that would include multiple agencies supporting the same project, such as the Cibola Bridge project. It would allow the “framework” to allow projects that would benefit through partnership such as between La Paz County, Town of Parker, and Town of Quartzsite by joining forces/resources.

Supervisor Clapperton asked what the “potential financial burden” would be incurred upon the County.

Community Resource Manager MacFarland stated that there would be none.

Supervisor Wilson stated that the Focused Future II Strategic Plan was coordinated by the La Paz Economic Development Corporation (EDC) and has continued operating under its “umbrella”, and noted some of the current projects. He added that an update of the Plan is “sorely needed”; revealing that he was the Treasurer of the EDC; and appreciated this item coming before the Board.



