

**MINUTES  
OF THE  
LA PAZ COUNTY BOARD OF SUPERVISORS  
Tuesday, September 8, 2015, 10:00 a.m.  
Regular Meeting**

Chairman Irwin called the September 8, 2015, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Irwin, Supervisor Wilson, Supervisor Clapperton, County Administrator/Clerk of the Board/Finance Director Field, Deputy County Attorney Buckelew, Recorder Baker, Public Defender Field, Sheriff Drum, Treasurer Castro, Facilities Maintenance Supervisor Harder, Grant Administrator/Resource Coordinator Taft; and Deputy Clerk of the Board Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Pastor Jose Garcia of the Parker Apostolic Church.

**Current Event Summary**

County Administrator Field reported that there would be important issues considered by the County Supervisors Association concerning the major financial issues facing Counties. He added that he would be giving a report on the proposed legislation.

**CONSENT AGENDA (*Discussion and possible action on the following items*):**

County Administrator Field presented for approval Consent Agenda Items #4(a) through #4(g).

**4(a) Approval of Minutes**

Approve the following minutes: Wednesday, July 1, 2015, 11:00 a.m. Worksession; Monday, August 3, 2015, 2:00 p.m. Special Meeting; Monday, August 17, 2015, 10:00 a.m. Regular Meeting; Thursday, August 20, 2015, 11:00 a.m. Special Meeting; and Tuesday, August 25, 2015, 11:00 a.m. Special Meeting.

**4(b) Approval of Payroll**

Approve August 9, 2015, through August 22, 2015, gross payroll, as presented, in the amount of \$410,883.55, plus employer benefit contributions of \$96,357.27, for a total of \$507,240.82, including handwritten warrants.

**4(c) Approval of Demands**

Approve the demands, as presented, for FY2015/2016, in the amount of \$585,980.35, including handwritten warrants.

**4(d) Approve to appoint 9-1-1 Dispatcher, a budgeted position – Sheriff (Replacement)**

Approve to appoint Makaila Sabo as 9-1-1 Dispatcher, retroactive to September 7, 2015, at an annual salary of \$28,662.82; a vacant budgeted position.

**4(e) Approve to appoint a Human Resource Director, a budgeted item – Board of Supervisors (New Position)**

Approve to appoint Mary Frantz to the position of Human Resources Director, a non-classified, at-will position, effective September 8, 2015, at an annual salary of \$66,300; a budgeted position.

**4(f) Approve recommendation to the Arizona Department of Liquor Licenses & Control for an application for Special Event License submitted by the Soroptimist of Parker for a fund raiser on Saturday, October 31, 2015 – Board of Supervisors**

Recommend approval to the Arizona Department of Liquor Licenses & Control for an application for Special Event License submitted by the Soroptimist of Parker for a fund raiser on Saturday, October 31, 2015.

**4(g) Approve renewal of Intergovernmental Agreement with the Town of Parker relating to building inspections and plan review services – Community Development**

Approve renewal of Intergovernmental Agreement with the Town of Parker relating to building inspections and plan review services, effective September 18, 2015, for a three-year term, extended by mutual agreement.

Supervisor Clapperton asked for clarification of item #4(e), appointing Mary Franz to the position of Human Resources Director. He asked for further information that would support the selection.

County Administrator Field answered that, according to policy, it was advertised for five working days for County workers; and two applicants responded. He stated two qualified applicants were interviewed; all according to policy.

**SUPERVISOR CLAPPERTON MOVED** to approve Consent Agenda Items #4(a) through #4(g). Motion seconded by Supervisor Wilson, passed unanimously.

***Chairman Irwin recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:08 a.m.***

**CONSENT AGENDA** (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Jail Consent Agenda Items #5(a) and #5(b).

**5(a) Approval of Jail District Payroll**

Approve August 9, 2015, through August 22, 2015, gross payroll, as presented, in the amount of \$55,898.20, plus employer benefit contributions of \$12,225.40, for a total of \$68,123.60, including handwritten warrants.

**5(b) Approval of Jail District Demands**

Approve the Jail District demands as presented, for FY2015/2016, in the amount of \$201,813.24, including handwritten warrants.

**SUPERVISOR WILSON MOVED** to approve Jail Consent Agenda Items #5(a) and #5(b). Motion seconded by Supervisor Clapperton, passed unanimously.

**Approve going to bid for a Wholesale Pharmacy Supplier to supply medical use drugs to the La Paz County Jail**

Lieutenant Epps requested approval to go to bid for a Wholesale Pharmacy Supplier to supply medical use drugs to the La Paz County Jail. He noted the expenditures on medication and stated that considerable savings could be found by obtaining medications from a common wholesaler such as Westwood Pharmacy. He added that with the appointment of Dr. Schiff as the Jail's Associate Medical Director, it allows the Jail to be able to have the credentials to obtain this kind of savings.

A brief discussion ensued regarding the hospital prices for medical supplies over the years.

County Administrator Field stated that, with the help of the Medical Services Director Nurse Vilorina, it was found that funds could be saved from hospital billings as well.

**SUPERVISOR CLAPPERTON MOVED** to approve going to bid for a Wholesale Pharmacy Supplier to supply medical use drugs to the La Paz County Jail. Motion seconded by Supervisor Wilson, passed unanimously.

*Chairman Irwin recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:14 a.m.*

**REGULAR AGENDA** (*Discussion and possible action on the following items*):

**PUBLIC HEARING(S):**

**Docket No. Z2015-005, Kevin & Carol Wolfswinkel, APN: 310-24-003A, requesting to rezone from Transitional Residential Zoning District (TR) to Residential, High Density, Site Built Zoning District (R3) for the purpose of building a single family dwelling and a detached duplex; property located at 3092 Parker Dam Road, in Parker – Community Development**

Community Development Administrator Yackley presented for approval Docket No. Z2015-005, Kevin & Carol Wolfswinkel, APN: 310-24-003A, requesting to rezone from Transitional Residential Zoning District (TR) to Residential, High Density, Site Built Zoning District (R3) for the purpose of building a single family dwelling and a detached duplex; property located at 3092 Parker Dam Road, in Parker.

She stated that thirteen (13) property owners were notified in writing of which there were no opposition received; and two responses received approving the rezone request. She added that the request fit the revised Comprehensive Plan; and staff recommended approval with the stipulation that an A.R.S. §12-1134 (207) Waiver be signed by the applicant.

Chairman Irwin opened the public hearing and asked if anyone wished to comment on the request to rezone.

Kevin Wolfswinkel, the applicant, stated that he was present to answer any questions.

There being no further comment, Chairman Irwin closed the public hearing.

**SUPERVISOR CLAPPERTON MOVED** to approve Docket No. Z2015-005, Kevin & Carol Wolfswinkel, APN: 310-24-003A, to rezone from Transitional Residential Zoning District (TR) to Residential, High Density, Site Built Zoning District (R3) for the purpose of building a single family dwelling and a detached duplex, with the stipulation that an A.R.S. §12-1134 (207) Waiver be signed by the applicant; property located at 3092 Parker Dam Road, in Parker. Motion seconded by Chairman Irwin, passed unanimously.

**Approve certification of revenues collected by the courts in FY14/15 exceed the amount collected in FY97/98, and to distribute the funds deposited in the 5% Fill the Gap fund, in accordance with A.R.S. §41-2421B – Treasurer**

Treasurer Castro requested approval of the certification of revenues collected by the courts in FY14/15 exceed the amount collected in FY97/98, and to distribute the funds deposited in the 5% Fill the Gap fund, in accordance with A.R.S. §41-2421B.

A brief discussion ensued noting that court collections had decreased from last year and previous years.

**CHAIRMAN IRWIN MOVED** to approve certification of revenues collected by the courts in FY14/15 exceed the amount collected in FY97/98, and to distribute the funds deposited in the 5% Fill the Gap fund, in accordance with A.R.S. §41-2421B. Motion seconded by Supervisor Wilson, passed unanimously.

**Adopt Resolution No. 2015-15, adopting a Residential Anti-Displacement and Relocation Assistance Plan for FY2015/2016 as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended – *Community Resources***

Grants Administrator/Resource Coordinator Taft requested adoption of Resolution No. 2015-15, adopting a Residential Anti-Displacement and Relocation Assistance Plan for FY2015/2016 as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended.

She explained that the Community Development Block (CDBG) Grants require the adoption of the resolution assuring assistance to those in the community that need it.

A brief discussion ensued under what conditions the federal requirements would step in.

**SUPERVISOR WILSON MOVED** to adopt Resolution No. 2015-15, adopting a Residential Anti-Displacement and Relocation Assistance Plan for FY2015/2016 as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended. Motion seconded by Supervisor Clapperton, passed unanimously.

**Approve to ratify a non-matching grant application to the Arizona Companion Animal Spay and Neuter Committee for funds providing spay/neuter services to animals – *Community Resources***

Grants Administrator/Resource Coordinator Taft requested approval to ratify a non-matching grant application to the Arizona Companion Animal Spay and Neuter Committee for funds providing spay/neuter services to animals.

She added that this grant would provide \$7,000 non-matching funds from the Arizona Pet Friendly License Plate Fund.

**CHAIRMAN IRWIN MOVED** to ratify a non-matching grant application to the Arizona Companion Animal Spay and Neuter Committee for funds in the amount of \$7,000 to provide spay/neuter services to animals. Motion seconded by Supervisor Wilson, passed unanimously.

**Approve Intergovernmental Agreement with McMullen Valley Fire District for participation in the FY2015/2016 Community Development Block Grant (CDBG), a non-matching grant – Community Resources**

Grant Administrator/Resource Coordinator Taft requested approval of an Intergovernmental Agreement with McMullen Valley Fire District, allowing for participation in the FY2015/2016 Community Development Block Grant (CDBG), a non-matching grant.

She stated that the fire district is applying for a mobile command unit in the event of flooding and other emergency situations.

**SUPERVISOR CLAPPERTON MOVED** to approve Intergovernmental Agreement with McMullen Valley Fire District, allowing for participation in the FY2015/2016 Community Development Block Grant (CDBG), a non-matching grant. Motion seconded by Chairman Irwin, passed unanimously.

**Approve recommendation to the Arizona Department of Liquor Licenses & Control for Interim Permit/Person Transfer, Series 07, liquor license application #07150024 submitted by Denise Marie Adler dba Wayside Inn; property located at 74801 Wickenburg Road, in Wenden – Board of Supervisors**

County Administrator Field presented an Arizona Department of Liquor Licenses & Control for Interim Permit/Person Transfer, Series 07, liquor license application #07150024 submitted by Denise Marie Adler dba Wayside Inn; property located at 74801 Wickenburg Road, in Wenden.

He stated that the application had been posted for the public by the Sheriff Department for the required number of days and no comments have been received for or against the application.

**CHAIRMAN IRWIN MOVED** to recommend approval to the Arizona Department of Liquor Licenses & Control for Interim Permit/Person Transfer, Series 07, liquor license application #07150024 submitted by Denise Marie Adler dba Wayside Inn; property located at 74801 Wickenburg Road, in Wenden. Motion seconded by Supervisor Wilson, passed unanimously.

**Approve going to bid for 36 Panasonic ToughBook CF-30 laptop computers and vehicles mounts for patrol vehicles award to La Paz County by an Arizona Department of Homeland Security – SHSGP Grant – Sheriff**

Lieutenant Epps requested approval to go to bid for 36 Panasonic ToughBook CF-30 laptop computers and vehicles mounts for patrol vehicles award to La Paz County by an Arizona Department of Homeland Security – SHSGP Grant, in the amount of \$50,000.

Supervisor Clapperton stated that he had researched information on the equipment and found them to be rated excellent and hardy enough for the difficult road conditions in the area.

Lieutenant Epps stated that officers will be able to receive information through this equipment that was formerly not possible, which will lessen work in the Dispatch Center.

**SUPERVISOR CLAPPERTON MOVED** to approve going to bid for 36 Panasonic ToughBook CF-30 laptop computers and vehicles mounts for patrol vehicles award to La Paz County by an Arizona Department of Homeland Security – SHSGP Grant, in the amount of \$50,000. Motion seconded by Supervisor Wilson, passed unanimously.

**Approve lease with option to purchase agreement with TAMCO Capital Corporation for financing of telecommunications equipment purchased from Frontier Communications of America, Inc., for the Sheriff’s Department and Parker Justice Court, a budgeted item – Sheriff**

Lieutenant Epps requested approval of a lease with option to purchase agreement with TAMCO Capital Corporation for financing of telecommunications equipment from state contract, purchased from Frontier Communications of America, Inc., for the Sheriff’s Department and Parker Justice Court, a budgeted item.

He stated that he was in possession of a letter from Judge Weise from the Parker Justice Court agreeing to the partnership in the purchase of the equipment. He explained that the Justice Court is part of the Sheriff’s telephone system.

He proceeded to present the following item, a second agreement relating to the purchase of the telecommunications equipment and maintenance services.

**Approve Services Agreement with Frontier Communications of America, Inc. for the purchase, installation and maintenance of telecommunications equipment for the Sheriff’s Department and Parker Justice Court from State Contract, a budgeted item – Sheriff**

Lieutenant Epps requested approval of the Services Agreement with Frontier Communications of America, Inc. for the purchase, installation and maintenance of telecommunications equipment for the Sheriff’s Department and Parker Justice Court from State Contract, a budgeted item.

He stated that a representative was present if there were questions.

Facilities Maintenance Director Harder inquired whether Frontier Communications would be replacing 25-foot of cable between the Sheriff’s Department and the Justice Court. He stated that there were “several bad cables” that need to be replaced.

Chris Kaleta-Young, from Frontier Communications indicated that would be taken care of, noting that it was the Technicians responsibility to walk through the area to see what additional items need to be addressed in the installation.

Supervisor Wilson asked Ms. Kaleta-young if this phone system was the same previously installed in the Board of Supervisors complex; and if the same process used in assuring no problems in its operation.

Ms. Kaleta-Young confirmed that it was the same phone system and the same process will be used for its installation.

**SUPERVISOR WILSON MOVED** to approve Services Agreement with Frontier Communications of America, Inc. for the purchase, installation and maintenance of telecommunications equipment for the Sheriff's Department and Parker Justice Court from State Contract, a budgeted item. Motion seconded by Chairman Irwin, passed unanimously.

**SUPERVISOR WILSON MOVED** to approve a lease with option to purchase agreement with TAMCO Capital Corporation for financing of telecommunications equipment from state contract, purchased from Frontier Communications of America, Inc., in the amount of \$61,040 for the Sheriff's Department and Parker Justice Court, a budgeted item. Motion seconded by Supervisor Clapperton, passed unanimously.

**Discussion and possible approval to hold in abeyance or place into a trust account the refund of property taxes on parcel 310-27-004A resulting from correction of the tax rolls pending ownership discussions by title owners (Robert & Kim Patridge) and their attorney with the Bureau of Land Management – Board of Supervisors**

County Administrator Field requested the refund for a tax correction be held in abeyance or placed into a trust account on the refund of property taxes on parcel 310-27-004A, pending ownership discussions by title owners (Robert & Kim Patridge) and their attorney with the Bureau of Land Management (BLM).

He explained that the Partridges obtained the property through a tax lien; however, BLM claims ownership of a portion of that property. They reason that if the County refunds the money they paid, it should include what it cost them for attorney fees; however, they are primarily interested in obtaining the land from BLM is holding.

**SUPERVISOR WILSON MOVED** to approve holding in abeyance or place into a trust account the refund of property taxes on parcel 310-27-004A resulting from correction of the tax rolls pending ownership discussions by title owners (Robert & Kim Patridge) and their attorney with the Bureau of Land Management. Motion seconded by Supervisor Clapperton, passed unanimously.

**Call to the Public**

Chief Deputy Assessor Jones stated that there was difficulty being experienced with the system in the Assessor's office that would pass over the tax roll to the Treasurer in the Assessor's office.

**Adjournment**

Chairman Irwin adjourned the meeting at 10:46 a.m.

APPROVED:

\_\_\_\_\_  
/s/  
Holly Irwin, Chairman

ATTEST:

\_\_\_\_\_  
/s/  
Dan Field, Clerk of the Board

**The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors:** #1111859, Parker Office Supply, \$2,636.35; #11118562, Parker Towing & Storage, \$1,820; #11118570, 3/4 Printing, \$2,238.52; #11118576, Affordable Fence, Inc., \$2,075.94; #11118577, AHCCCS State Treasurer, \$17,675; #11118579, APS, \$35,007.82; #11118580, Arizona Department of Juvenile Corrections, \$38,500; #11118582, AZ Highway Safety Specialists, \$2,269.83; #11118585, Bankcard Center, \$2,088.72; #11118588, Betty Hunter (2), \$1,173; #11118601, David Building Supply, \$1,028.60; #11118607, Empire Southwest, \$8,547; #11118612, Frontier, \$4,980.52; #11118616, Growers Oil Company, \$8,718.98; #11118626, Kansas State Bank, \$1,755.40; #11118630, Lees Upholstery, \$1,686.43; #11118636, MCI Mega Preferred, \$1,724.83; #11118639, Office Depot (2), \$2,763.10; #11118641, Parker Auto & Marine, \$3,141.36; #11118643, Parker Motor Co., Inc., \$1,350.30; #11118645, Parker Oil Products, Inc., \$9,604.06; #11118648, Pitney Bowes Purchase Power, \$1,720.95; #11118650, Printing Plus, \$2,689.59; #11118655, Reddy Ice, \$1,506.12; #11118657, Safety & Construction Supply, \$4,434.61; #11118658, Salome Justice Court, \$1,404.60; #11118662, Shamrock Food Co.,

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\$3,585.31; #11118667, Southwest Gas Corporation, \$1,141.42; #11118670, Special Tires, \$3,671.90; #11118673, Sudden Link, \$3,093.55; #11118674, Superior Cleaning Equipment, \$1,114.16; #11118678, Tires@wholesale, \$5,077.75; #11118679, Todays News Herald, \$3,711.87; #11118683, U.S. Foodservice, \$3,509.72; #11118688, Verizon Wireless, \$2,409.54; #11118691, Walmart Business \$1,067.08; #11118695, Western States Petroleum, \$2,857.32; #11118697, Xerox, \$177,090.20; #11118704, A/C & More, \$1,553.57; #11118705, Abbey Stubbs & Ford, LLC, \$7,500; #11118712, Atkins North America, Inc., \$33,200.16; #11118718, Bob Barker Company, \$1,851.89; #11118719, BT Conferencing Video, Inc., \$3,371.24; #11118721, Cactus Transport, Inc., \$27,555.39; #11118723, Centerline Supply West, \$1,213.95; #11118726, CNS Bus Forms, \$1,422.42; #11118732, DT Construction, LLC, \$3,000; #11118735, Ecology Auto Parts, \$24,286.15; #11118739, Michael Leland Frame, \$9,120; #11118741, Glen Echo Golfwear, \$1,046.96; #11118744, Gloria Eagle PA-C, \$1,187.50; #11118745, Gypsy Appliance Service, \$2,999.90; #11118751, Honorable Robert Carter Olson, \$1,115.36; #11118754, Jessica L. Quickle, \$12,990; #11118760, La Paz County Landfill, \$15,984.64; #11118761, La Paz County Treasurer, \$2,968.07; #11118762, La Paz Regional Hospital, \$1,037.46; #11118764, Lakeland Marine, \$1,700.74; #11118766, Marshall & Swift, \$1,250.20; #11118769, Mikes Contracting, Inc., \$7,625.87; #11118774, Motorola, \$1,629.86; #11118776, Matthew G. Newman, \$1,687.50; #11118781, PAACE, \$3,170.12; #11118784, Parker NAPA, \$1,100; #11118788, Parker Tree Service, \$1,100; #11118789, Pima County Treasurer, \$2,300; #11118793, PNC Equipment Finance, LLC, \$1,458.59; #11118795, Pro Petroleum Inc., #11118804, Rideout Law PLLC, \$3,045; #11118806, Ruffner Law PLLC, \$2,685; #11118809, Laurence Schiff, MD; #11118815, Simpson Norton Corp., \$1,842.03; #11118817, Southwest Products Corp., \$1,200.22; #11118821, Staples Dept., \$1,566.34; #11118825, Supreme Court, \$9,750; #11118827, Sysco Food Services, \$2,179.45; #11118829, The Masters Touch, LLC, \$4,892.44; #11118830, Thomson Reuters – West, \$2,601.51; #11118834, Tri-State Reporting (2), \$1,251.20; #11118835, Tyler Technologies, \$3,328.55; #11118837, United Rentals N. W. Inc., \$1,083.54; #11118841, Sam Vederman, \$1,666.40; #11118844, Walker & Armstrong, \$10,572; #11118846, Waxie Sanitary Supply, \$1,966.65.