



LA PAZ COUNTY PUBLIC WORKS  
PO Box 3580  
21943 Hillside Drive  
Parker, Arizona 85344  
Phone: (928) 669-2016 Fax: (928) 669-5408

## HIGHWAY ENCROACHMENT PERMIT APPLICATION

*(Application for Permission to Use County Highway Right of Way)*

The undersigned herewith makes application for a permit to enter in, upon, and use a portion of La Paz County Right-of-Way, the location of which is described as follows:

<b>Name of Encroachment Owner:</b>	<b>Name of Applicant (if different than owner):</b>
_____	_____
<b>Address of Owner:</b>	<b>Address of Applicant:</b>
_____	_____
<b>City/State/Zip:</b>	<b>City/State/Zip:</b>
_____	_____
<b>Phone:</b>	<b>Phone:</b>
_____	_____
<b>Email:</b>	<b>Email:</b>
_____	_____

**City/Town:** \_\_\_\_\_ **County Road Name:** \_\_\_\_\_  
**Parcel No.:** \_\_\_\_\_ **Project Completion Date:** \_\_\_\_\_  
**Subdivision:** \_\_\_\_\_  
**Description of the proposed work or activity in the Right-of-Way:** \_\_\_\_\_

**For the consideration of the granting of a permit or license for the purpose set forth herein, the Licensee hereby agrees, covenants, and binds said Licensee as follows, to wit:**

1. That the Licensee assumes the responsibility and all liability for any injury or damage to said highways, or to any person while using said highway in a lawful manner, caused by or arising out of the exercise of this permit or license.
2. That all work done shall be at the sole cost and expense of the Licensee, and shall be done at such time and in such manner as to be least inconvenient to the traveling public, and as directed by the agent of the Licensor. Work must be finished in the time specified on permit.
3. That when the proposed work is completed, the Licensee shall repair the roadbed and replace the surfacing material thereon and will leave the said road in as good a condition as it is now, so far as the road is affected by the Licensee.
4. If the subject of the permit or license fails to pass final inspection, the Licensee will remove or replace the same within such time as specified by written notice from the Licensor; or if at any time hereafter, any material used by the Licensee in replacing or reconstructing any part of said highway proves defective, the Licensee will replace the same with the kind and quality of material which the Licensor shall specify.
5. That if the title and possession of any property placed upon the right-of-way by the Licensee remains in said Licensee, the Licensee shall and will promptly perform all necessary repair work upon written notice from the Licensor, and will not permit or allow any condition to exist which would be a hazard or source of danger to the traveling public.

6. That if at any time hereafter, the right-of-way, or any portion thereof, occupied and used by the Licensee may be needed or required by the Licensor, any permit or license granted in pursuance of this application, may be revoked by the Licensor and all right thereunder terminated, and upon sufficient notice, the Licensee shall and will remove all property belonging to said Licensee.
7. That in the event that the work to be done under the authority of the permit or license necessitates the creation of any hazard or source of danger to any person or vehicle using said highway, said Licensee shall and will provide and maintain at all times during the existence of said hazard, sufficient barriers, danger signals, lanterns, detours, and shall and will take such other measures of precaution as the Licensor shall direct.
8. A.R.S. § 28-650 requires any contractor, firm or corporation performing work on roads, streets or highways shall post and maintain at the work site until the work is completed or until such time as the governing body authorizes removal, such warning signs, signals, markers and barricades in compliance with the manual on Uniform Traffic Control Devices.
9. That if the work to be undertaken is of such a nature or character that the Licensor deems it necessary that said work be laid out, or inspected by the Licensor, said Licensee will defray any and all expenses incurred by said Licensor, and herein agrees to reimburse the Licensor, and for that purpose will deposit with the Licensor a sum of money in the amount necessary to cover all cost incurred by the Licensor.

**NO WORK SHALL TAKE PLACE INSIDE THE RIGHT OF WAY  
WITHOUT AN APPROVED PERMIT ON SITE**

**This application is approved with the following directions, requirements, and specifications. Contractor is responsible for repairing all damage to County property (at the Contractor's expense) as a result of the construction. Repairs must be made to County Standards & Specifications. No open trenches are allowed during night hours. Barricades and traffic control must be used at all times. *NOTIFICATION MUST BE GIVEN AT LEAST THREE (3) DAYS PRIOR TO START OF CONSTRUCTION.***

***ALL AFFECTED BY ANY TRENCHING IN THE WORK ZONE MUST BE NOTIFIED FORTY-EIGHT (48) HOURS IN ADVANCE OF THE BEGINNING OF TRENCHING.***

\_\_\_\_\_  
Encroachment Owner (Printed Name)

\_\_\_\_\_  
Applicant (Printed Name)

\_\_\_\_\_  
Encroachment Owner Signature

Date

\_\_\_\_\_  
Applicant Signature

Date

**FOR LA PAZ COUNTY PUBLIC WORKS USE  
PERMIT TO USE COUNTY HIGHWAY RIGHT-OF-WAY**

**A permit and license is hereby issued to the foregoing Licensee for the purpose contained in the application and upon the expressed condition that every agreement and covenant therein contained is faithfully performed, and said work to be performed in accordance with approved plans and specifications, or as stipulated hereinbefore.**

<b>La Paz County Encroachment Officer Name</b>	<b>Encroachment Officer Signature</b>	<b>Fee</b>
<b>Issue Date:</b>	<b>Permit No.:</b>	
<b>Permit work to be completed by:</b>		