

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, October 17, 2016, 10:00 a.m.
Regular Meeting**

Chairman Irwin called the October 17, 2016, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Irwin, Supervisor Wilson, Supervisor Clapperton, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Community Resource Manager MacFarland, Public Defender Field, Community Development Administrator Yackley, Recorder Baker, Finance Director Mancuso, Human Resource Manager Frantz, Superior Court Clerk Spielman, Elections Director Scholl; and Deputy Clerk of the Board Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Deacon Roger Yoder of the Messiah Lutheran Church.

Presentation: “Sandy Dodge Excellence Award”

Susan Garcia, on behalf of Dorothy Fenech, Safety Committee Chairman, presented Mary Baptista, Chief Deputy Treasurer, with the Sandy Dodge Employee Excellence Award, along with a \$25 gift certificate to Walmart.

Current Event Summary

County Administrator Field announced that the County Supervisors Association’s Legislative Summit will convene with the Counties to discuss proposals for legislative changes, noting those that were consistently of most concern to counties.

He suggested that the public look at the National Association of Counties (NACo) website in which insightful studies measuring the slow recovery across the country as well as in counties.

CONSENT AGENDA *(Discussion and possible action on the following items):*

County Administrator/Clerk of the Board Field presented for approval Consent Agenda Items #5(a) through #5(j).

5(a) Approval of Minutes

Approve the minutes of the Monday, October 3, 2016, 10:00 a.m. regular meeting.

5(b) Approval of Payroll

Approve September 18, 2016, through October 1, 2016, gross payroll, as presented, in the amount of \$401,206.83, plus employer benefit contributions of \$95,231.36, for a total of \$496,438.19, including handwritten warrants.

5(c) Approval of Demands

Approve the demands, as presented, for FY2016/2017, in the amount of \$672,207.83, including handwritten warrants.

5(d) Approve award of the Governor's Office of Highway Safety Grant Contract #2017-405d-016, in the amount of \$20,000, for officer overtime for DUI enforcement activities, from October 1, 2016 to September 30, 2017 – Community Resources/Sheriff

Approve award of the Governor's Office of Highway Safety Grant Contract #2017-405d-016, in the amount of \$20,000, for officer overtime for DUI enforcement activities, from October 1, 2016 to September 30, 2017.

5(e) Approve Intergovernmental Agreement Amendment #3 with Arizona Department of Health Services, Contract No. ADHS 16-098348 for Healthy People Communities, retroactive to July 1, 2016, through June 30, 2017; and authorize the Health Director to sign the document – Health

Approve Intergovernmental Agreement Amendment #3 with Arizona Department of Health Services, Contract No. ADHS 16-098348 for Healthy People Communities, retroactive to July 1, 2016, through June 30, 2017; and authorize the Health Director to sign the document.

5(f) Approve Office of the Attorney General's FY 2017 Victims Rights Program Award Agreement AG#2017-007; and authorize the County Attorney to sign the grant agreement – County Attorney

Approve Office of the Attorney General's FY 2017 Victims Rights Program Award Agreement AG#2017-007, providing \$36,000; and authorize the County Attorney to sign the grant agreement.

5(g) Approve Intergovernmental Agreement with Wenden Elementary School District #1 for election services for the General Election on November 8, 2016 – Elections

Approve Intergovernmental Agreement with Wenden Elementary School District #1 for election services for the General Election on November 8, 2016.

5(h) Approve to appoint the position of Special Advocate and Field Trainer/Case Flow Manager – Superior Court Clerk (Replacement)

Approve to appoint Stephanie McDowell to the position of Court Appointed Special Advocate and Field Trainer/Case Flow Manager, effective November 7, 2016, at an annual salary of \$49,093.82 (NE079, Step 14), through special funds; a vacant budgeted position.

5(i) Approve to appoint members to the Correctional Officers Retirement Plan (CORP) Local Board – Human Resources/Sheriff

Approve to appoint members (retroactive to October 2, 2016) to the Correctional Officers Retirement Plan (CORP) Local Board as follows: Holly Irwin, Chairman; Members, John Bennett, Art Fox, Rico Suffle, Tammy Hiatt; and Secretary, Mary Frantz; with terms following the provisions of A.R.S. §38-893B.

5(j) Acknowledge receipt and approve publication of the State of Arizona's Proclamation of the 2016 General Election – Board of Supervisors

Approve to acknowledge receipt and approve publication of the State of Arizona's Proclamation of the 2016 General Election, pursuant to A.R.S. §16-214.

SUPERVISOR WILSON MOVED to approve Consent Agenda Items #5(a) through #5(j). Motion seconded by Supervisor Clapperton, passed unanimously.

Chairman Irwin recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:10 a.m.

CONSENT AGENDA (Discussion and possible action on the following items):

County Administrator/Clerk of the Board Field presented for approval Jail Consent Agenda Items #6(a) through #6(d).

6(a) Approval of Jail District Payroll

Approve September 18, 2016, through October 1, 2016, gross payroll, as presented, in the amount of \$53,829.64, plus employer benefit contributions of \$12,069.12, for a total of \$65,898.76, including handwritten warrants.

6(b) Approval of Jail District Demands

Approve the Jail District demands as presented, for FY2016/2017 in the amount of \$54,890.83, including handwritten warrants.

6(c) Appoint Uncertified Detention Officer, a vacant budgeted position (Replacement)

Approve to appoint Cody Brinkerhoff to the position of Uncertified Detention Officer, effective October 17, 2016, at an annual salary of \$31,378.46 (L02, Step 1); requiring successful completion of an Arizona Detention Academy within one year; a six (6) month County probation period; and an additional six (6) months' probation for the Sheriff's office.

6(d) Appoint Detention Support Specialist, a vacant budgeted position (Replacement)

Approve to appoint Gabrielle Hernandez to the position of Detention Support Specialists, retroactive to October 10, 2016, at an annual salary of \$24,525.70 (NEO18, Step 1), requiring a six (6) month County probation period; and an additional six (6) months' probation for the Sheriff's office.

CHAIRMAN IRWIN MOVED to approve Jail Consent Agenda Items #6(a) through #6(d). Motion seconded by Supervisor Clapperton, passed unanimously.

Approve to award the bid for Electronic Medical Records Program

Lieutenant Epps requested approval to award the bid for the Electronic Medical Records Program to CorEMR, in the amount of \$22,000, to be funded by the Cenpatico Community Reinvestment Grant previously awarded to the Sheriff's Department.

He stated that CorEMR was the only bid received from the bid request.

Supervisor Clapperton asked how many vendors were notified of the bid request.

Lieutenant Epps stated that the bid request was published in the newspaper, which resulted in several phone calls; however, only one bid was received.

SUPERVISOR CLAPPERTON MOVED to approve award of the Electronic Medical Records Program bid to CorEMR, in the amount of \$22,000, to be funded by the Cenpatico Community Reinvestment Grant. Motion seconded by Supervisor Wilson, passed unanimously.

Chairman Irwin recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:14 a.m.

REGULAR AGENDA (*Discussion and possible action on the following items*):

Adopt Proclamation No. 2016-33, declaring October 22, 2016, as Animal Relief Fund Volunteer Day, honoring those volunteers that work diligently for the care of all animals – Board of Supervisors

Supervisor Wilson presented for adoption, Proclamation No. 2016-33, declaring October 22, 2016, as Animal Relief Fund Volunteer Day.

He stated that there would be an open house on that day and encouraged all to attend, and read the proclamation in its entirety.

SUPERVISOR WILSON MOVED to adopt Proclamation No. 2016-33, declaring October 22, 2016, as Animal Relief Fund Volunteer Day, honoring those volunteers that work diligently for the care of all animals. Motion seconded by Supervisor Clapperton, passed unanimously.

Tax Roll Corrections – Assessor

Chief Deputy Assessor Jones presented, behalf of Assessor Schuler, presented twenty-one (21) tax roll corrections as follows with the net amount of -\$5,943.38:

#2015.TRC.501S1	\$0.00	#2016.TRC.498S1	-\$1,058.72
#2016.TRC.498S2	\$607.86	#2016.TRC.499S1	-\$450.02
#2016.TRC.501S1	-\$236.02	#2016.TRC.501S2	-\$195.16
#2016.TRC.501S3	-\$312.20	#2016.TRC.501S4	-\$86.50
#2016.TRC.501S5	-\$86.58	#2016.TRC.501S6	-\$73.78
#2016.TRC.501S7	-\$73.78	#2016.TRC.501S8	\$425.66
#2016.TRC.501S9	-\$417.82	#2016.TRC.501S10	-\$417.82
#2016.TRC.501S11	-\$389.60	#2016.TRC.501S12	-\$389.60
#2016.TRC.501S13	-\$389.60	#2016.TRC.501S14	-\$389.60
#2016.TRC.501S16	-\$234.52	#2016.TRC.501S18	-\$136.84
#2016.TRC.501S20	-\$784.42		

CHAIRMAN IRWIN MOVED to approve twenty-one (21) tax roll corrections for the net amount of -\$5,943.38, as presented by Chief Deputy Assessor Jones, on behalf of Assessor Schuler. Motion seconded by Supervisor Wilson, passed unanimously.

Approve to apply for an Arizona Game and Fish Department Heritage Fund Grant for the Centennial Park Nature Trail Rehabilitation Project; and authorize the Community Resource Manager to sign all necessary documents – *Community Resources/Parks*

Community Resource Manager MacFarland requested approval to apply for an Arizona Game and Fish Department Heritage Fund Grant for the Centennial Park Nature Trail Rehabilitation Project. He stated the project met the criteria of the grant as the trail was abandoned, hard to find, and there were only a few markers left in the trail. He distributed a copy of a preliminary map of the area for the Board to see its location, stating that six agencies expressed support of the project.

He stated that the grant application requests \$5,930 in assistance, with the match from in-kind employee and volunteer hours; therefore, no general fund monies would be required.

A brief discussion ensued noting that the trail was a non-motorized trail, although it was expressed it would make a very good motorbike trail; with an optional loop available; and at a length of 1.3 miles in its entirety.

CHAIRMAN IRWIN MOVED to approve the submission of an application to the Arizona Game and Fish Department Heritage Fund Grant for the Centennial Park Nature Trail Rehabilitation Project, in the amount of \$5,930 (on behalf of the La Paz County Parks, with a \$2,050 in-kind match of employee and volunteer labor); and authorize the Community Resource Manager to sign all necessary documents. Motion seconded by Supervisor Wilson, passed unanimously.

Approve to establish the La Paz County Domestic Well Advisory Committee, and accepting its Bylaws – *Board of Supervisors*

Chairman Irwin presented for approval a request to establish a La Paz County Domestic Well Advisory Committee, thereby accepting its Bylaws, allowing for financial assistance provided pursuant to A.R.S. §11-254.09, through gifts, grants or donations, to make improvements to existing domestic drinking water wells in the McMullen Valley Basin, Ranegras Plain Basin or Butler Valley Groundwater Basin, to provide for a failed domestic well delivery system for residents.

She stated that this was a very important topic for the residents having issues with their wells, finding that it is now necessary to spend thousands of dollars they do not have to dig their wells deeper because of the decreasing levels of water; along with the land subsidence issues that have been identified in La Paz County.

She added that, with recent legislation passed, the County is now able to create this advisory committee to accept donations and gifts earmarked for towards those residing in these basins; something of interest to some of the farmers in the area that are “neighbors”, as well as to other big water users of the area “looking for ways they can help”.

The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: #11125216, AHCCCS State Treasurer \$17,675.00; #11125219, APS \$35,807.28; #11125220, Arden Industries \$2,278.14; #11125224, AZ Counties Insurance Pool \$82,186.75; #11125225, Bankcard Center \$5,494.34; #11125228, Betty Hunter \$1,418.00; #11125241, Dorfman Pacific Co., Inc. \$1,865.74; #11125254, Gloria Hernandez \$1,500.00; #11125257, Growers Oil Company \$10,411.05; #11125260, Henry Schein Animal Health \$2,398.63; #11125266, Judith A. Bender \$1,862.50; #11125268, Keith McMorro \$1,909.89; #11125269, Keith W. Shillito, M.D. \$3,499.56; #11125270, Krueger, Phillip \$5,947.50; #11125271, La Paz County Treasurer \$7,061.57; #11125273, M-B Companies, Inc. \$3,218.39; #11125276, MCI \$1,652.41; #11125281, Parker Oil Products, Inc. \$7,398.96; #11125283, Pima County Treasurer \$2,000.00; #11125288, Redburn Tire Company \$3,165.46; #11125289, Reddy Ice \$3,948.67; #11125291, Relm Wireless Corporation \$1,998.03; #11125292, Rideout Law PLLC \$2,332.50; #11125297, Schiff, Laurence, M.D. \$1,625.00; #11125306, Sudden Link \$2,746.75; #11125307, Sysco Food Services \$5,211.17; #11125312, Texas Refinery Corp. \$1,618.75; #11125315, Tyler Technologies \$3,494.98; #11125317, Verizon Wireless \$2,278.05; #11125322, Western States Petroleum \$2,130.48; #11125328, Claudia Luna \$1,000.00; #11125331, Empire Southwest \$7,189.75; #11125332, Gloria Eagle, PA-C \$1,562.50; #11125336, Mike's Contracting, Inc. \$84,055.33; #11125337, Parker Auto & Marine \$1,760.96; #11125341, Sheriff's Uniform Allowances (59 x \$300) \$17,700.00.