

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, October 19, 2015, 10:00 a.m.
Regular Meeting**

Chairman Irwin called the October 19, 2015, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Irwin, Supervisor Wilson, Supervisor Clapperton, County Administrator/Clerk of the Board Field, Deputy County Attorney Buckelew, Public Defender Field, Community Development Administrator Yackley, Public Works Director Simmons, Shop Director Braska, Grant Administrator/Resource Coordinator Taft, Parks Director Bennett, Human Resource Director Frantz, Elections Director Scholl, Assessor Schuler, School Superintendent Price; and Deputy Clerk of the Board Green.

Chairman Irwin led the Pledge of Allegiance followed by the Invocation given by Deacon Roger Yoder of the Messiah Lutheran Church.

“Sandy Dodge Employee Excellence Award”

Dorothy Fenech, Safety Committee Chairman, recognized Daniela Carrasco, Salome Justice Court Clerk with the Sandy Dodge Employee Excellence Award along with a \$25 gift certificate to Walmart.

Current Event Summary

County Administrator Field gave a brief report on the County Supervisors Association Legislative Summit, noting that there were numerous legislation proposals of which two of the County’s proposals were accepted for issues dealing with libraries and finance issues dealing with expenditure limitations. He added it was expected that Counties would have to continue to absorb shifts of revenue from the State.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Consent Agenda Items #5(a) through #5(n).

5(a) Approval of Minutes

Approve the minutes of the following meetings: Monday, October 5, 2015, 10:00 a.m. Regular Meeting; Monday, September 14, 2015, 1:00 p.m., Special Meeting; Monday, September 14, 2015, 11:00 a.m., Special Meeting.

5(b) Approval of Payroll

Approve September 20, 2015, through October 3, 2015, gross payroll, as presented, in the amount of \$400,111.38, plus employer benefit contributions of \$91,934.46, for a total of \$492,045.84, including handwritten warrants.

5(c) Approval of Demands

Approve the demands, as presented, for FY2015/2016, in the amount of \$527,959.37, including handwritten warrants.

5(d) Approve to appoint member to the Industrial Development Authority – Board of Supervisors

Approve to appoint Gunny St. Germain to the Industrial Development Authority Board, effective October 19, 2015, for term expiring June 30, 2019; a vacant position.

5(e) Approve to appoint the position of Public Works Maintenance Worker III, a vacant budgeted position – Public Works (Replacement)

Approve to promote Patrick Wilson, Public Works Maintenance Worker I, to Maintenance Worker III, effective October 19, 2015, at an annual salary of \$30,196.15 (NE047, Step 1), a vacant budgeted position.

5(f) Approve to appoint the position of Legal Assistant for the County Attorney, a vacant budgeted position – County Attorney (Replacement)

This item was pulled from the agenda by the County Attorney's office.

5(g) Approve to appoint the position of Legal Assistant, partially grant funded, for the County Attorney, a vacant budgeted position – County Attorney (Replacement/Grant Funded)

This item was pulled from the agenda by the County Attorney's office.

5(h) Approve to appoint the position of Court Clerk for the Salome Justice Court – JP5 (Replacement)

Approve to appoint Mary Scott to the position of Court Clerk for the Salome Justice Court, effective October 21, 2015, at an annual salary of \$23,570.98 (NE014, Step 1), a vacant budgeted position.

5(i) Approve to appoint the position of Custodian, a vacant budgeted position - Facilities Maintenance (Replacement)

Approve to appoint Don P. Richardson to the position of Custodian, retroactive to October 12, 2015, at an annual salary of \$19,264.13 (NE017, Step 1), a vacant budgeted position.

5(j) Approve to appoint the position of 9-1-1 Dispatcher, a vacant budgeted position – Sheriff (Replacement)

Approve to appoint Ronnie Calton as a 9-1-1 Dispatcher, retroactive to October 13, 2015; at an annual salary of \$28,662.82 (NE001, Step 1), with a six (6) month County probationary period; and an additional six (6) months probation for the Sheriff’s Office; a vacant budgeted position.

5(k) Approve to appoint the position of Public Defender III, a vacant budgeted position – Public Defender (Replacement)

Approve to appoint Peter Eric Herbert as Public Defender III, effective October 26, 2015, at an annual salary of \$78,647.71 (E021, Step 11), a vacant budgeted position.

5(l) Approve to ratify the submission of the 2016 National Rifle Association (NRA) Foundation Range Grant application, providing funds in the amount of \$5,848 for further development of the Bouse Shooting Range – Community Resources

Approve to ratify the submission of the 2016 National Rifle Association (NRA) Foundation Range Grant application, providing funds in the amount of \$5,848 for a trap thrower, wheel base, remote command, electric wiring, and signage for the Bouse Shooting Range.

5(m) Approve the Workforce Development Board Designation of the Mohave/La Paz Workforce Development Board (Mo/Paz WDB) pursuant to the Workforce Innovation and Opportunity Act (WIOA), Public Law 113-128, and authorize the Chairman of the Board of Supervisors to sign the Workforce Development Designation Forms for the Governor’s certification – Career Center

Approve the Workforce Development Board Designation of the Mohave/La Paz Workforce Development Board (Mo/Paz WDB) pursuant to the Workforce Innovation and Opportunity Act (WIOA), Public Law 113-128, and authorize the Chairman of the Board of Supervisors to sign the Workforce Development Designation Forms for the Governor’s certification.

5(n) Approve recommendation to the Arizona Department of Liquor Licenses & Control for Application for Temporary Extension of Premises/Patio Permit submitted by Jerry Wade Leath dba Blue Bar II for their Biker Toy Run on December 6, 2015, located at 3365 Highway 95, in Parker – Board of Supervisors

Recommend approval to the Arizona Department of Liquor Licenses & Control for Application for Temporary Extension of Premises/Patio Permit submitted by Jerry Wade Leath dba Blue Bar II for their Biker Toy Run on December 6, 2015, located at 3365 Highway 95, in Parker.

SUPERVISOR CLAPPERTON MOVED to approve Consent Agenda Items #5(a) through #5(n), excluding items #5(f) and #5(g) removed by the County Attorney. Motion seconded by Supervisor Wilson, passed unanimously.

Chairman Irwin recessed the Board of Supervisors and convened the Jail District Board of Directors at 10:09 a.m.

CONSENT AGENDA (*Discussion and possible action on the following items*):

County Administrator Field presented for approval Jail Consent Agenda Items #6(a) and #6(b).

6(a) Approval of Jail District Payroll

Approve September 20, 2015, through October 3, 2015, gross payroll, as presented, in the amount of \$55,672.05, plus employer benefit contributions of \$12,199.58, for a total of \$67,871.63, including handwritten warrants.

6(b) Approval of Jail District Demands

Approve the Jail District demands as presented, for FY2015/2016, in the amount of \$42,550.44, including handwritten warrants.

SUPERVISOR WILSON MOVED to approve Jail Consent Agenda Items #6(a) and #6(b). Motion seconded by Supervisor Clapperton, passed unanimously.

Approve to award the “Wholesale Pharmacy Supply” bid– Sheriff

Lieutenant Epps requested approval to award the Wholesale Pharmacy Supply bid for the Sheriff Department. He stated that substantial revenues were spent on medication for the Detention facility; therefore, options were explored for a savings.

He explained that two (2) bids were obtained on a list of commonly used medications. He clarified that the bid request was not for a year supply of medications; instead, it was for a pricelist comparison.

He requested approval to award the Wholesale Pharmacy Supply bid to low-bidder Westwood Pharmacy, representing a savings of 32% on medications, for a bid totaling \$1,257.51 for the price list.

CHAIRMAN IRWIN MOVED to award the bid for a Wholesale Pharmacy Supplier to Westwood Pharmacy Supplier, to supply medical use drugs to the La Paz County Jail. Motion seconded by Supervisor Clapperton, passed unanimously.

Chairman Irwin recessed the Jail District Board of Directors and reconvened the Board of Supervisors at 10:11 a.m.

REGULAR AGENDA (*Discussion and possible action on the following items*):

Approve to award the “Laptop Computers” bid, including vehicle mounts, funded by Arizona State Homeland Security Grant #150506-01 – Sheriff

Lieutenant Epps requested approval to award the bid for Laptop Computers, funded by a Homeland Security Grant. He stated this grant would outfit patrol vehicles with computers from sole-bidder Tough Rugged Laptops, in the amount of \$35,861.54, for 36 Panasonic CG-30 laptops computers with vehicle mounts.

Supervisor Wilson inquired as to whether the price included installation of the equipment.

Lieutenant Epps stated that a portion would be put in by the outfitter, and the rest would be installed by the County.

SUPERVISOR WILSON MOVED to approve award of the Laptop Computers bid to sole-bidder Tough Rugged Laptops in the amount of \$35,861.54 for 36 Panasonic CF-30 Laptop Computers with vehicle mounts, to be funded by Arizona State Homeland Security Grant #150506-01. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve purchase of “Full Patrol Build” for ten (10) 2016 Ford F150 trucks from Yavapai County State Contract #111201, a budgeted item – Sheriff

Lieutenant Poindexter requested approval to purchase the “Full Patrol Build” for ten (10) 2016 Ford F150 trucks from Arizona Emergency Products (AEP), through Arizona State Contract (Yavapai County Contract). He stated that the purchase amount was \$132,554.49 after tax; a budgeted item.

SUPERVISOR CLAPPERTON MOVED to approve purchase of “Full Patrol Build” for ten (10) 2016 Ford F150 trucks from Arizona Emergency Products (AEP), through Arizona State Contract (Yavapai County Contract) #111201, in the amount of \$132,554.49, after tax; a budgeted item. Motion seconded by Supervisor Wilson, passed unanimously.

Approve purchase of ten (10) Relm UHF Radios and microphones, including the extended warranty, through Western States Contracting Alliance Contract #06193, a budgeted item – Sheriff

Lieutenant Poindexter requested approval to purchase ten (10) Relm UHF Radios and microphones, including the extended warranty, in the amount of \$21,970 plus tax, through Western States Contracting Alliance Contract #06193, a budgeted item.

SUPERVISOR WILSON MOVED to approve the purchase of ten (10) Relm UHF Radios and microphones, including the extended warranty, in the amount of \$21,970 plus tax, through Western States Contracting Alliance Contract #06193, a budgeted item. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve purchase of a dump truck from State Contract, funded through Highway User Funds (HURF), a budgeted item – Public Works

County Administrator Field requested that this item be postponed for thirty (3) days or more to ensure the funding was available.

CHAIRMAN IRWIN MOVED to continue the request for the purchase of a dump truck for Public Works for thirty (30) days. Motion seconded by Supervisor Wilson, passed unanimously.

Approve going out to bid for the Riverside Drive Roadway/Sandpiper Drainage Improvement Project, funded by Highway User Funds (HURF), a budgeted item – Public Works

Public Works Director Simmons requested approval to go out to bid for the Riverside Drive Roadway/Sandpiper Drainage Improvement Project. He stated that this project was an important one as drainage problems in this area has been commonly known and going on for many years.

He stated that this project will go “hand in hand” with the Buckskin Sanitary District project in hopes that the street will not have to be torn up more than once.

He added the estimated amount for the project was \$450,000; funded through the Highway User Funds (HURF), and a budgeted item.

Supervisor Clapperton stated that “it was about time” for the proposed drainage improvements to the roadway.

SUPERVISOR CLAPPERTON MOVED to approve going out to bid for the Riverside Drive Roadway/Sandpiper Drainage Improvement Project, funded by Highway User Funds (HURF), a budgeted item. Motion seconded by Supervisor Wilson, passed unanimously.

Approve to reject bids received for the Stagecoach Road Drainage Improvement Project due to an error in specifications; and to re-advertise for bids – Public Works

Public Works Director Simmons stated that the bids received for the Stagecoach Road Drainage Improvement Project were “extremely high”. He added that, with his discussions with the Arizona Department of Emergency Management (ADEM), it was found that the specifications went beyond the scope of what would be funded; therefore, he requested that the received bids be discarded, and to re-bid the project.

SUPERVISOR WILSON MOVED to reject the bids received for the Stagecoach Road Drainage Improvement Project and approve to re-advertise for bids; project cost of \$25,000, of which 75% of the total cost of completion is reimbursable by Arizona Department of Emergency Management, as estimated by Project Worksheet #LP-11. Motion seconded by Supervisor Clapperton, passed unanimously.

Approve rate change for La Paz County Park – Parks

Parks Director Bennett requested approval of a rate change for the La Paz County Park. He explained that the La Paz County Parks and Recreation Advisory Commission met and approved the proposed changes. He stated the rates would increase “across the board” on daily, weekly, and monthly rates, at \$2, \$10, and \$20 respectively, for Dry Camp, Ramadas and RV sections of the Park.

He stated that the rates would be effective 30 days after approval of the Board.

CHAIRMAN IRWIN MOVED to approve a rate change for La Paz County Park. Motion seconded by Supervisor Clapperton, passed unanimously.

Parks Director Bennett added that this change would generate an additional \$30,000 in annual revenues for the Park, and would help offset the fees associated with the Buckskin Sanitary Project improvements.

Call to the Public

There were no comments.

Adjournment

Chairman Irwin adjourned the meeting at 10:26 a.m.

APPROVED:

Holly Irwin, Chairman

ATTEST:

Dan Field, Clerk of the Board

The following La Paz County demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: #11119034, APS \$39,270.89; #11119040, Bankcard Center \$3,755.54; #11119042, Betty Hunter Realty \$1,418.00; #11119044, Bingham Equipment \$1,455.25; #11119049, Chuck's Air Conditioning \$1,300.00; #11119057, Creative Communications \$1,472.15; #11119067, Ecology Auto Parts \$57,478.46; #11119070, Empire Southwest \$3,042.35; #11119076, Gloria Eagle PA-C \$2,000.00; #11119077, Gloria Hernandez \$1,090.00; #11119082, Growers Oil Company \$6,629.77; #11119089, Jury Systems, Inc. \$1,300.00; #11119090, Keith W. Shillito M.D. \$2,471.76; #11119095, La Paz County Treasurer \$1,699.47; #11119097, La Paz Solar, LLC \$1,706.41; #11119098, Lakeland Marine \$1,039.57; #11119102, LR Anderson, LLC \$1,670.00; #11119110, Mike's Contracting, Inc. \$22,016.42; #11119119, Parker Auto & Marine \$2,082.38; #11119123, Parker Oil Products, Inc. \$2,957.88; #11119128, Priyanka Miller \$1,260.00; #11119129, Quad State Local Gov't Authority \$2,000.00; #11119131, Radford, Michael \$3,687.64; #11119140, Sanofi Pasteur, Inc. \$1,064.18; #11119141, Schiff, Laurence, M.D. \$1,575.00; #11119143, Shamrock Foods Co. \$1,963.81; #11119145, Simpson Norton Corp. \$4,167.62; #11119147, SMMHC, Inc. \$4,650.00; #11119149, Southwest Gas Corporation \$1,156.35; #11119153, Staples Dept. \$1,577.37; #11119156, Sudden Link \$4,695.54; #11119159, Sysco Food Services \$3,308.03; #11119160, Tamco \$3,201.35; #11119161, TDS Telecom \$1,459.04; #11119164, Tiger Direct \$4,947.21; #11119165, Tires@wholesale \$15,488.92; #11119168, U.S.

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Foodservice, Inc. \$4,814.77; #11119171, Verizon Wireless \$3,724.45; #11119173, Waxie Sanitary Supply \$2,596.50; #11119174, West Payment Center \$1,438.34; #11119176, Western States Petroleum \$1,523.87; #11119181, Zion Bank/Public Financial Services \$4,463.48; #11119185, Abbey Stubbs & Ford, LLC \$7,500.00; #11119189, AHCCCS State Treasurer \$17,675.00; #11119191 Uniform Allowances for Sheriff's Personnel \$18,600.00; #11119196, AZ Counties Insurance Pool \$4,097.00; #11119198, AZ Dept. of Revenue \$21,634.36; #11119200, AZ Supreme Court \$2,111.32; #11119208, Bob Barker Company \$1,228.46; #11119220, Certified Folder Display Service \$2,722.05; #11119226, Desert Weed Control \$1,691.25; #11119234, Election Systems & Software \$2,335.34; #11119242, Footjoy \$4,470.59; #11119243, Frame, Michael Leland \$9,195.00; #11119266, Jessica L. Quickle \$15,082.50; #11119268, Johnstone Supply \$1,103.04; #11119273, Krueger, Phillip \$3,270.00; #11119274, La Paz County Landfill \$63,261.60; #11119276, Lee's Upholstery \$1,513.20; #11119283, MCI Mega Preferred \$1,723.93; #11119289, Motorola \$1,678.76; #11119290, Newman, Matthew G. \$3,051.74; #11119297, Parker Tree Service \$11,000.00; #11119301, Pima County Treasurer \$5,200.00; #11119302, Pitney Bowes \$2,298.63; #11119309, Quill \$1,043.56; #11119313, Rideout Law PLLC \$2,902.50; #11119321, Ruffner Law PLLC \$1,875.00; #11119331, Simplot Partners \$60,820.02; #11119337, Standard Insurance \$11,059.30; #11119349, Valley Equipment Co., Inc. \$7,777.42; #11119356, Welch, Fred \$1,681.25; #11119360, Whitney & Whitney, PLLC \$7,426.34.