



## Comprehensive Plan Amendment Checklist

The following items are required for Comprehensive Plan amendment. This amendment process is applicable for changing zoning/land use from the County's adopted comprehensive plan (which can be viewed on the County's web site). Applications for the annual amendments to the La Paz County Comprehensive Plan shall be submitted for any annual amendment procedures by the first week in July to meet the statutory requirements for public study and public hearings before the end of the calendar year. This checklist serves as a guide for submittals. However, your development may require additional steps, processes, or submittals. Note that it may be possible to combine plans and reports, as long as all required information is clearly provided.

- Application form (see "Comprehensive Plan Amendment Application" form)
- Vicinity map at a scale of 1"=2,000' showing the property in relationship to the surrounding community
- Site Plan (see "Planning and Zoning Site Plan Checklist")
- Survey Plan (see "Survey Plan Checklist")
- Legal Description
- Deed of Ownership
- Text Description of Amendment
- If a text amendment, a comparison of the existing text to the proposed text.
- If a map amendment, a plan amendment map